



**Pharmacy
Student Forum**

STUDENT SOCIETY DEVELOPMENT GRANT

APPLICATION

Please email completed application by MAY 30 to:

E-mail: students@ashp.org

ASHP Student Society Development Grant Program

Read carefully -- Only completed applications received on or before the deadline of **MAY 30, 2018** are eligible

Program Objective: The purpose of this program is to encourage the development of student societies of health-system pharmacy (SSHPs) in colleges of pharmacy throughout the United States.

- Grants are intended for use by the ASHP state affiliate and college of pharmacy partners to establish a new SSHP, or to strengthen an existing SSHP, and ultimately to aid the SSHP to achieve official ASHP Recognition (visit www.ashp.org/students for more information on the recognition program);
- Grant funds available may vary each year and are intended for activities and programs to be implemented during the 2018-2019 academic year;
- Grant proposals should outline plans for activities and programming as specified in the criteria for the ASHP Student Society Recognition Program;
- Priority is given to applicants who develop a plan to establish a new SSHP in a school where one does not currently exist;
- Schools with existing SSHPs may also apply for funds to strengthen the organization in an effort to achieve official ASHP recognition, with preference given to newly established SSHPs (within past 36 months) and established but inactive SSHPs.

Dates and Deadlines:

- All grant applications must be received on or before **May 30**.
- Applications will be evaluated and awards will be distributed on or before **July 31**.
- Grant recipients should plan to present a summary of the proposed and/or completed activities and programming to date as a poster at the annual ASHP Midyear Clinical Meeting Student Society Showcase.
- A final summary of completed activities and programs should be submitted to ASHP no later than **May 1 the following year**. Summaries will be posted to the ASHP website.

Eligibility: ACPE accredited and provisionally accredited colleges of pharmacy are eligible to apply. Satellite campuses may apply for separate grants ONLY if they exist (or plan to exist) as a distinct organization from the main campus (e.g. distinct bylaws, officers, meetings, projects, etc.). Grant recipients are not eligible to receive the ASHP Student Society Development Grant in two consecutive years.

Evaluation Criteria: Follow the guidelines below to draft your grant proposal. Successful proposals will address specifically how the activities and programming planned will help the student society to achieve official ASHP student society recognition. (Visit www.ashp.org/sshprecognition to learn more about recognition program.)

1. **Objective:** (limit to 150 words or less) Provide a brief, clear statement of the objective of your grant proposal (e.g. Launch new SSHP; Strengthen fledgling SSHP, Achieve SSHP Recognition, Revive inactive SSHP, etc.).
2. **Activity and Programming Plans:** (limit to 2 pages or less) Describe the activities and programming you intend to complete to achieve official ASHP Student Society Recognition by meeting the criteria as listed below.

A. Membership

- Describe plans to hold at least one membership drive during the academic year to recruit members for ASHP, the ASHP state affiliate (if one exists) and the SSHP

B. Career Development*

- Describe plans to administer the school-level Clinical Skills Competition. (Visit www.ashp.org/clinicalskills to learn more. This requirement is waived for new schools without students enrolled in the final two professional years.)
- Describe plans to coordinate at least two (2) events featuring health-system speakers
- Describe plans to coordinate at least one (1) informational session on residency training

C. Professional Development Project*

- Describe plans to participate in at least one (1) project to help ASHP meet the goals expressed in the [ASHP Strategic Plan](#)

***The SSHP must incorporate PAI into at least one (1) SSHP activity (career development or professional development project).** Ideas for incorporating PAI include: a guest speaker presenting on a PAI topic/pillar, the SSHP professional development project focusing on one of the PAI recommendations, etc.

