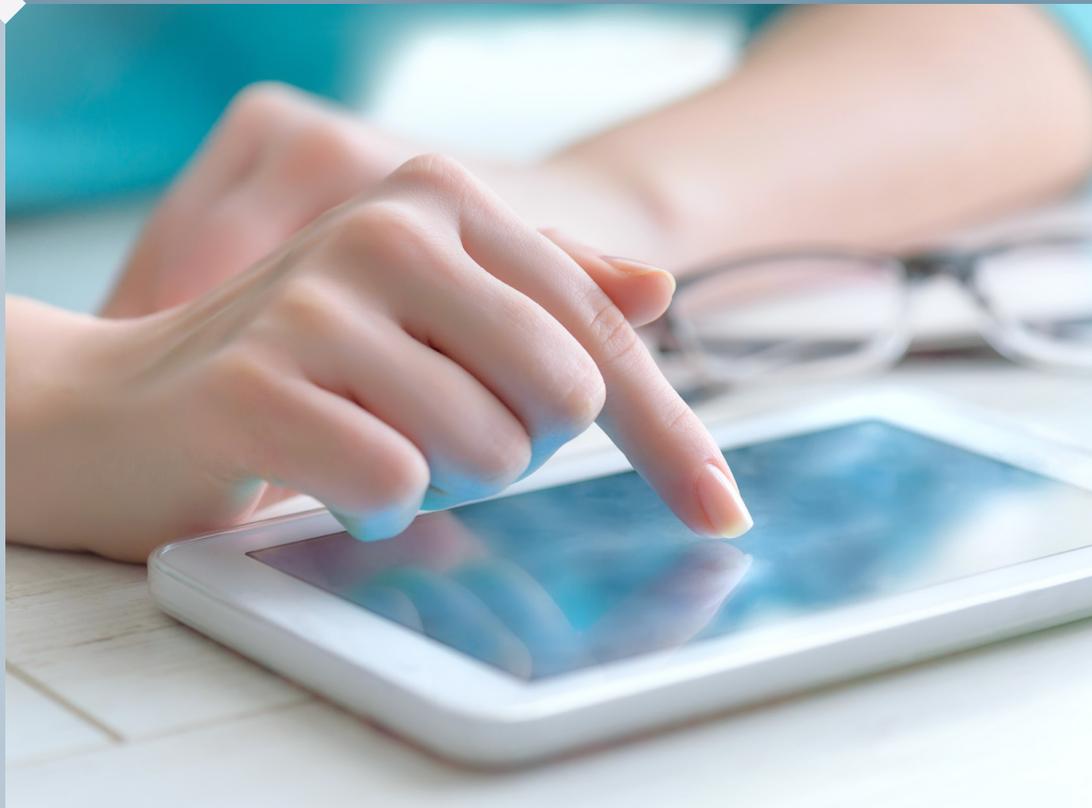


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New ASHP Website - Navigation Tips

