**Advancing Pharmacy Practice in <State>**

**PAI 2030 Leadership Team Discussion #1**

<Date>

<Time (suggest 3 hours)>, <Location>

**Meeting Preparation**

1. Review the [PAI 2030 web page](https://www.ashp.org/pharmacy-practice/pai) to read background material on the initiative.
2. Review the [PAI 2030 Self-Assessment](https://pai2030tool.ashp.org/) questions and complete the self-assessment and action plan for your pharmacy practice setting(s).

**Attendees**

<List attendees here>

*A leadership team might include key health system leaders from your state, including pharmacy leaders from both small and large hospitals as well as pharmacy residents, student pharmacists, and pharmacy technicians. Gain a commitment from a volunteer chair or co-chairs to serve as “champions” for advancing PAI 2030 in your state and ask the chair or co-chairs to lead the meeting.*

**Agenda**

**I. Discussion Questions**

* What role do you see <Affiliate name> playing in advancing PAI 2030 in <State>?
* What do you foresee as the greatest challenges for health-system pharmacy departments in the adoption and implementation of PAI 2030?
* How can <Affiliate name> work with ASHP to “get the word out” about PAI 2030 in <State>?
* Do we want to discuss anything specific in terms of recommendations for <Affiliate name> policy/initiatives?
  + Use and growth of pharmacy residencies
  + Pharmacy technician training
  + Student pharmacist education and training
  + Medication reconciliation
  + Leadership training

**II. Promote statewide completion of PAI 203 Self-Assessment Tool with action plans**

* Set a deadline and goal for completion (suggested completion goal: 80%)
* Use sample email from PAI 2030 State Affiliate Toolkit
* Plan for Leadership Team members and/or residents working with Team members to contact individual directors
* Obtain regular status updates from ASHP

**III. Plan <Affiliate name> PAI 2030 Educational Track/Forum**

* Schedule in conjunction with upcoming state affiliate conference, approximately 3 hours
* Goal: Discuss PAI 2030 with health-system pharmacy leadership in state
* Sample agenda available in PAI 2030 State Affiliate Toolkit
* Promote attendance, inviting staff from all health-systems in state to attend forum
* Consider inviting a member of ASHP leadership to attend this forum and provide a presentation/update
* Brainstorm additional components of this forum that would lead to advancement of pharmacy practice in your state