

**ASHP Center of Excellence in Medication-Use Safety**

**and Pharmacy Practice Certification Standard**

**Required Documents by Document Type and Standard**

PROGRESS ACCOUNTABILITY TOOL

Quality and Data Management

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| **DOCUMENT TYPE** | **STANDARD** | **RESPONSIBLE**  **PERSON** | **PROGRESS** |
|  |  |  |  |
| Data and Self-Audits |  |  |  |
| Pharmacy technician service performance measures | 2.1.d |  |  |
| Admission histories by pharmacy department | 2.2.a |  |  |
| Transitions of care | 2.2.a |  |  |
| Pharmacy department discharge responsibilities | 2.2.b |  |  |
| Telehealth vs. in-person care | 2.3.a |  |  |
| Disease prevention and wellness promotion programs | 2.4.a  2.5.a |  |  |
| Workload Statistics | 3.17.a |  |  |
| Innovations data for new programs and services | 3.19.2.a |  |  |
| Percent automated dispensing cabinet medications overridden | 5.2.2  5.2.3.f |  |  |
| Medication review accuracy and medication errors | 5.2.3.d |  |  |
| Incidence of narcotic diversion | 5.6.1 |  |  |
| Demonstration of safe staffing practices | 5.8.1 |  |  |
| Prior authorization processes success and failure | 5.9.8.b |  |  |
| Insurance coverage review, clinical assessment, authorization/reauthorization management – specialty pharmacy | 5.9.8.c |  |  |
| Benefits coordination and financial assistance – specialty pharmacy | 5.9.8.e |  |  |
| Communication of BI and PA services – specialty pharmacy | 5.9.8.f |  |  |
| Quality of care, cost avoidance and reduced cost of care from contracted pharmacy services | 5.9.10.b |  |  |
| Quality of care from limited distribution networks and risk sharing contracts | 5.9.10.c |  |  |
| Calibration and certification of equipment | 5.10.3.b |  |  |
| Compounding technology data | 5.10.8  12.9.1.2.b 12.11.1.b |  |  |
| Compliance with supply contracts | 5.11.2.b |  |  |
| Stock outs | 5.12.1.c |  |  |
| Refrigerator temperature logs and other temperature/humidity monitoring | 5.12.2.a |  |  |
| Tracking and trending medication stock outs and shortages | 5.13.1.a  5.13.1.b |  |  |
| ADC Medication overrides | 5.15.a  12.4.3.b  12.4.4  12.4.5  12.8.1.b |  |  |
| Medication stock removals in patient care areas | 5.15.d  12.8.1.b |  |  |
| Interventions | 6.2.2.d |  |  |
| P & T Committee member attendance | 10.1.1.c |  |  |
| Percentage of patients educated | 10.1.11.b |  |  |
| Compliance with medication policy requirements | 10.1.11.d |  |  |
| Smart infusion pumps | 10.3.5.a |  |  |
| Outcomes of medication stewardship programs | 10.5.5 |  |  |
| Height and weight documentation in EHR before medication orders are entered | 11.1.2.a |  |  |
| Medication order writing trends | 11.4.2  11.5.2.c |  |  |
| EHR warning firings | 11.5.1.b  11.5.2.e |  |  |
| EHR warning firings that trigger prescriber action | 11.5.1.b  11.5.2.b |  |  |
| Bar code medication administration scan rates | 11.7.1.b  12.2.a  12.4.3.d  12.8.1.b |  |  |
| Pharmacy-generated bar code scan rates | 11.7.2.a  12.9.1.2.b |  |  |
| Bar Code Scanner trends | 11.7.3.c  12.2.a  12.4.3.d  12.8.1.b  12.9.1.2.b |  |  |
| Smart infusion pump library updates | 11.8.1.b |  |  |
| Smart infusion pump library use trends | 11.8.2  12.2.a |  |  |
| Bar code scanning errors | 12.2.1.b  12.2.2.a  12.2.2.b  12.8.1.b  12.9.1.2.b |  |  |
| Outpatient pharmacy automated device trends | 12.8.1.b |  |  |
|  |  |  |  |
| Self-Assessments and Gap Analyses |  |  |  |
| ISMP, PAI, Pharmacy Forecast and similar | 3.2.1.b  3.5.1.b  6.2.2.c  10.4.2.d  12.4.6.a |  |  |
| USP Compounding | 5.4.a  5.10.1 |  |  |
| Ambulatory care pharmacy services | 5.9.1.a |  |  |
| Electronic inventory management systems | 12.5.3.c |  |  |
| Sterile products TAWF systems | 12.6.4.b |  |  |
| Non-sterile products compounding management systems | 12.7.a |  |  |
| Outpatient pharmacy automation use | 12.8.1.a |  |  |
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| Scorecards, Dashboards and Similar |  |  |  |
| Balanced Scorecards and dashboards – pharmacy department | 1.1.i  3.2.2.a  3.2.2.c  6.2.2.a  6.2.2.b  6.2.2.c  6.3.2.b  7.3.c  7.7.c  10.4.2.a |  |  |
| Balanced scorecards and dashboards – hospital and/or health-system | 6.1.e  6.2.2.a  6.2.2.b  6.2.2.c  6.3.2.b  7.7.c  10.4.2.a |  |  |
| Quality indicators not included on scorecards and dashboards | 6.2.2.d |  |  |
| Quality scorecards and dashboards | 6.3.1.c  6.3.2.a |  |  |
| Financial goals | 7.2.c  7.3.a  7.3.b |  |  |