3. **Funding:** (limit to 1 page or less) Describe funds requested and how these will be utilized to achieve activity and programming plans. Describe additional fundraising plans to supplement grant monies received. (Note: Up to \$500 can be requested by the college of pharmacy and an additional \$250 can be requested if applying jointly with the state affiliate health-system pharmacy organization for a total of \$750. Joint applications should clearly describe involvement of state affiliate organization and specifically indicate how additional funds will be used. Funds will be dispersed separately as assigned to the school or state affiliate. Contact students@ashp.org if you need assistance locating the contact information for your state affiliate president and/or executive.)

Submission Procedure: Submit the completed application form and grant proposal documentation in **one** (1) submission to:

E-mail: Students@ashp.org

ASHP Student Society Development Grant Program Application

Instructions:

1. Complete this application form including the signature of the ASHP Faculty Advisor. If applying jointly with the ASHP State Affiliate (optional), a signature from the President or Executive of this organization is required. Contact students@ashp.org if you need assistance locating the contact information for your state affiliate president and/or executive.
2. Append completed grant proposal documentation as described below (not to exceed a total of four (4) pages).
3. In **one** (1) submission, e-mail (students@ashp.org) the completed application materials no later than May 30.

GRANT PROPOSAL DOCUMENTATION

1. Objective (150 words or less)

Describe reason for application (e.g. Launch new SSHP on campus, Achieve official SSHP recognition, Revive inactive SSHP, etc.).

2. Activity and Programming Plans (2 pages or less)

Describe the activities and programming you intend to complete to achieve official ASHP Student Society Recognition by meeting the criteria as listed below.
(Note: visit www.ashp.org/students to learn more.)

Membership

Describe plans to hold at least one membership drive during the academic year to recruit members for ASHP, the ASHP state affiliate (if one exists) and the SSHP

Career Development*

- a. Describe plans to administer the school-level Clinical Skills Competition. (Note: Visit www.ashp.org/clinicalskills to learn more. This requirement is waived for new schools without students enrolled in the final two professional years.)
- b. Describe plans to coordinate at least two (2) events featuring health-system speakers
- c. Describe plans to coordinate at least one (1) informational session on residency training

Professional Development Project*

Describe plans to participate in at least one (1) project to help ASHP meet the goals expressed in the [ASHP Strategic Plan](#)

*The SSHP **must** incorporate PAI into at least one (1) SSHP activity (career development or professional development project). Ideas for incorporating PAI include: a guest speaker presenting on a PAI topic/pillar, the SSHP professional development project focusing on one of the PAI recommendations, etc.

3. Funding (1 page or less)

Describe funds requested and how these will be utilized to achieve project plans. Describe additional fundraising plans to supplement grant monies received. (Note: Up to \$500 can be requested by the college of pharmacy and an additional \$250 can be requested if applying jointly with the state affiliate health-system pharmacy organization for a total of \$750. Joint applications should clearly describe involvement of state affiliate organization and specifically indicate how additional funds will be used. Funds will be dispersed separately as assigned to each organization.)

SUBMISSION PROCEDURE

Applications must be received no later than **May 30** yearly to be considered for grants for the coming academic year. Submit the completed application form and grant proposal documentation in **one** (1) submission to:

E-mail: Students@ashp.org

Date SSHP established (Specify if not yet established or if established within +/- past 36 months. If established but inactive, please note length of inactivity.)

Satellite Campus

School/College of Pharmacy (Indicate if satellite campus)

Student
Faculty

Name of Contact Person (Indicate if student or faculty)

Address (Indicate where you would like to be contacted)

City/State/Zip

Telephone & E-mail of Contact Person

Name of ASHP Faculty Liaison

Telephone & E-mail Address of ASHP Faculty Liaison

Name of ASHP State Affiliate President / Exec

Telephone & E-mail of State Affiliate President / Exec

Address State Affiliate President / Exec

City/State/Zip

Signature of ASHP Faculty Liaison or SSHP Advisor Date

Signature of State Affiliate President/Exec Date

Application Deadline: All materials must be received at ASHP headquarters by **May 30**.

Granting of Funds: All applicants will be notified regarding their application status and funds will be distributed by July 31.