

House of Delegates 2018

Checklist for June House of Delegates

When	Logistics	Policy	Other Business
January 1 to March 31	<input type="checkbox"/> Register for ASHP Summer Meetings <input type="checkbox"/> Register for Regional Delegate Conference <input type="checkbox"/> Participate in Delegate Webinar (March 8)* <input type="checkbox"/> Make travel arrangements	<input type="checkbox"/> Review Role of Delegates on ASHP Web site <input type="checkbox"/> Submit Proposed Resolutions* (before March 5)	
April 1 to April 27	<input type="checkbox"/> Visit ASHP Connect <input type="checkbox"/> Request room for a caucus*	<input type="checkbox"/> Review proposed policies <input type="checkbox"/> Solicit input on proposed policies from your constituents <input type="checkbox"/> Discuss proposed policies on ASHP Connect	<input type="checkbox"/> Register for PAC Event*
April 28 to June 1	<input type="checkbox"/> Attend Regional Delegate Conference <input type="checkbox"/> Print out or download Agenda, Board Report on Councils, Treasurer's Report, and the Report of the Committee on Nominations	<input type="checkbox"/> Discuss proposed policies at Regional Delegate Conference <input type="checkbox"/> Discuss proposed policies on ASHP Connect <input type="checkbox"/> Prepare amendments to proposed policies* <input type="checkbox"/> Prepare recommendations* <input type="checkbox"/> Prepare new business items*	<input type="checkbox"/> Review Treasurer's Report <input type="checkbox"/> Review nominees for House Chair <input type="checkbox"/> Communicate outcomes of Regional Delegate Conference to your constituents
At the Summer Meeting June 2-7	<input type="checkbox"/> Register as a Delegate Attend: <ul style="list-style-type: none"> <input type="checkbox"/> Open Forum for Members <input type="checkbox"/> Delegate Primer on HOD Processes <input type="checkbox"/> Caucuses Facilitated by Chair of the House <input type="checkbox"/> First & Second Meetings of House <input type="checkbox"/> Meet the Candidates <input type="checkbox"/> Delegate Reception <input type="checkbox"/> Attend PAC event* 	<input type="checkbox"/> Submit amendments* <input type="checkbox"/> Vote on proposed policies <input type="checkbox"/> Submit recommendations* <input type="checkbox"/> Submit new business items* (before 4 pm Monday, June 4)	<input type="checkbox"/> Vote on Treasurer's Report <input type="checkbox"/> Vote on nominees for House Chair
After the Summer Meeting			<input type="checkbox"/> Communicate outcomes of House of Delegates to ASHP members in your state

*Optional activity. For more information, visit <https://www.ashp.org/House-of-Delegates> or email the Chair of the House at hodchair@ashp.org.