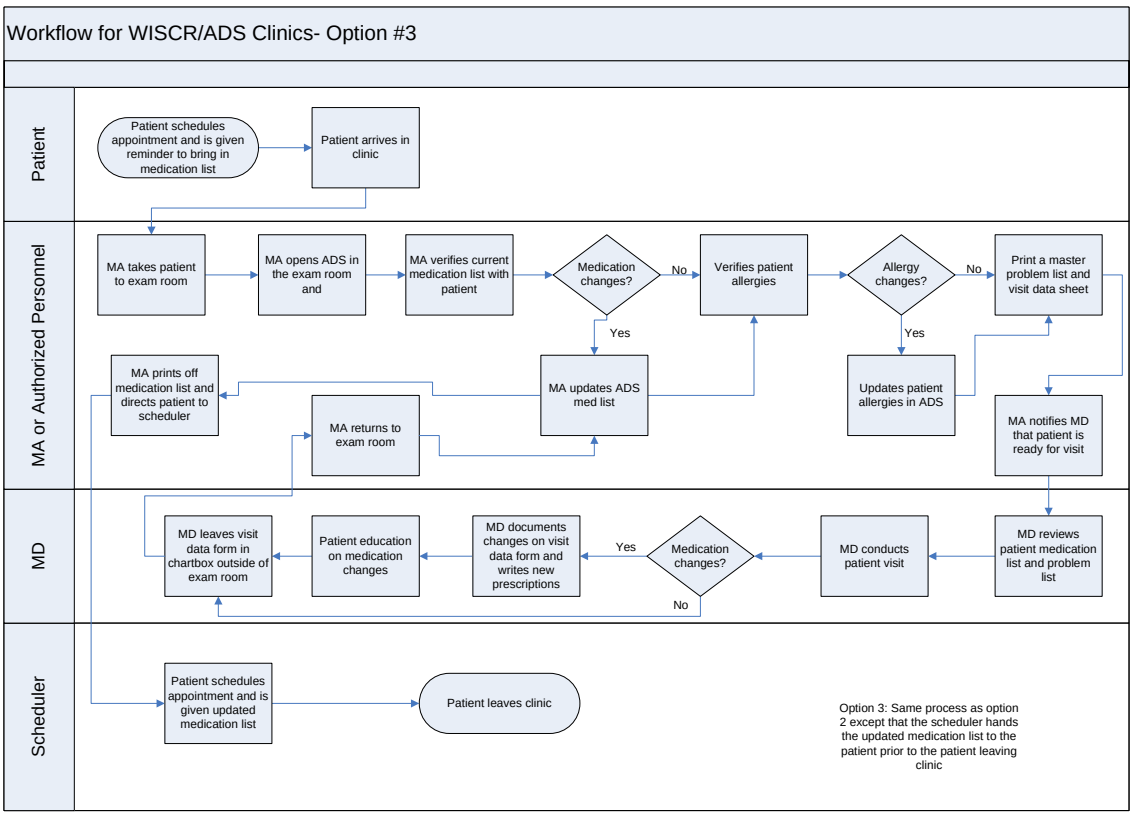
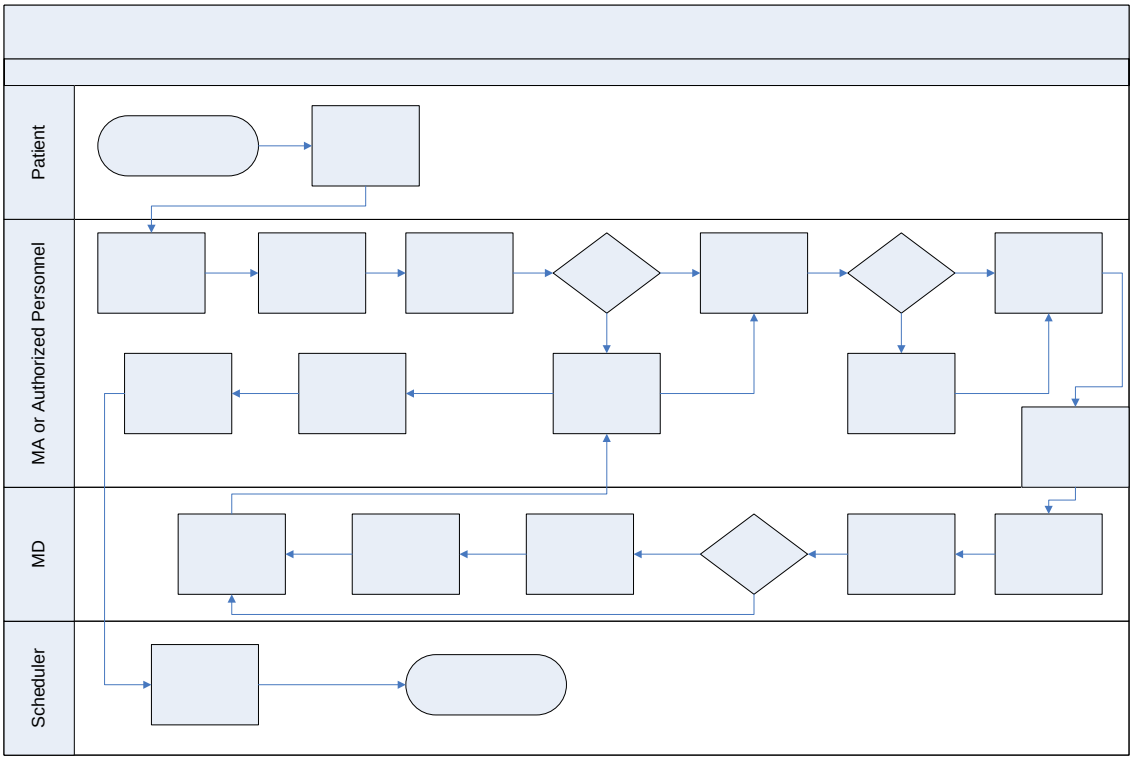
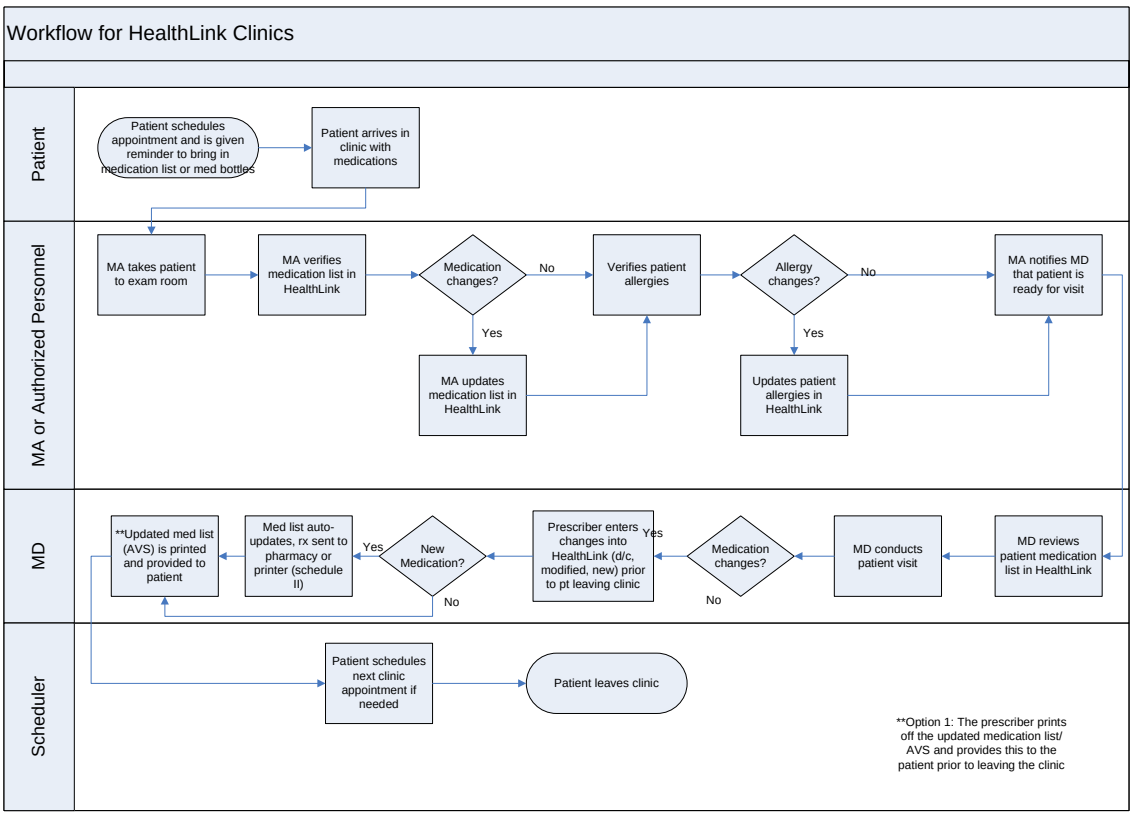
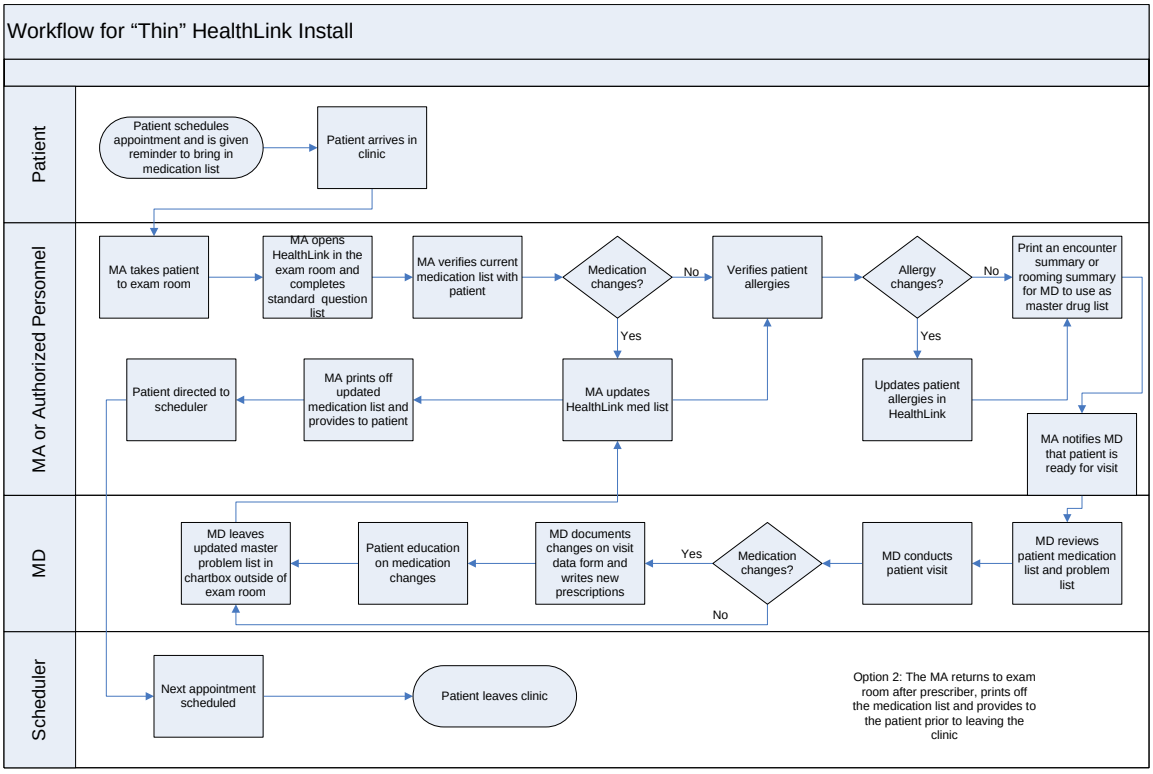
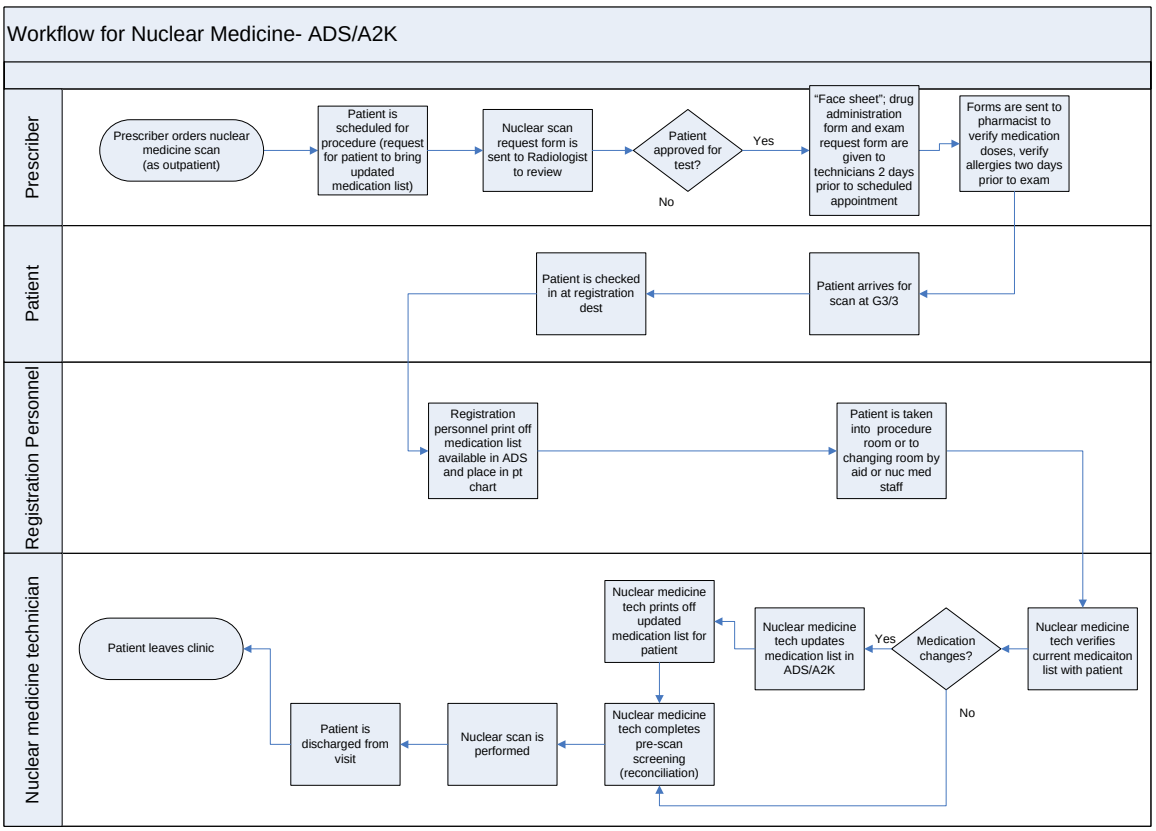
