Priority Point System for Booth Selection at ASHP National Meetings

ASHP uses a priority point system onsite to reserve booth space for the next ASHP meeting. Booth space is sold one year in advance of the next meeting. The number of Priority Points your company has accumulated determines your place in the onsite selection schedule. Priority Points are based on the requirements below:

Priority Point System (includes three years of Summer and Midyear)	
Activity	Points
Points for 1st 10' x 10' (Summer Meeting)	5
Points for each additional 10' x 10' (Summer Meeting)	1
Points for 1st 10' x 10' (Midyear Clinical Meeting)	5
Points for each additional 10' x 10' (Midyear Clinical Meeting)	1
Points for participating in both the Summer Meeting & Midyear Clinical Meeting exhibits	5
Sponsorship (per)	1

Please Note: In the case of exhibiting companies that have either merged with, been purchased by or have purchased another company and merge their booth space, the points are not added together; instead they will assume the points of the company merged with. If a company splits to form separate companies, the parent company retains the points and the new company will begin the point accumulation process as any other new exhibitor.

Space Selection Procedures
The 20 companies with the highest number of points will be pre-placed on the floorplan prior to opening onsite general sales.

Space Selection Policy
The contract for exhibit space must be completed onsite. To guarantee the selected exhibit space, a non-refundable deposit of 50% of the total booth price is **required at the time you select your booth**. You will receive an invoice within 14 business days for the remaining amount due, to be paid within 30 days. You will not be able to reserve your space without the 50% deposit. ASHP will not invoice your company for the deposit. No exceptions.

Companies not participating in the onsite space selection may submit a contract once ASHP opens exhibit booth sales to all eligible companies. Exhibit space will then be assigned on a first-come, first- served basis.