


November 20, 2007

MEMORANDUM

TO: Board of Directors, Past Presidents, Affiliated State Society Presidents and Executives, Section and Forum Executive Committees, ASHP Fellows, ASHP Staff, and Selected Individuals

FROM: Henri R. Manasse, Jr., Ph.D., Sc.D.   
Executive Vice President and Chief Executive Officer

SUBJECT: Recommendations for Appointments to ASHP Councils, Commissions, Advisory Groups, and Other Committees (June '08 – May '09 term)

ASHP President-Elect Kevin J. Colgan, with the approval of the Board of Directors, appoints members of the above bodies. We encourage you to recommend ASHP members for appointment. A description of the purview of each body is attached to this memo.

In making recommendations for appointments, the President-Elect must take into consideration geographic distribution, personal qualifications, and previous experience in ASHP and affiliated state societies. Because of the growing diversity in the health-system pharmacy work force, we are especially interested in having recommendations that help us ensure sufficient diversity in our appointments. Please also give special thought to new practitioners, residents, and students who are well equipped to serve ASHP through an appointment to one of these bodies.

You may recommend more than one individual for any particular body. Please be aware that the number of appointments cannot accommodate all of the recommendations that are likely to be submitted. Individuals nominated but not appointed this time are eligible for consideration in future years.

**The deadline for recommendations is December 31, 2007.** For each nominee, please submit two copies of the individual's curriculum vitae and a brief statement that comments on his or her (1) qualifications, (2) experience, (3) areas of special expertise, (4) previous involvement with ASHP or state affiliates, and (5) any special characteristics that will help ASHP achieve a balance of perspectives and diversity. Please forward your recommendations to President-Elect Kevin J. Colgan, c/o the ASHP Executive Office, 7272 Wisconsin Ave., Bethesda, MD 20814.

The President-Elect and I thank you in advance for your cooperation.

## **COUNCILS OF THE SOCIETY**

*The five councils are the primary bodies that initiate ASHP policies on professional issues. Policy recommendations are reviewed by the Board of Directors and, ultimately, by the House of Delegates. Councils also advise the Board on ASHP activities within their respective purviews.*

**Council on Education and Workforce Development:** *Concerned with ASHP professional policies related to the quality and quantity of pharmacy practitioners in hospitals and health systems. Within the Council's purview are (1) student education, (2) postgraduate education and training, (3) specialization, (4) assessment and maintenance of competence, (5) credentialing, (6) balance between workforce supply and demand, (7) development of technicians, and (8) related matters.*

**Council on Pharmacy Management:** *Concerned with ASHP professional policies related to the process of leading and directing the pharmacy department in hospitals and health systems. Within the Council's purview are (1) development and deployment of resources, (2) fostering cost-effective use of medicines, (3) payment for services and products, (4) applications of technology in the medication-use process, (5) efficiency and safety of medication-use systems, (6) continuity of care, and (7) related matters.*

**Council on Pharmacy Practice:** *Concerned with ASHP professional policies related to the responsibilities of pharmacy practitioners in hospitals and health systems. Within the Council's purview are (1) practitioner care for individual patients, (2) practitioner activities in public health, (3) pharmacy practice standards and quality, (4) professional ethics, (5) interprofessional and public relations, and (6) related matters.*

**Council on Public Policy:** *Concerned with ASHP professional policies related to laws and regulations that have a bearing on pharmacy practice in hospitals and health systems. Within the Council's purview are (1) federal laws and regulations, (2) state laws and regulations, (3) analysis of public policy proposals that are designed to address important health issues, (4) professional liability as defined by the courts, and (5) related matters..*

**Council on Therapeutics:** *Concerned with ASHP professional policies related to the safe and appropriate use of medicines. Within the Council's purview are (1) the benefits and risks of drug products, (2) evidence-based use of medicines, (3) the application of drug information in practice, and (4) related matters..*

## **COMPONENT GROUPS**

**Commission on Affiliate Relations:** *Advises the Board of Directors on standards for affiliation, implementation of the standards, methods of strengthening affiliates, and methods of building affiliate relationships that help advance ASHP's objectives..*

**Commission on Credentialing:** *Formulates and recommends standards for accreditation of pharmacy personnel training programs and administers programs for accreditation of pharmacy personnel training programs.*

**Commission on Goals:** *Reviews trends in health care delivery and advises ASHP on broad strategic and health-policy issues that have a bearing on pharmacy practice in health systems.*

**Sections:** *Components of ASHP in which members who have an interest in a specific area of health-system pharmacy practice may enroll. An executive committee is **elected** by the membership of each section. Names of prospective candidates will be forwarded to the appropriate section nominations committee. Executive committees advise ASHP on programs and services related to their group and they make policy recommendations to the Board of Directors.*

- **Executive Committee, ASHP Section of Clinical Specialists and Scientists**
- **Executive Committee, ASHP Section of Home, Ambulatory, and Chronic Care Practitioners**
- **Executive Committee, Section of Inpatient Care Practitioners**
- **Executive Committee, Section for Pharmacy Practice Managers**
- **Executive Committee, Section of Pharmacy Informatics**

**Forums:** *Components of ASHP consisting of all members in a particular category of membership. Each forum has an executive committee that is appointed by the Board of Directors. Executive committees advise ASHP on programs and services related to the interests of their group and make policy recommendations to the Board of Directors.*

- **Executive Committee, New Practitioners Forum**
- **Executive Committee, Pharmacy Student Forum**

### **ADVISORY BODIES TO THE BOARD**

**Federal Pharmacy Consultants:** *Advises the ASHP Board of Directors on pharmacy issues in the federal sector and on how the Society can best serve members in the federal services.*

**Membership Development Advisory Group:** *A group consisting of representatives from the executive committees of sections and forums and other individuals with the purpose of advising ASHP on membership recruitment and retention programs.*

**Pharmacy Technician Advisory Group:** *Advises ASHP on activities, programs, and services with respect to development of "pharmacy technician" as a well-defined occupation in pharmacy practice.*

### **BOARD OF CANVASSERS**

*Oversees counting of ballots in the annual election of the ASHP President-elect and Board members and the executive committees of sections, and certifies the results to the Executive Vice President.*