



PGY1 and PGY2 STANDARD GUIDANCE DOCUMENT
SUMMARY OF CHANGES – March 2021

Revision for all Guidance Documents:

(NOTE: Text in blue indicates additional guidance approved)

Standard 4: Requirements of the Residency Program Director and Preceptors

4.1 Program Leadership Requirements

- 4.1.a. Each residency program must have a single residency program director (RPD) who must be a pharmacist from a practice site involved in the program or from the sponsoring organization.

Guidance

When interim leadership for a residency program is required due to vacancy or leave of absence of the RPD, the director of pharmacy or administrative authority such as the residency advisory committee (RAC), may appoint a pharmacist to serve as Interim RPD.

- The interim appointment is acceptable for a period of no longer than 120 days.
- The organization is not required to notify ASHP, but must change the RPD in PharmAcademic™ to the Interim RPD for continued administration of the residency program.
- By the end of the 120-day period, a new RPD must be appointed if the previous RPD is unable to resume RPD responsibilities.
- Information for a change in RPD must be sent to the Accreditation Services Office (asd@ashp.org) at or before the completion of the 120-day interim appointment. Submitted information must include an updated Academic and Professional Record and an updated Curriculum Vitae.

How it will be surveyed

- Review of RPD's Academic and Professional Record and PharmAcademic™
- Discussion with RPD

Revisions approved by the ASHP Commission on Credentialing on March 5, 2021 and are effective immediately.

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