

Manager, Medication Safety

Job Responsibilities

1. Identify and facilitate medication safety improvement projects. Included in this responsibility are:
 - a. Receive, collate, and analyze medication safety data.
 - b. Attend medication-related sentinel event and root cause analysis meetings.
 - c. Assist process improvement teams as needed
 - d. Along with entity department heads and executives, conduct regular walk-arounds to patient care areas to identify latent conditions leading to safety problems
 - e. Identify and define priorities for improvement activities
2. Serve as an internal consultant on medication safety and safety improvement methodologies.
 - a. Serve as member/secretary of P&T Medication Systems Subcommittee & ad-hoc medication safety committees
 - b. Provide formal and informal education to leadership and staff
 - c. Attend medication-related sentinel event and root cause analysis meetings
 - d. Serve on standing committees & councils that influence medication safety, including
 - Pharmacy Weekly Leadership Group
 - Medication Systems Subcommittee
 - Formulary and Drug Outcomes Management Subcommittees
3. Manage data reporting & information related to medication safety.
 - a. Receive, collate, and analyze medication safety data
 - b. Make decisions regarding reporting tools & methodologies
 - c. Ensure timely communication to all affected parties of information & learnings regarding medication safety
4. Contribute to a culture of safety.
 - a. Assist with the development of policies and procedures related to managing human factors contributions to unsafe outcomes
 - b. Assist with assuring the presence of a blame-free environment
 - c. Continually challenge leaders and managers to plan in terms of patient safety as the 1st priority
5. Develop organization reputation in the area of medication safety.
 - a. Represent organization at relevant external meetings
 - b. Represent organization on relevant external committees, taskforces, and organizations
 - c. Identify opportunities to highlight organization success stories relating to medication safety to the media and other external audiences
 - d. Participate in the development and delivery of educational programs
6. Contribute to the knowledge base in the area of medication safety
 - a. Identify and pursue opportunities for applied research in the area of medication safety
7. Maintain skills and competence in the area of patient safety.
 - a. Subscribe to and continuously read literature in the areas of process improvement and medication & patient safety
 - b. Attend relevant outside conferences
 - c. Lead process improvement efforts designed to reduce medication errors or improve patient safety