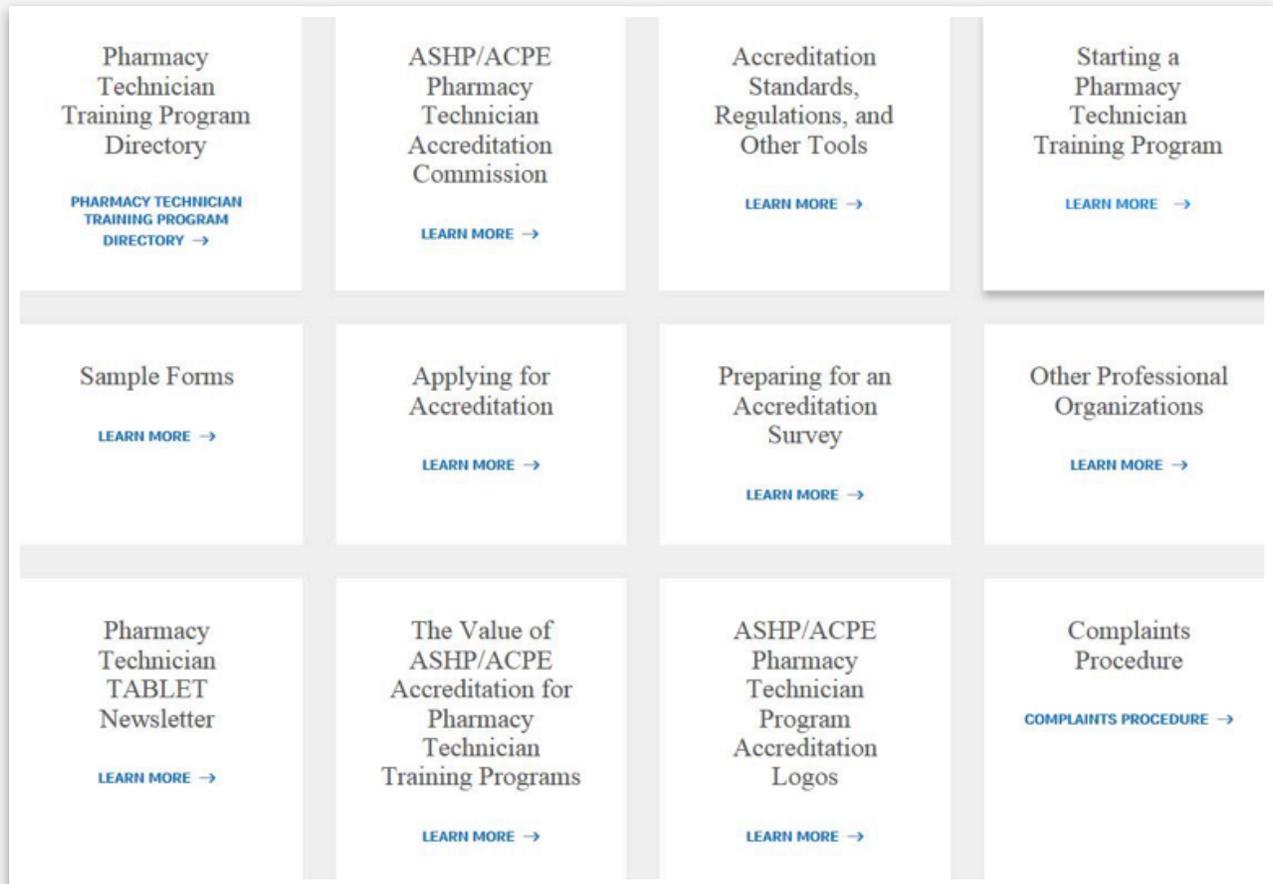
ASHP's new website was launched a few months ago with dynamic information and a new navigation system. The following information highlights some key features of the new format and provides tips for navigation to the most commonly sought information. Once you become familiar with the website content, you can customize your view to go directly to the information that is most useful to you.

The main page is organized in 6 main content areas. For quick access to information related to pharmacy technician program accreditation, follow these steps:

- Click on the **VIEW ALL** arrow under the **PROFESSIONAL DEVELOPMENT** section on the home page - this will expand

the menu to show all **PROFESSIONAL DEVELOPMENT** resources

- Next, click on **Technician Program Accreditation** to expand the menu. Options from this menu include information on starting a pharmacy technician program, accreditation standards and regulations, and other helpful resources and tools.



Menu options from **Technician Program Accreditation**

Bookmark this link to go directly to [Technician Program Accreditation](#) information.

Bookmark this link to go directly to [Accreditation Standards, Regulations, and Other Tools](#) (this link also contains the Guidance document).

Each “box” includes menus with additional information. For example, menu options under **PREPARING FOR AN ACCREDITATION SURVEY** include the pre-survey questionnaire and self-assessment checklist, onsite document list, and academic and professional forms.

Preparing for an Accreditation Survey

[VIEW RELATED LINKS](#) ↓

[Pre-survey Questionnaire and Self-Assessment Checklist for the Accreditation of a Pharmacy Technician Training Program \[PDF\]](#)

[Attachments for Presurvey Questionnaire \[PDF\]](#)

[Documents to be Reviewed On-Site for a Pharmacy Technician Training Program Accreditation Survey](#)

[Academic and Professional Record Form \[PDF\]](#)

[Staff Roster \[PDF\]](#)

Menu options from **Preparing for an Accreditation Survey**

The website also contains resources specifically designed for Pharmacy Technician Development from resources on how to become a certified technician to continuing education.

The screenshot shows a navigation menu titled "Explore" with four main categories, each with a "LEARN MORE" link and a right-pointing arrow:

- Become a Certified Technician**: Includes the subtext "Become a Certified Technician" and a "LEARN MORE →" link.
- Pharmacy Technician Training**: Includes a "LEARN MORE →" link.
- Pharmacy Technician Careers**: Includes the subtext "Pharmacy Technician Careers" and a "LEARN MORE →" link.
- PharmacyTech CE**: Includes a "LEARN MORE →" link.

Menu options from **Pharmacy Technician Development**

Bookmark this link to go directly to **PHARMACY TECHNICIAN DEVELOPMENT** information.

PTAC Biannual Meeting

May 9-10, 2017 Bethesda, MD

PTAC held its biannual meeting May 9-10, 2017 in Bethesda, Maryland. In addition to reviewing survey reports and applications for new program directors, commission members also reviewed new draft regulations for pharmacy technician training program accreditation which were presented to the boards of directors of ASHP and ACPE following the next PTAC meeting which will be held October 25-26, 2017 at ASHP headquarters in Bethesda, Maryland.