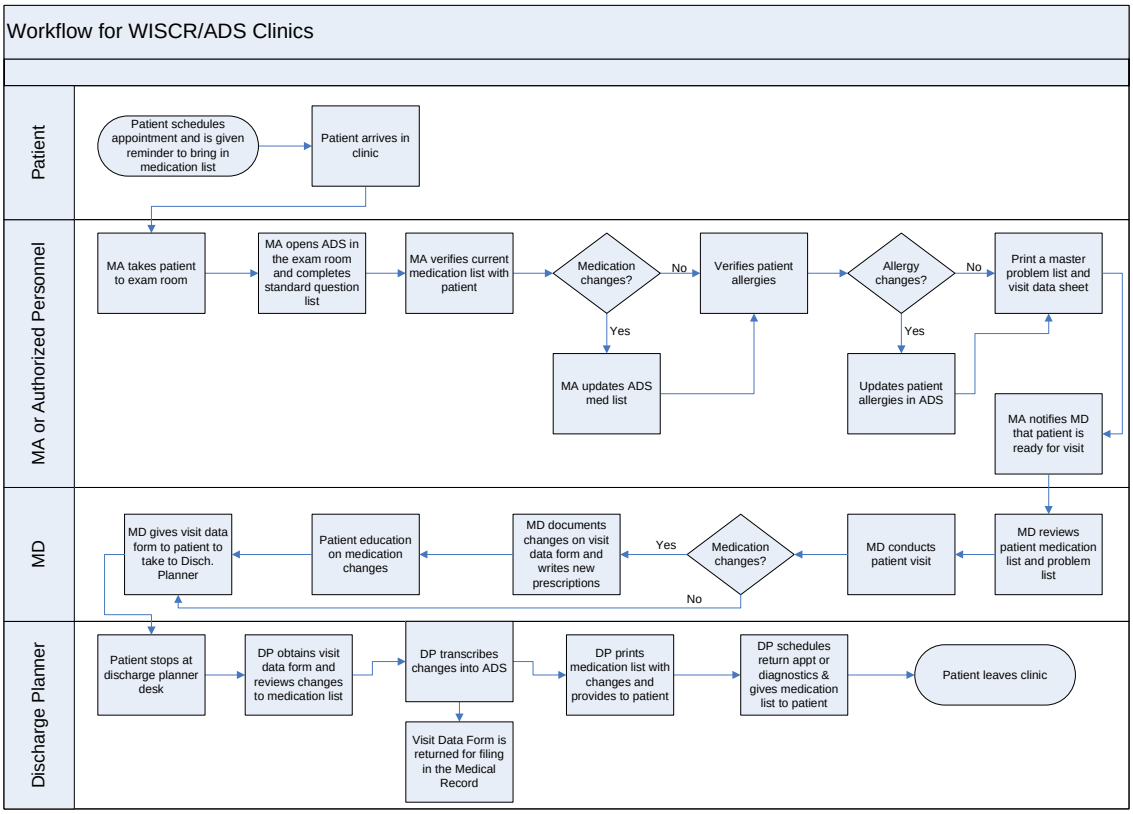

Workflow for WISCR/ADS Clinics- Option #3
Patient
MA or Authorized Personnel
MD
Scheduler
Patient schedules appointment and is given reminder to bring in medication list
Patient arrives in clinic
MA takes patient to exam room
MA opens ADS in the exam room and
MA verifies current medication list with patient
Medication changes?
No
Yes
Verifies patient allergies
Allergy changes?
No
Yes
Print a master problem list and visit data sheet
MA prints off medication list and directs patient to scheduler
MA updates ADS med list
Updates patient allergies in ADS
MA returns to exam room
MA notifies MD that patient is ready for visit
MD leaves visit data form in chartbox outside of exam room
Patient education on medication changes
MD documents changes on visit data form and writes new prescriptions
Yes
Medication changes?
