

## XXXX Hospital Job Description

**Job Title:** Pharmacy Technician

**Subtitle:** Patient Assistance Program Technician

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**Job Summary:**

Assists Pharmacy in acquiring medications for indigent patients through pharmaceutical manufacturer patient assistance programs or any other appropriate source (e.g. grants).

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**Primary Accountabilities:**

1. Enrolls patients in pharmaceutical manufacturer sponsored Patient Assistance Programs.
2. Works with pharmacists, social workers, nurses, physicians and patients to identify eligible patients.
3. Obtains the information and signatures needed to complete forms requesting assistance for patients.
4. Follows through to make sure patients receive their medications.
5. Prepares monthly statistics.
6. Maintains records necessary in the operation of a Patient Assistance Program, including patient information and the appropriate forms.