Door Drop Services Agreement

June 9–13, 2012
Baltimore Convention Center
Baltimore, Maryland

This Door Drop Services Agreement is entered into by and between the American Society of Health-System Pharmacists, Inc. ("ASHP"), located at 7272 Wisconsin Avenue, Bethesda, Maryland 20814 and the following company (the "Company"):

Company Name: _____

Company Address: _____
(street address, city, state and zip code)

Company Contact Person: _____
(name and title)

Phone: _____ Fax: _____

Email Address: _____

1. Company hereby retains ASHP to provide Door Drop Services (as hereinafter defined) during the ASHP 2012 Summer Meeting to be held in Baltimore, Maryland. "Door Drop Services" shall be herein defined as the arrangement by ASHP for the delivery of promotional literature, including product literature, symposium information, special exhibit booth promotions and/or related literature directly to the hotel rooms of ASHP meeting attendees.

2. Company agrees that it shall submit all proposed promotional literature to ASHP for approval prior to arranging for printing of materials. Proposed materials shall be transmitted to ASHP via facsimile or e-mail as follows:
   Via e-mail: kharding@ashp.org (pdf files are acceptable)
   Via fax: (301) 634-5914
   ASHP will not perform Door Drop Services with respect to promotional materials that were not approved by ASHP in advance.

3. Company hereby authorizes ASHP to deliver its materials as follows:

   NEW! Deliver to the entire room block on the evening of Saturday, June 9th and additional check-ins on the evening of Sunday, June 10th. ($3,200.00)

   Payment (including credit card payment) must be received by ASHP by June 6, 2012 in order for Door Drop Services to be performed. Cancellations subject to $1,000.00 fee.

4. Company agrees to arrange for shipment of ASHP-approved door drop materials for arrival at the location to be designated by ASHP no later than May 31, 2012. Company understands and agrees that **time is of the essence** in the performance of its shipping obligations hereunder, and in the event that the materials are not received by that date, Company's materials may not be capable of distribution pursuant to this agreement. **Additional fees apply for material received after May 31, 2012.**

   Ship quantity 2,200 pieces.

5. ASHP will use its best efforts to ensure that delivery is made in accordance with the terms of this agreement; however, ASHP shall not be liable to Company or any third party for any loss or damage incurred by Company or any third party as a result of a hotel's failure to deliver Company's promotional materials.

6. Any dispute or disagreement that may arise between the parties hereto in connection with this agreement, which is not settled to the mutual satisfaction of the parties within thirty days (or such longer period as may be agreed upon) from the date that either party informs the other party in writing that such dispute exists shall be settled first by nonbinding mediation in the city of Bethesda, Maryland. The fees and costs of the mediation shall be borne equally by the parties. In the event the dispute is not resolved pursuant to mediation, then it shall be submitted to binding arbitration in accordance with the rules of the American Arbitration Association, then in effect, and judgment upon the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof.

7. This agreement shall be governed, interpreted and enforced in accordance with the laws of the State of Maryland, without giving effect to any choice or conflict of law provision or rule (either of the State of Maryland or any other jurisdiction) that would cause the application of the laws of any jurisdiction other than the State of Maryland. This is the entire agreement between the parties with respect to the subject matter hereof. Any modifications must be in writing and signed by both parties.

Remaining overage of material will be discarded.

Please note that ASHP can only accept credit card numbers sent to a secure fax due to new security guidelines related to credit card transactions. Credit card numbers for ASHP orders/services must be sent to our secure fax number at 301-664-8895.

Payment must be received by ASHP by June 6, 2012, in order for Door Drop Services to be performed. Cancellations not accepted after June 6, 2012.

Method of payment (check one):

❑ Credit Card ❑ ASHP to invoice participating company

Credit Card (Fax contract with Credit Card payment to 301-664-8895.)

Charge $ _____ to my:

❑ VISA ❑ MasterCard ❑ Discover ❑ American Express

Account # _____ Exp. Date _____

Authorized Signature _____

Check (Mail original contract and check to address below.)
Payment (ASHP's Tax ID# is 520807628.)

Check # _____ has been mailed to: or ❑ ASHP to invoice participating company

ASHP, Door Drop Service, 7272 Wisconsin Ave., Bethesda, MD 20814

I accept all terms of this agreement X _____

Questions Contact:
Ken Harding, ASHP
Email: kharding@ashp.org
Phone: 301-664-8814