No
MD conducts patient visit
MD reviews patient medication list and problem list
Patient schedules appointment and is given updated medication list
Patient leaves clinic
Option 3: Same process as option 2 except that the scheduler hands the updated medication list to the patient prior to the patient leaving clinic

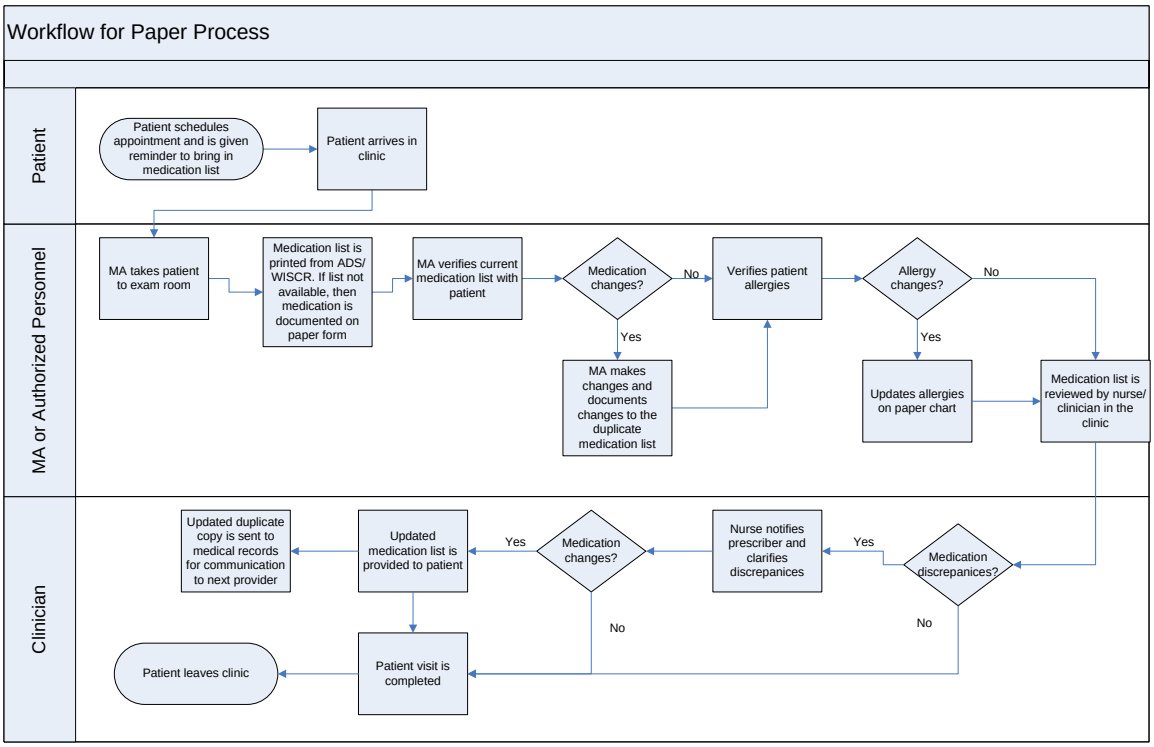

Patient
MA or Authorized Personnel
MD
Scheduler


Workflow for HealthLink Clinics
Patient
MA or Authorized Personnel
MD
Scheduler
Patient schedules appointment and is given reminder to bring in medication list or med bottles
Patient arrives in clinic with medications
MA takes patient to exam room
MA verifies medication list in HealthLink
Medication changes?
No
Yes
MA updates medication list in HealthLink
Verifies patient allergies
Allergy changes?
No
Yes
Updates patient allergies in HealthLink
MA notifies MD that patient is ready for visit
MD reviews patient medication list in HealthLink
MD conducts patient visit
Medication changes?
Yes
No
Prescriber enters changes into HealthLink (d/c, modified, new) prior to pt leaving clinic
New Medication?
Yes
No
Med list auto-updates, rx sent to pharmacy or printer (schedule II)
**Updated med list (AVS) is printed and provided to patient
Patient schedules next clinic appointment if needed
Patient leaves clinic
**Option 1: The prescriber prints off the updated medication list/ AVS and provides this to the patient prior to leaving the clinic


Workflow for “Thin” HealthLink Install
Patient
MA or Authorized Personnel
MD
Scheduler
Patient schedules appointment and is given reminder to bring in medication list
Patient arrives in clinic
MA takes patient to exam room
MA opens HealthLink in the exam room and completes standard question list
MA verifies current medication list with patient
Medication changes?
