

Patients Come First Hospital Completion Requirements Checklist

Resident: _____ **Residency Year:** _____

Directions:

- List will be reviewed and updated quarterly during quarterly meetings to discuss resident’s development plan
- RPD will review list at the end of the residency, update if needed, and attest that resident completed all program requirements for residents receiving a certificate of completion
- Finalized checklist will be uploaded into the resident’s PharmAcademic file.

Requirement	Date Completed
Objective Achievement: Minimum 31 of 33 program-required objectives rated as Achieved for the Residency (ACHR).	
No objectives rated as “needs improvement” on final rating.	
Complete all required learning experiences	
Complete all assigned evaluations in PharmAcademic™	
Complete MUE and present at appropriate committee meeting	
Complete drug monograph or treatment protocol revision and present at appropriate committee meeting	
Present major project at residency conference or other professional meeting	
Manuscript of major project in publishable form and approved by primary project preceptor	
Prepare and present monthly medication error analysis at one medication safety meeting	
Complete 4 journal club presentations	
Staff 20 weekend shifts	
Complete teaching certificate program	
Projects, presentations, work products uploaded to PharmAcademic™	

All Program Requirements Completed:

RPD Signature

Date