



SEIZE THE INITIATIVE

ASHP House of Delegates 2012
June 10 and 12, 2012

Welcome Message from the Chair of the House of Delegates February/March 2012

Dear Delegate:

Thank you for volunteering to serve as a delegate to the 2012 ASHP House of Delegates. One of my responsibilities as the Chair of the House is to assist you in negotiating your path as a delegate. I hope you will find the information in this message and future messages helpful in that regard. Please feel free to let me know if you have any suggestions for improving my communication with you.



Gerry Meyer, Chair
ASHP House of Delegates

Your Responsibilities as a Delegate

As a delegate, you are one of about 200 ASHP leaders who have the responsibility to establish ASHP policy. Collectively, all the delegates review, debate, revise, and decide on the fate of the policies that have been recommended for adoption. Each delegate is expected to be prepared to debate and decide on the outcome of each recommended policy by the time the House meets on June 10. While you will be exercising your personal judgment at that time, it is expected that you will have obtained and considered input from your constituents. Most of you represent ASHP members in your state, some of you represent members of forums or sections, some of you represent pharmacists in your branch of the federal services, but all of us represent some constituency.

Being a delegate can be a little daunting, especially the first time. If this is your first time, I encourage you to reach out to experienced delegates for guidance. If you are a veteran delegate, please offer assistance to first-timers. As each state has at least two delegates, state delegates should plan a process for coordinating their efforts, including how to obtain input from your constituents between now and June.

What follows is a list of things you need to do, some of which are urgent and some of which can wait. ***I strongly urge you to register for a Regional Delegate Conference as soon as possible, as popular sites have filled up in past years.***

Regional Delegate Conferences (RDCs)

Delegates and alternate delegates to the ASHP House of Delegates should attend one of the eight planned Regional Delegate Conferences (RDCs). State affiliate presidents and executives are also encouraged to attend. The RDCs will be held on May 5 and 6 (Saturday/Sunday) and

again on May 7 and 8 (Monday/Tuesday), in Atlanta, GA; Philadelphia, PA; Phoenix, AZ; and Rosemont, IL (outside Chicago). More information about RDC registration, travel, hotels, reimbursement, and schedules can be found at:

<http://www.ashp.org/DocLibrary/Policy/HOD/RDCMemo.pdf>

You may attend the RDC of your choice. However, to allow for the fullest level of participation, we limit the number of participants at any particular site to approximately 25. **Before making your hotel and flight reservations**, please select which RDC you will attend by registering at:

http://ashp.qualtrics.com/SE/?SID=SV_1HOsWONi7MDUr6k

Only locations that are still open will be available for your selection; sites that are full will not be displayed. **To ensure that you obtain your preferred RDC site, you should register as soon as possible.** Likewise, to take advantage of the reduced rates ASHP has arranged, you should make a hotel reservation soon as well. If you have any questions about RDC logistics, please contact ASHP at evp@ashp.org.

Chair's Webinar

On Tuesday, April 10, at 11:00 am ET, I will be conducting a webinar to assist you in maximizing your RDC and House of Delegates experiences. Everyone is welcome, but I would especially like to encourage first-time delegates to [register for the webinar](#).

Resolution Deadline Fast Approaching

Most official ASHP professional policies originate with ASHP councils, although some policies originate with the executive committees of sections and forums. A third source of professional policy is resolutions, which are policy recommendations submitted directly by members for consideration by the House. The process for submitting resolutions is described in the annual Official Call for Resolutions, which can be found at:

<http://www.ashp.org/DocLibrary/Policy/HOD/CallforResolutions.aspx>

The deadline for submitting resolutions is **March 12**.

Bookmark the House of Delegates Website

Much of the information you will need to serve as a delegate will be made available through emails from me and via the ASHP House of Delegates website, which you should bookmark now:

<http://www.ashp.org/hod>

The site contains information about your responsibilities as a delegate as well as background on the ASHP policy process. A good place to start is the overview of the ASHP policy process found here:

<http://www.ashp.org/Import/PRACTICEANDPOLICY/HouseofDelegates/ASHPPolicyProcess.aspx>

More information about this year's session of the House will be made available in early April, when the policy recommendations and other relevant documents are finalized. I will send you an email when that information becomes available on the site, and periodically thereafter. *If this message was filtered to your spam folder, please adjust your settings to allow future messages to get through.*

Register for the Summer Meeting

Delegates need to register to attend the Summer Meeting. *Your registration as a delegate does not automatically register you for the Summer Meeting.* You can register and find out more about the Summer Meeting at the URL below:

<http://www.ashpmedia.org/sm12/>

When making your travel plans, please be aware that delegate responsibilities at the Summer Meeting begin with the Open Forum (scheduled to begin at 2:30 p.m. on Saturday, June 9) and conclude with the second session of the House (scheduled to conclude at 6:00 p.m. on Tuesday, June 12).

Thank You Again

As I said, you will be hearing from me again in April as more information about the RDCs and the House of Delegates becomes available. President Stan Kent, President-Elect Kathy Shultz, Past President Diane Ginsburg, and I look forward to our time with you at the RDCs, and later at the Summer Meeting. As always, please do not hesitate to contact me with any questions, comments, or suggestions.

And thank you again for your service to ASHP.

Sincerely,

Gerry Meyer

Chair, ASHP House of Delegates

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215-955-9055

This message is intended for past delegates and alternate delegates, past presidents, Board members, and others with an interest in the ASHP House of Delegates. If you have any questions about why you received this email, please contact your state affiliate or ASHP.