

John A. Doe, Pharm.D., BCPS
4500 East-West Highway, Suite 900, Bethesda, MD 20814
Email: JohnDoe@gmail.com Phone: (123)456-7890

EDUCATIONAL EXPERIENCES

Generic University Aug. 2012 to May 2016
College of Pharmacy, City, State
Doctor of Pharmacy, Anticipated May 2016

Undergraduate University Aug. 2008 to May 2012
College of XYZ, City, State
Bachelor of Science

PROFESSIONAL TRAINING

PGY2 Infectious Disease Residency July 2017 to June 2018
Institution, City, State
Residency Program Director

- High-level summary of residency experiences (rotations, staffing, teaching, etc.)
- High-level summary of residency experiences
- High-level summary of residency experiences
- ASHP Accredited

PGY1 Pharmacy Practice Residency July 2016 to June 2017
Institution, City, State
Residency Program Director

- High-level summary of residency experiences (rotations, staffing, teaching, etc.)
- High-level summary of residency experiences
- High-level summary of residency experiences
- ASHP Accredited

PROFESSIONAL EXPERIENCES

Clinical Pharmacy Specialist – Infectious Disease Aug. 2018 to Present
Institution, City, State
Manager, Credentials

- Unique activities and skills with action words

Inpatient Pharmacy Intern May 2014 to May 2016
Institution, City, State
Preceptor/Manager, Credentials

- Unique activities and skills with action words

Comment [ASHP NPF1]: Ensure that your email is updated as you progress in your career. Use a personal email if you prefer but make sure it has a professional name.

Comment [ASHP NPF2]: At this point in your career, you could consider reformatting your CV to include a high level summary of your experiences which could be tailored based on the position for which you are applying.

Comment [ASHP NPF3]: If you include your staffing component in the high level review noted above, you could remove these experiences from this section.

Comment [ASHP NPF4]: If you have substantial projects that would not be considered research or presentations (e.g. starting an antimicrobial stewardship program), consider listing those within the description of your position or creating a separate 'Selected Projects' section of your CV.

Comment [ASHP NPF5]: Action words should be in past tense as these activities have already been done.

PROFESSIONAL EXPERIENCES (CONTINUED)

Community Pharmacy Intern

Oct. 2012 to May 2014

Institution, City, State

Preceptor/Manager, Credentials

- Unique activities with action words

Comment [ASHP NPF6]: Consider removing your internship experiences if it no longer pertains to your career goals or showcases a unique experience.

RESEARCH EXPERIENCE

Evaluating the use of extended infusion cefepime

Oct. 2018 to Present

Generic University/Institution, City, State

Co-investigators: List names, Pharm.D.

Comment [ASHP NPF7]: You may consider rearranging the order of the sections within your CV and expanding on certain experiences based on the position for which you are applying.

Comment [ASHP NPF8]: If research is ongoing, ensure that your dates reflect that (e.g. August 2015 - Present).

Efficacy and opportunities associated with layered pharmacy learning in antimicrobial stewardship

Aug. 2017 to June 2018

Generic University/Institution, City, State

Advisors: List names, Pharm.D.

Comment [ASHP NPF9]: The format of this section can vary. Include: Title, dates, university/location research conducted, and advisors/co-investigators.

Evaluation of oral vancomycin compared to fecal transplants in cancer patients with recurrent Clostridium difficile infections

Aug. 2015 to May 2017

Generic University/Institution, City, State

Advisors/Co-investigators: List names, Pharm.D.

Comment [ASHP NPF10]: At this point in your career, you can remove research that is no longer pertinent (e.g. student research experience).

TEACHING EXPERIENCES

Pharmacotherapeutics: Infectious Disease

Aug. 2019 to Present

Generic University/Institution, City, State

Course Coordinator: Name, Pharm.D.

Comment [ASHP NPF11]: Components of your teaching certificate would go in this section but the actual certificate should be listed in "Certificates".

PharmD Course Development

Aug. 2017 to Dec. 2017

Generic University/Institution, City, State

Course Coordinator/Preceptor: Name, Pharm.D.

Infectious Disease: Gram-Positive Organisms

Sept. 2016

Generic University/Institution, City, State

Course Coordinator: Name, Pharm.D.

Clostridium difficile infections

Mar. 2016

Generic University/Institution, City, State

Course Coordinator: Name, Pharm.D.

Comment [ASHP NPF12]: Consider removing student and resident experiences as you progress in your career.

The Power of Networking

Jan. 2016

Generic University/Institution, City, State

Course Coordinator: Name, Pharm.D.

Comment [ASHP NPF13]: Continuing Education (CE) could be included in this section instead of "Presentations".

PUBLICATIONS

Doe JA, Pippin SJ. Efficacy and opportunities associated with layered pharmacy learning in antimicrobial stewardship. *Journal*. 2018;3(10):73-8.

