



**ASHP Accreditation
Multiple-site Pharmacy Residency Program
Notification of Discontinuing a Site**

Residency programs in any accreditation status must submit notification to ASHP's Accreditation Services Division to discontinue using a site that has been listed with ASHP as part of a Multiple-site residency program. The following site will no longer be considered as part of the accredited program's practice sites.

Program Name:

ASHP Program Number:

Residency Program Director (RPD):

RPD Phone Number:

RPD Email:

Site being discontinued from program:

Name:

Address:

Site Coordinator:

Site's unique NMS code:

Reason(s) for discontinuing use of this site (check all that apply):

- Funding is no longer available
- Business agreement discontinued
- Preceptors at the site have had a change in scope of service, no longer able to precept
- Preceptors at the site have had a change in affiliation with the accredited program
- Preceptors utilized at the site have terminated employment at the site

- Pharmacy clinical services have been discontinued
- Unable to expand patient care services (example, disease state management)
- Unable to expand service volume
- Unable to meet the expectations of a multiple-site program
- Site purchased by another entity that is not interested in continuing the residency program
- Other – please describe

Signature of RPD/Date

Signature pharmacist-in-charge of the site/Date

ASD Date of Receipt: _____

Date Processing Complete: _____