

House of Delegates

FAQs: Virtual House of Delegates

Q: Why does ASHP conduct a virtual (online) House of Delegates?

A: The Board Task Force on Organizational Structure recommended that ASHP make its policy cycle more timely and responsive. The virtual House of Delegates allows ASHP to take final policy action without waiting until June every year.

Q: When does the virtual House of Delegates take place?

A: The virtual House of Delegates is scheduled for March, May, and November 2024 (see key dates below).

Q: How does the virtual House of Delegates work?

A: Policy recommendations will be posted to the [ASHP House of Delegates website](#) and [ASHP Connect](#) in advance of the virtual House. Delegates will receive an email message from the Chair of the House alerting them to the posting. Delegates will then have an opportunity to debate the recommendations on ASHP Connect. Delegates will receive another email message with detailed instructions for secure online voting, which will take place over a week (see key dates below). Policy recommendations approved by $\geq 85\%$ of delegates voting will become ASHP policy. Those not reaching that level of consensus will be considered by the House of Delegates in the live meeting the following June.

Q: Will there be live debate or amendments at the virtual House of Delegates?

A: No. Delegates are encouraged to debate the merits of policy recommendations on [ASHP Connect](#). Due to the constraints of online voting, no amendments may be made. Delegates who think an amendment is necessary should encourage their fellow delegates to vote against the policy recommendation. Only policy recommendations approved by $\geq 85\%$ of delegates voting will become ASHP policy. Those not reaching that level of consensus will be considered by the House of Delegates in the live meeting the following June and may be amended then.

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Q: Who may vote in the virtual House of Delegates?

A: Delegates who are eligible to serve in the 2024 House of Delegates may vote, including fraternal delegates, past presidents, the ASHP Board of Directors, section and forum representatives, and delegates elected by their state affiliates. Due to the constraints of electronic voting, no changes to the delegate roster can be made after 1 pm ET one week before voting begins (see key dates below).

Q: What should I do if I can't serve at the virtual House of Delegates?

A: State delegates who cannot serve are requested to contact their state affiliate to request that an alternate delegate be appointed to serve. State affiliates are asked to provide alternate delegate credentials and information to ASHP 10 days in advance of voting to ensure that the alternates may vote. Fraternal delegates and section and forum representatives should contact ASHP to arrange for an alternate delegate to serve.

Q: Do I have to be online at a specific time?

A: No. Delegates may vote any time during the week that voting is open (see key dates below).

Q: What if I forget to vote?

A: Delegates will receive an email one day before voting starts with information on how to vote. Those not voting will receive periodic reminder emails until voting closes.

Q: Can I change my vote?

A: No. Delegates may only vote once. Before their vote is recorded, they have an opportunity to review, confirm, or change their ballot choices. Once a vote is cast, it is immediately recorded and cannot be changed.

Q: Can I see how voting works?

A: Yes. An online voting simulation is available at: <https://demo.simplyvoting.com/>.

Q: How will I find out about the results of the virtual House of Delegates?

A: The Chair of the House will send an email message to delegates regarding the results of voting, and the results will also be made available on the ASHP House of Delegates website. Only aggregate results (i.e., whether the recommendation received $\geq 85\%$ of the vote) will be reported; how each delegate voted will not be included.

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Key Dates for 2024 House of Delegates	
	March Virtual House of Delegates
January 19	Deadline for State Delegate Certification
Early February	Welcome Message from the Chair
Early February	March vHOD Policies Posted on Connect for Debate
Early February	Regional Delegate Conference Information Available
February 28	Delegate Welcome Webinar (1:00 p.m. ET)
March 8	Delegate Status Change Deadline (March vHOD)
March 11	Resolutions Submission Deadline
March 14	Online Voting Instructions Sent to Delegates
March 15	Voting Opens 12:01 a.m. ET
March 22	Voting Closes 5:00 p.m. ET
	Regional Delegate Conferences
April 27-30	Live and Virtual Regional Delegate Conferences
	May Virtual House of Delegates (tentative)
May 3	Delegate Status Change Deadline (May Virtual House)
May 9	Online Voting Instructions Sent to Delegates
May 10	Voting Opens 12:01 a.m. ET
May 16	Voting Closes 5:00 p.m. ET
	June House of Delegates
June 8-9	Delegate Registration
June 8	Open Forum, Delegate Primer
June 9	First Delegate Caucus, First Meeting of the House
June 10	Deadline for New Business Items
June 11	Second Delegate Caucus, Second Meeting of the House
	November Virtual House of Delegates
Mid-October	November House Message from the Chair
October	November vHOD Policies Posted on Connect for Debate
November 1	Delegate Status Change Deadline (Nov. Virtual House)
November 7	Online Voting Instructions Sent to Delegates
November 8	Voting Opens 12:01 a.m. ET
November 15	Voting Closes 5:00 p.m. ET