Doe JA, Meyer OA, Wayne BA. Evaluation of oral vancomycin compared to fecal transplants in cancer patients with recurrent *Clostridium difficile* infections. *Journal*. 2017;4(12):123-7.

Doe JA. Changes in Pharmacy Work Flow. *The Hospital Monthly Newsletter*. November 2016;3:12.

POSTERS

Doe JA, Pippin SJ. Efficacy and opportunities associated with layered pharmacy learning in antimicrobial stewardship. American Society of Health-System Pharmacists Midyear Clinical Meeting, Orlando, Florida. December 2017.

Doe JA, Meyer OA, Wayne BA. Evaluation of oral vancomycin compared to fecal transplants in cancer patients with recurrent *Clostridium difficile* infections. American Society of Health-System Pharmacists Midyear Clinical Meeting, Las Vegas, Nevada. December 2016.

REGIONAL AND STATE PRESENTATIONS

“Don’t Go Breaking My Heart: Pharmacologic Updates for Infective Endocarditis” Feb. 2018
ACPE accredited formal presentation to specific health care professionals; National Conference. Institution, City, State.

“Sleepless in Seattle: Pharmacologic Updates for the Treatment of Insomnia” Nov. 2016
ACPE accredited formal presentation to specific health care professionals; State Regional Conference. Institution, City, State.

LOCAL PRESENTATIONS

Prevention and Treatment of STDs Nov. 2018
Formal presentation to specific health care professionals at the city’s Free Clinic. Free Clinic, City, State.

LEADERSHIP EXPERIENCES

American Society of Health-System Pharmacists July 2018 to Present
Section Advisory Group on Clinical Leadership

- Activities/duties with action words

Comment [ASHP NPF14]: This section includes not only journal articles, but also articles in a newsletter or on a website.

Comment [ASHP NPF15]: If you do not have many publications or posters, you could consider combining this into one section. If you keep them separate, make sure formatting is similar throughout the CV. It is good to match your “Posters” section to your “Publications” section.

Comment [ASHP NPF16]: It may be appropriate to remove presentations completed as a student and during your residency. This section may even be combined with the “Regional and State Presentations”. As time goes by, the items on your CV should match the position for which you are applying.

Comment [ASHP NPF17]: Undergraduate leadership experiences were removed from PGY2 CV as leadership experiences from residency and pharmacy school are more relevant.

LEADERSHIP EXPERIENCES (CONTINUED)

Generic PGY1 Residency Program Chief Pharmacy Resident <ul style="list-style-type: none">• Activities/duties with action words	Aug. 2016 to June 2017
American Society of Health-System Pharmacists New Practitioners Forum Career Development Advisory Group <ul style="list-style-type: none">• Activities/duties with action words	July 2016 to June 2018
American Society of Health-System Pharmacists Leadership role/title <ul style="list-style-type: none">• Activities/duties with action words	Aug. 2014 to Aug. 2015

Comment [ASHP NPF18]: Consider leaving items that showcase experiences relevant to the job for which you are applying (i.e. if you are applying for a medication safety position, consider adding "Chair of Medication Safety Committee" back to your CV).

PROFESSIONAL ACTIVITIES AND AFFILIATIONS

Antimicrobial Stewardship Committee	Oct. 2018 to Present
Medication Safety Committee	July 2017 to June 2018
Pharmacy and Therapeutics Committee	Jul. 2016 to June 2017
American Society of Health-System Pharmacists	Aug. 2012 to Present
State Pharmacy Organization	Aug. 2012 to Present

COMMUNITY SERVICE

Donate Life Ambassador	Apr. 2017 to Present
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Comment [ASHP NPF19]: Some New Practitioners may consider removing this section depending on what they have to contribute to it and how far in the past an experience exists.

HONORS AND AWARDS

Preceptor of the Year Award	June 2020
Generic Institution Research Day First Place	May 2017
Dr. Name Student Leadership Award	Apr. 2014
Phi Lambda Sigma (National Pharmacy Leadership Society)	Inducted Mar. 2013

Comment [ASHP NPF20]: Undergraduate experiences should be removed at this point in time.

Comment [ASHP NPF21]: Consider including a one line description of the criteria or qualifications on which the honor/award is based if not widely understood.

LICENSURES AND CERTIFICATIONS

State Registered Pharmacist (#123456789)	July 2016 to Present
Board Certified Pharmacotherapy Specialist	Dec. 2017
Generic University Teaching Certificate	May 2017
Advanced Cardiac Life Support	July 2016
Immunization Certification	Dec. 2013
Human Research Training	Sep. 2012

Comment [ASHP NPF22]: Pharmacist license supersedes all other certifications in this section. An intern license should be removed once pharmacist licensure is obtained.

Comment [ASHP NPF23]: Once higher certifications are obtained, others can be removed. For example, if you have Advanced Cardiac Life Support certification, it is assumed you have Basic Life Support certification.

REFERENCES

Available upon request