

## 2008 Midyear Clinical Meeting Exhibitor Hotel Room Block Policies

Over-blocking of exhibitor rooms in the past has caused hotels to prematurely sell out thus displacing attendees. In addition, the increased number of last minute cancellations has caused financial penalties to ASHP. Therefore, ASHP has established the following policies:

- Hotel room blocks are for qualified exhibitors only. Qualified exhibitors must have submitted a contract for exhibit space prior to requesting hotel rooms.
- All blocks requested must be based on the exhibit company's final pick up from the previous year with no greater than a 5% increase. (If needed, contact Michelle Tyler at [mt Tyler@ashp.org](mailto:mt Tyler@ashp.org) or Fran Byrnes at [fbyrnes@ashp.org](mailto:fbyrnes@ashp.org) for assistance with your hotel room block flow).
- All blocks are subject to ASHP approval.
- Exhibitors MUST book all hotel rooms through The Housing Connection, the official ASHP housing company for the meeting. (An audit will take place with our official hotels following the meeting. Any company found to have blocked rooms in hotels other than those listed as ASHP official hotels or to have booked rooms directly with ASHP official hotels without using The Housing Connection will be subject to loss of priority points and/or exhibit and meeting space.)