



Pharmacy Resident Position on the ASHP Commission on Credentialing Submission Process:

BACKGROUND

Criteria for selection:

- The resident should currently be enrolled in an ASHP-accredited PGY1 program (or a 2 year program), with the intent to complete an accredited PGY2 program (or second year) of an accredited residency. **The official year of COC involvement would be in their PGY2 residency year**

Term (August – August)

- One year – beginning with an observation meeting at the August Commission Meeting (during the beginning of your PGY2)
- Attend March (during PGY2) and August COC meeting the following year in a voting capacity
- Attend ASHP Midyear town hall meeting, with other COC members (during PGY2 year)

Role and Responsibilities

- Provide resident perspective in discussions
- Full voting member
- The resident will be asked to observe one on-site survey to understand the process.

SUBMISSION PROCESS:

- The candidate would need to submit
 - **CV**
 - **Letter of intent** on why they want to apply for this positions
 - **A letter of support from their PGY1 residency program director that would also be signed by the Director of Pharmacy.** The letter of support would outline the traits the resident possesses to be a good candidate for such an appointment. Traits include strong interpersonal and speaking skills, ability to interact effectively and appropriately with others, ability to maintain confidentiality, effective time management skills, and a strong commitment to the profession.
 - If selected (appointments occur in February), the resident would need to alert their PGY2 program(s) of this appointment, and once the resident is matched with the PGY2 program, **the new program director would need to send a letter or email notification to the Director of Accreditation Services supporting the resident's appointment and involvement in the COC** that would include attending the August and March COC meeting (10 days), and the residency town hall at the ASHP Midyear meeting.

For Recommendations/Appointments – Please send information by November 24th to:

Janet A. Silvester, Pharm.D., MBA, FASHP
Vice President, Accreditation Services Office
ASHP
4500 East West Highway, Suite 900
Bethesda, MD 20814
301-664-8873
jsilvester@ashp.org

Letters and inquiries will be reviewed by the ASHP presidential officers with all of the COC appointments. Announcements of the appointments are out by the 1st of March.