

FASHP APPLICATION GUIDELINES

Fellow in the American Society of Health-System Pharmacists (FASHP)

I. Purposes

The ASHP's FASHP Program serves the following purposes:

- a. to recognize excellence in pharmacy practice; and
- b. to grant recognition and to promote public awareness of pharmacists who have distinguished themselves in pharmacy practice.

II. Authority

The FASHP Recognition Program shall be conducted under the general authority of the Society's Board of Directors. The Board shall approve all regulations pertaining to the operation of the Recognition Program.

III. Governance

FASHP Recognition Committee

Function and Responsibilities

The program shall be administered by the FASHP Recognition Committee, which shall have the following specific responsibilities, with respect to the FASHP Program:

- a. to review and approve recognition eligibility criteria and, in general, to provide quality assurance for the program;
- b. to recommend for approval applications for recognition of individuals to the Board of Directors;
- c. to recommend to the Board of Directors any future changes in these Guidelines

IV. General Criteria for Recognition

Candidates for Fellow in the American Society of Health-System Pharmacists (FASHP) shall have exhibited a sustained level of excellence over the course of their pharmacy career by:

1. Demonstrating practice excellence and professionalism in health-system pharmacy practice for 10 years or greater.

Interpretation

The term "candidate", for purposes of this program, includes pharmacists who are members of ASHP as defined in the governing documents.

Each candidate must have at least ten years of sustained practice excellence in a hospital or health-system at the time of application submission. For the purposes of this program, ten years starts from the time of licensure and includes the residency period.

In fulfilling this criterion, it is expected that the level of demonstrated practice will reflect a commitment to practice excellence throughout his or her career. The candidate must provide sufficient documentation that a level of excellence has been achieved through sustained practice. For example, development, implementation, or enhancement of systems or programs (within the candidate's current or a previous practice site) that resulted in an improved level of practice. Particular emphasis shall be placed on innovation, creativity, and conceptualization of new or improved practice methods. Since it is recognized that these factors are not the exclusive basis upon which to determine practice excellence, other evidence submitted by the candidate that addresses this criterion will be considered.

Of paramount importance will be the applicant's ability to communicate clearly in writing: a) significant contributions to health-system pharmacy practice; and, b) why the candidate believes that a level of practice excellence has been achieved.

In addition, each candidate must assure that at least three colleagues (practitioners, administrators, or academicians) attest to the applicant's professionalism and contributions as a practitioner by addressing these two points. To this end, a candidate and colleagues writing on his or her behalf must not focus on one accomplishment only but, rather, must personally assess the extent to which the applicant's overall contributions have made a positive impact on pharmacy practice.

2. Contributing to the total body of knowledge in pharmacy practice.

Interpretation

The following may be submitted as evidence that the candidate has a record of contributing to the total body of knowledge in pharmacy practice.

- a. publication of scientific or professional papers on relevant topics of pharmacy in refereed journals (senior author or coauthor is acceptable); and/or
- b. publication of a textbook or several chapters in a textbook(s) on some aspect of pharmacy; and/or
- c. presentations at professional meetings; and/or
- d. production or publication of educational aids on some aspect of pharmacy.

3. Educating practitioners and others.

Interpretation

Each candidate must be actively involved in educational programs. For example: a) making presentations to health-care practitioners on topics that pertain to pharmacy practice; b) providing guidance to colleagues practice; c) precepting residents; d) mentoring staff; e) training technicians; f) conducting clerkships; g) educating students; and/or, h) educating the public.

In fulfilling this criterion, the candidate and at least three colleagues (practitioners, administrators, or academicians) must each provide written commentary that addresses the applicant's commitment to education. These colleagues must be different individuals than those who attest to the applicant's contributions as a practitioner for criterion #1.

4. Demonstrating active involvement and leadership in professional activities.

Interpretation

Candidate must support the profession as evidenced by a record of consistent and active involvement and leadership in professional activities, such as membership and participation in ASHP. Some examples of activities in which a candidate may have participated are as follows:

- a. served as an elected officer of a national, state, regional, or local pharmacy organization;
- b. served as member of a pharmacy association policy recommending body;
- c. served as a member of a commission, committee, task force, or ad hoc group established by a national, state, regional or local pharmacy association;
- d. served as a reviewer, editorial board member, or editor for a national, professional refereed journal; and/or
- e. served as a reviewer of papers submitted for presentation at national pharmacy meetings.

V. Designation of FASHP Recognition Status

A candidate achieving recognition shall be designated a "Fellow of the American Society of Health-System Pharmacists" (FASHP). Candidates achieving FASHP status shall be recognized at a ceremony, conducted on their behalf, during the ASHP Summer Meeting.

VI. Application Process

1. Members of the ASHP Board of Directors are not eligible to apply during their term of office.
2. Those interested in becoming a candidate may contact the ASHP Member Relations Office and request an application and/or download documents from the ASHP website: <http://www.ashp.org/Import/ABOUTUS/Awards/ASHPFellows.aspx>
 - a. Specific eligibility criteria, guidelines on interpretation for those criteria, and any additional pertinent information shall be included with the application.
 - b. It is permissible for an individual to request an application on behalf of a member of ASHP. Individuals choosing to submit an application on behalf of a colleague shall bear the responsibility for ensuring that all application materials are completed. In such instances, the candidate must still provide personal statements addressing criteria #1 and #3 of the application.
 - c. All requests for applications submitted to the ASHP Member Relations Office as well as completed applications will remain confidential. Materials submitted in support of a candidate's bid for recognition status shall not be received by anyone other than the members of the FASHP Recognition Committee or others involved in the review process.
3. Completed applications, including all supporting materials that address the specific criteria outlined for recognition status, are returned to the Membership Program Manager of the ASHP Member Relations Office no later than October 1. Only information contained in the application will be considered. The applicant has the burden of establishing that the criteria have been met. An application may be amended, expanded, or supplemented at any time until it is submitted to the FASHP Recognition Committee; thereafter, no changes can be made.
4. Acknowledgement of receipt of the application shall be sent to the candidate.
5. The Membership Program Manager in the Member Relations Office submits completed files on all candidates to the FASHP Recognition Committee.
6. The FASHP Recognition Committee renders its decision based only on the application materials and the criteria for recognition.
7. The candidate will be notified in writing of the FASHP Recognition Committee decision following approval by the ASHP Board of Directors.
8. Successful candidates will be recognized at a special ceremony conducted on their behalf.

Approved by the Board of Directors on March 2011

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