



ASHP Accreditation of Chain Pharmacy-Based Pharmacy Technician Training Programs

A chain pharmacy corporation is eligible to apply for ASHP accreditation of its pharmacy technician training program if the following conditions are met:

- The corporation is applying for accreditation of its entire training program. ASHP will not consider accreditation of only parts of the program (e.g., select states or regions).
- Training includes utilization of standardized educational materials throughout the corporation (e.g., computer-based didactic distance learning).
- Centralized records are available for review by an accreditation survey team.
- The program allows ASHP to conduct an opinion survey of the organization's trainees and preceptors to be used as part of the accreditation assessment (i.e., an online survey would be completed prior to the on-site survey).
- The program complies with all of the elements of the accreditation standard in the didactic, laboratory, and experiential components of the program
- 600 hours of contact/training time are documented. (This may include on-the-job training supervised by preceptors who meet the criteria in the accreditation standard. The corporation's stores or corporate training facilities may be used for the laboratory and experiential component.)
- The corporation accepts that there will be an assessment by ASHP of its training program, sites, and services, and will provide access to all of its training materials. Materials will be used only to validate that the corporation is meeting the accreditation standard and will be considered confidential by ASHP. Materials and information gathered will not be shared with outside groups.
- The corporation must meet the full intent of the *ASHP Accreditation Standard for Pharmacy Technician Training Programs*.

On-site Accreditation Survey

- Prior to the on-site survey, an opinion survey will be sent to preceptors and trainees to get a sense of the degree of consistency across the corporation's training program. This survey will help the on-site survey team to prepare questions for their survey.
- The survey team will meet at the corporate headquarters, or a site of the corporation's choosing, where the training materials and other documentation can be reviewed (either written or electronic information).
- During survey team visits, surveyors will review records and training materials and interview trainees and preceptors. On-site surveys may last 2-3 days.
- Follow-up assessments of training sites and/or stores will be conducted by ASHP. This assessment may include up to 12 training sites or stores, depending on the number of stores the corporation has, to ensure consistency of training. ASHP will conduct interviews with trainees and preceptors at those sites.
- ASHP may conduct random on-site assessment surveys of training sites or stores each year to ensure the continuation of quality training.
- Refer to *ASHP Regulations on Accreditation of Pharmacy Technician Training Programs* for other related information.

Accreditation Fee Schedule for Retail Chain-based Pharmacy Technician Training Programs

Please note that annual assessment fees are assessed from the date of ASHP's receipt of the application for accreditation. ASHP's billing is based on the calendar year. Thus, for example, a site whose application is received in April will be billed for three-fourths of the year, or if in June the site will be billed for one-half of the annual assessment rate. The only other assessed fee is the application fee, payable upon submission of the application for initial accreditation (on-site survey expenses are included in the annual assessment -- there are no additional fees during the year of a program's on-site survey). **Note: The Annual Assessment Fee and Application Fee are subject to change yearly.**

The accreditation fee structure is based upon the number of retail outlets owned or operated by the corporation since this affects the potential volume of pharmacy technicians who would be trained in the program. The number of stores and technicians trained will also determine the length of the on-site survey process, the volume of material reviewed, the number of sites visited, and the timing of random assessment visits.

	Annual Assessment 2008		Annual Assessment 2009
Number of Stores		Number of Stores	
10 - 100	\$8,000	10 - 100	\$8,000
101 - 1,000	\$15,000	101 - 1,000	\$15,000
1,001 - 3,000	\$25,000	1,001 - 3,000	\$25,000
3,001 - 5,000	\$35,000	3,001 - 5,000	\$35,000
5,000 or more	\$45,000	5,000 or more	\$45,000

2009 Initial application fee is \$10,000