Guideline for Committee on Nominations

To ensure that all willing and qualified potential nominees are considered for candidacy to ASHP elective office, the Committee on Nominations is charged with assembling a roster of nominees, recommended by our members and affiliated societies. A member or group submitting such a recommendation should provide a brief summary of the recommended individual’s experience and accomplishments and should state why the Society would be well served by his or her election. Recommendations can come from ASHP state affiliate societies, councils, committees, or any single member or group of members.

ASHP will issue a “Call for Nominations” via various channels, to encourage affiliate societies, individual members or others to submit their recommendations at appropriate times. These may include:

- letters from Society headquarters to the membership
- letters to affiliated state chapters
- notices in Society publications including newsletters, email news services, Midyear Clinical Meeting daily newspapers, and other communication vehicles of ASHP

In addition to reviewing suggestions received from members and affiliated societies, the Committee on Nominations will also review the membership rolls for potential candidates, particularly rosters of councils, committees, and other ASHP leadership bodies. Nominees will be contacted by the Committee and provided additional information about holding elective office, and given an opportunity to formally accept or decline nomination.

Typical qualifications of a successful candidate include, but are not limited to:

- demonstrated leadership qualities and exemplary practice
- active interest in the affairs of the Society
- experience as chair or member of ASHP council(s) or committee(s) or commissions
- experience as elected official of the sections
- experience as an officer or director of a state affiliate society
- other relevant experience

Revised by the ASHP Board of Directors, September 15, 2014
Supersedes Guide for Committee on Nominations and Candidates for Elective Office approved by the ASHP Board of Directors, November 19, 1973