No
Yes
Verifies patient allergies
Allergy changes?
No
Yes
Print an encounter summary or rooming summary for MD to use as master drug list
Updates patient allergies in HealthLink
MA updates HealthLink med list
MA prints off updated medication list and provides to patient
Patient directed to scheduler
MA notifies MD that patient is ready for visit
MD reviews patient medication list and problem list
MD conducts patient visit
Medication changes?
Yes
No
MD documents changes on visit data form and writes new prescriptions
Patient education on medication changes
MD leaves updated master problem list in chartbox outside of exam room
Next appointment scheduled
Patient leaves clinic
Option 2: The MA returns to exam room after prescriber, prints off the medication list and provides to the patient prior to leaving the clinic


Workflow for Nuclear Medicine- ADS/A2K
Prescriber
Patient
Registration Personnel
Nuclear medicine technician
Prescriber orders nuclear medicine scan (as outpatient)
Patient is scheduled for procedure (request for patient to bring updated medication list)
Nuclear scan request form is sent to Radiologist to review
Patient approved for test?
Yes
No
"Face sheet"; drug administration form and exam request form are given to technicians 2 days prior to scheduled appointment
Forms are sent to pharmacist to verify medication doses, verify allergies two days prior to exam
Patient arrives for scan at G3/3
Patient is checked in at registration dest
Registration personnel print off medication list available in ADS and place in pt chart
Patient is taken into procedure room or to changing room by aid or nuc med staff
Nuclear medicine tech verifies current medicaiton list with patient
Medication changes?
Yes
No
Nuclear medicine tech updates medication list in ADS/A2K
Nuclear medicine tech prints off updated medication list for patient
Nuclear medicine tech completes pre-scan screening (reconciliation)
Nuclear scan is performed
Patient is discharged from visit
Patient leaves clinic


Workflow for WISCR/ADS Clinics
Patient
MA or Authorized Personnel
MD
Discharge Planner
Patient schedules appointment and is given reminder to bring in medication list
Patient arrives in clinic
MA takes patient to exam room
MA opens ADS in the exam room and completes standard question list
MA verifies current medication list with patient
Medication changes?
No
Yes
MA updates ADS med list
Verifies patient allergies
Allergy changes?
No
Yes
Updates patient allergies in ADS
Print a master problem list and visit data sheet
MA notifies MD that patient is ready for visit
MD reviews patient medication list and problem list
MD conducts patient visit
Medication changes?
Yes
No
MD documents changes on visit data form and writes new prescriptions
Patient education on medication changes
MD gives visit data form to patient to take to Disch. Planner
Patient stops at discharge planner desk
DP obtains visit data form and reviews changes to medication list
DP transcribes changes into ADS
Visit Data Form is returned for filing in the Medical Record
DP prints medication list with changes and provides to patient
DP schedules return appt or diagnostics & gives medication list to patient
Patient leaves clinic


Workflow for Paper Process
Patient
MA or Authorized Personnel
Clinician
Patient schedules appointment and is given reminder to bring in medication list
Patient arrives in clinic
MA takes patient to exam room
Medication list is printed from ADS/ WISCR. If list not available, then medication is documented on paper form
MA verifies current medication list with patient
Medication changes?
No
Yes
MA makes changes and documents changes to the duplicate medication list
Verifies patient allergies
Allergy changes?
No
Yes
Updates allergies on paper chart
Medication list is reviewed by nurse/ clinician in the clinic
Medication discrepanices?
Yes
No
Nurse notifies prescriber and clarifies discrepanices
Medication changes?
Yes
No
Updated medication list is provided to patient
Updated duplicate copy is sent to medical records for communication to next provider
Patient visit is completed
Patient leaves clinic