

House of Delegates

Welcome Message from the Chair of the House of Delegates February 2018

Dear Delegate:

Thank you for your service to the ASHP House of Delegates! As a delegate, you are one of approximately 200 ASHP leaders who have the responsibility to establish ASHP policy on health-system pharmacy practice and medication use in society.



Amber Lucas, Chair
ASHP House of Delegates

2018 Session of the House of Delegates

Serving as a delegate is a rewarding and enriching experience, but getting acclimated during your first year may take some time. Whether you are newly elected or a seasoned veteran, I encourage you to read the [Welcome Packet](#) thoroughly, visit the [House of Delegates website](#) often, and add the deadlines outlined on the delegate checklists for the [virtual](#) and [June](#) meetings to your calendar now. You should also take a few moments to view the [Welcome Video](#). If you are a newly elected delegate, I encourage you to reach out to experienced delegates for direction, as they still have a lot to offer. Your state affiliate leadership can provide contact information.

Delegates will officially convene four times throughout the year, including virtual meetings in March and November and twice at the [Summer Meetings](#). Below I have outlined important delegate responsibilities for the upcoming virtual March and live June meetings of the House of Delegates. Even as delegates prepare for the March meeting, there are duties for the June meeting that delegates must attend to now.

Virtual House Meeting in March

Policy recommendations will be available in February. Later this month I will send a message to let you know that the policy recommendations for the March virtual House meeting have been posted to the [House of Delegates website](#) and ASHP Connect [House of Delegates community](#). Delegates are encouraged to debate the policy recommendations on Connect.

Chair's webinar on March 5. To provide more information about the March and June meetings, I will conduct a webinar on March 5, at 2:00 p.m. ET. Please [register at your first opportunity](#).

Delegates will vote on the policy recommendations in mid-March. In early March, delegates will receive an email message with detailed instructions for secure online voting, which will take place **March 16-23**. The online voting process does not permit amendments, so delegates are

encouraged to vote against any recommendation they strongly feel should be amended. Policy recommendations approved by $\geq 85\%$ of delegates will become ASHP policy. Policies not reaching that level of consensus will be considered by the House of Delegates in June.

If you are a state delegate who will not be able to serve for the March meeting, please contact your state affiliate so an alternate can be appointed. Other delegates who are unable to participate should contact ASHP directly. **Delegates whose credentials are not received by March 9 will not be able to participate in the March virtual House meeting.**

June House Meeting in Denver

Regional Delegate Conferences. Delegates and alternate delegates should attend one of the seven planned Regional Delegate Conferences (RDCs). The RDCs will be held on April 28-29 (Saturday/Sunday) and again on April 30-May 1 (Monday/Tuesday) in Baltimore, MD; Phoenix, AZ; and Rosemont, IL (suburban Chicago). On April 30-May 1 an RDC will also be held in Atlanta, GA. RDC schedule, registration, travel, hotel, and reimbursement information is available on the [Regional Delegate Conferences](#) page. You are encouraged to register for an RDC soon. ASHP limits attendance at the RDCs to approximately 25 to maximize delegate engagement. Please register for your RDC preference [by completing this survey](#) before making your travel plans.

Resolution Deadline is March 5. Most ASHP professional policies originate with ASHP councils. Resolutions, another source of policy recommendations, are submitted directly by members for House consideration. The [Call for Resolutions](#) is open; the deadline for submissions is March 5.

Candidates for ASHP Offices. The slates of candidates for President-Elect, Members of the Board, and Chair of the House of Delegates will be discussed at the RDCs and will be available for your review soon.

Register for the Summer Meetings. Delegates must register to attend one of the [Summer Meetings](#). Meeting registrants have access to all four distinct focus areas to attend a variety of sessions and events to earn up to 30 hours of CE. While onsite at the Summer Meetings, delegates will register separately for the House, to be held on June 3 and 5.

Thank you for your service. I look forward to working with all of you and, as always, I encourage you to [contact me](#) should you have any questions.

Warm regards,



Amber Lucas
Chair, ASHP House of Delegates
hodchair@ashp.org

This message is intended for delegates and alternate delegates, past presidents, Board members, and others with an interest in the ASHP House of Delegates. If you have any questions about why you received this message, please contact your state affiliate or ASHP.