

# **Curriculum Vitae, Resume & Interview Workshop**



**Educational Programming  
University of Charleston, School of Pharmacy**

## ***WHAT WE DID:***

### **Objectives**

The objective of the CV, Resume & Interview Workshop was to provide guidelines for our third and fourth year students seeking a residency position or employment. Our goal was to provide assistance and enhance our students' abilities in the process of seeking a residency position or employment. Anticipated outcomes include better preparation for our students by highlighting their strengths on their CV/Resume, improving their interview skills, and offering better opportunities to UCSOP-SSHP students.

### **Plan**

Faculty members partook in a series of events at this workshop. The program included CV/resume writing tips, interviewing skill development, surviving midyear, and an on-site CV review by Faculty. Our target population included the third and fourth year pharmacy students. Since many fourth year students are away on rotation, they were able to view the workshop video online and submit their CV or resume to any faculty members for review.

### **Outcome**

Students were able to interact with faculty and understand the importance of first impressions for those seeking pharmacy residents. The faculty evaluated the CV/resumes and provided them with adequate feedback. We had about 30 students attend the event and plenty more students were able to view the video online.

## ***WHAT YOU CAN DO:***

- Gather faculty members who are interested in providing a service to their students.
- Speak to a local pharmacy recruiter to come and speak to the students about what they seek from new graduates.
- Advertise to your students and express the importance of having someone review your work.