

Clinical Skills Competition 2011 Important Dates & Deadlines

June – August

- Designate a faculty coordinator for the Preliminary Round (school-level) CSC
- Review CSC Coordinator Handbook
- Ask ASHP state affiliate to sponsor the CSC (provide lunch, prizes, etc.)
- Work with school to secure funding for winning student team to attend the ASHP Midyear Clinical Meeting
- Complete online Report Form A by August 19 (available at www.ashp.org/clinicalskills)

September

1st Week

- Determine a date and time for the CSC (to be held before November 1)
- Reserve room in school for CSC (Ideally each table would have two chairs for teams to work)
- Reserve video equipment if recording oral presentations for judges
- Schedule an informational meeting for students to learn about the CSC

2nd Week

- Promote CSC in:
 - therapeutics classes
 - experiential rotations
 - pharmacy fraternities, sororities, organizations
 - other pharmacy student societies and ASHP state affiliate
- Display posters (enter your CSC's date/time) around your school to publicize the event (posters are shipped to faculty advisors with ASHP's student membership materials in August).
- Email and/or print promotional brochure with FAQs available online at <http://www.ashp.org/clinicalskills>
- CSC faculty coordinators receive **CONFIDENTIAL** case and answer key (These documents are password protected and log in information is emailed in late August.) *Please note: student coordinators are not eligible to receive these files.*

3rd Week

- Recruit judges for CSC (state affiliate members, experiential rotation preceptors, faculty, residents in local ASHP-accredited residency programs)
- Schedule judges' workshop

4th Week

- Students should receive the following upon registering:
 - Competition date, time, and location
 - Blank forms (Patient Database Form, Drug Therapy Assessment Worksheet, Care Plan)
 - Practice case and answer key from 2010 National CSC
 - A list of references available during the competition
 - Evaluation criteria
- Reserve hotel room(s) at the Midyear Clinical Meeting for the winning student team at <http://www.ashp.org/Midyear2011/Registration>.

October

1st Week

- Judges should receive the following before the competition:
 - Competition date, time and location
 - Evaluation criteria
 - Official 2011 CSC Preliminary Round (school-level) case and answer key **[CONFIDENTIAL]**
- Conduct judges' workshop
 - Review case answer key, discuss scoring and questions for oral presentation round
- Remind students of the registration deadline to compete in the CSC

2nd Week

- Copy the Official 2011 CSC School-Level Preliminary Round case and the accompanying forms.
- Gather references to be used in CSC

3rd Week

- Conduct CSC

4th Week

- Participants plan travel itinerary to arrive in New Orleans, LA on Friday, December 2
- Submit names of winning team via Online Report Form B by **Tuesday, November 1** available at www.ashp.org/clinicalskills. Complimentary meeting registrations will be processed throughout the month of November due to the large number of CSC participants.
- Report the winners of the CSC to the state affiliate and pharmacy school administration.
- Provide feedback to student participants. Return case materials to students, distribute answer key and hold debrief session to discuss case.

November

- Prepare winners to participate in the National Clinical Skills Competition.