



## **ASHP Commission on Credentialing Appointment**

ASHP Commission on Credentialing is responsible for the accreditation of pharmacy residency programs. This includes formulating and recommending changes in standards, assessing programs adherence to compliance of the standards, and recommending accreditation status of programs. All actions of the Commission are approved by the ASHP Board of Directors prior to release.

### **Appointment Process**

Appointment's are made by the incoming ASHP Elected President with approval of the ASHP Board of Directors, and is done at the time that all appointments to ASHP Councils, Commissions, and Advisory Groups are made. All applications for this appointment must be received in the ASHP office by the date listed in the ASHP call for nominations. For each nominee a copy of the individual's CV and a brief statement of the individual's qualifications, and experience related to the appointment recommendation are required. For more information see: <https://www.ashp.org/About-ASHP/Our-Leadership/Councils-and-Committees>

**Individuals** interested in being considered for the ASHP Commission on Credentialing must be directly involved with residency programs: residency program directors preferred, preceptors may be considered, or the individual should be in a leadership or oversight position for ASHP accredited residency programs.

For the resident position on the ASHP Commission on Credentialing, the individual must be in a PGY1 program and going on to a PGY2 residency program. See appointment process for residents: <https://www.ashp.org/Professional-Development/Residency-Program/Other-Information/Commission-on-Credentialing>

**Time commitments** are considerable and must be taken into account when an individual is being considered for this appointment. The Commission on Credentialing meets at least 2 times a year (March and August for 3-4 days each meeting). They also conduct some business through conference calls and emails in between meetings. Individuals are also required to participate in 4 surveys per year (2.5 days in length per survey when considering travel to and from the site). Every year ASHP conducts a National Residency Preceptors Conference and many of the Commission members are requested to participate in that conference. At the ASHP Midyear Clinical Meeting the Commission also participates in a town hall open forum for programs to discuss the accreditation standards. In total the individual may be away from their work place up to 20 days per year. Individuals should make sure their workplace supports them in pursuing this commitment to the profession.

**Terms** are usually for a 3 year time period, with reappointment each of the years. Appointments begin with an observation at the August Commission meeting before the official appointment term begins and official voting privileges begin the next calendar year.

### **Roles and Responsibilities**

The individual will be a voting member on all residency accreditation issues discussed at the Commission Meetings; participate in on-site accreditation survey visits; and present their programs if they are up for accreditation review at the Commission meeting. ASHP will reimburse the individual for costs of travel, hotel and food expenses while attending surveys or meetings per ASHP policy.