Program Accreditation/Reaccreditation

The Commission reviewed survey site visit reports for 14 new programs and 14 previously accredited programs seeking reaccreditation. Midterm reports (27) and special case reports (29) were also reviewed along with 13 applications for new program directors. As of the date of the meeting, 262 programs are in the accreditation process which includes accredited programs and programs in candidate status.

Congratulations to the following programs that were had their onsite visit for this meeting and were granted initial accreditation or reaccreditation meeting the accreditation standards for pharmacy technician training programs!

Initial Accreditation

- Carrington College – Tucson, Tucson, Arizona
- Carrington College – Phoenix, Phoenix, Arizona
- Central Arizona College - San Tan Campus, San Tan Valley, Arizona
- San Bernardino Valley College, San Bernardino, California
- Southern Crescent Technical College, Griffin, Georgia
- Carrington College – Boise, Boise, Idaho
- Ross Medical Education Center - Bowling Green, Bowling Green, Kentucky
- MedCerts, Livonia, Michigan
- Thrifty White Pharmacy, Plymouth, Minnesota
- Carrington College – Albuquerque, Albuquerque, New Mexico
- Tulsa Technology Center, Tulsa, Oklahoma
- Carrington College – Portland, Portland, Oregon
- Piedmont Virginia Community College, Charlottesville, Virginia
- Salt Lake City Community College, West Jordan, Utah

Reaccreditation

- North Orange County Community College District, School of Continuing Education, Anaheim, California
- Carrington College – Stockton, Stockton, California
- Virginia College – Augusta, Augusta, Georgia
- Walgreen Co., Deerfield, Illinois

- Hutchinson Community College, Hutchinson, Kansas
- Anne Arundel Community College, Arnold, Maryland
- Wayne County Community College, Detroit, Michigan
- Everest Institute - South Plainfield, South Plainfield, New Jersey
- Central New Mexico Community College, Albuquerque, New Mexico
- Rite Aid Pharmacy, Camp Hill, Pennsylvania
- Virginia College - Columbia, Columbia, South Carolina
- Virginia College - North Charleston, North Charleston, South Carolina
- Chattanooga State Technical Community College, Chattanooga, Tennessee
- Austin Community College, Austin, Texas

Updated Regulations for Pharmacy Technician Education Approved

The regulations for pharmacy technician training program accreditation were updated to reflect current practices that changed since the last revision. The following listing illustrates the major changes (some editorial/grammatical changes were implemented that aren't on the list below) from the current regulation document that is being used:

Key Changes:

1. The introduction has been written to reflect the collaboration between ASHP and ACPE in the accreditation of pharmacy technician education and training programs.
2. Definitions have been developed for the following terms: accredited entity, conditional accreditation, program management site, PTAC, substantive change, resource; withdrawn and withhold with respect to the accreditation of pharmacy technician education and training programs.
3. The authority for accreditation was updated to reflect the PTAC's governance by both Boards of Directors.
4. The initial application procedures were revised to reflect the new address of ASHP and the role of the Vice President of the Accreditation Services Office (ASO), as opposed to the former designation of Director of the Accreditation Services Division.
5. Everywhere (except when items are to be sent in to the ASO) ASHP is listed, it has been modified to ASHP/ACPE.
6. Description has been added under the accreditation section to reflect that surveys will be accommodated in an expeditious fashion for states that have new laws requiring the technician training programs to be accredited within a short period of time.
7. More description was provided under the reaccreditation section to describe why additional site surveys may be warranted if substantial changes occur within a program. Other changes in the section include removal of the example of the length of accreditation that can be granted if not granted full cycle.
8. The withdrawal of accreditation section now includes a statement that to maintain accreditation, programs must comply with all requests from ASHP/ACPE for reports

(e.g., statistical information about program graduates). There is also a statement indicating that program failure to submit reports as requested may result in withdrawal of accreditation or in a notice of intent to withdraw accreditation.

9. The construct of the appeal board was modified to reflect the collaboration between ASHP and ACPE.

The updated Regulations can be found [here](#) (note: web updates are in process so check back frequently for new information).

PTAC Welcomes Three New Commission Members

Hope Ballard-Presley, BS, CPhT

Pharmacy Technician Program Director
Fortis Institute in Cookeville, TN

Hope is a Pharmacy Technician graduate from MedVance Institute in Cookeville, TN in 2005. She continued her education at Western Kentucky University in Bowling Green, KY where she obtained a BS in Healthcare Administration. Hope has over 10 years' experience as a pharmacy technician educator and is currently the Pharmacy Technician Program Director for Fortis Institute in Cookeville, TN. Hope maintains active involvement in the profession through memberships in *Pharmacy Technician Educators Council*, *American Society of Health-System Pharmacists*, and *Tennessee State Board of Pharmacy*. Hope is certified by the *Pharmacy Technician Certification Board*, licensed by the *Tennessee State Board of Pharmacy*, and serves as a guest site surveyor for the for ASHP/ACPE accredited pharmacy technician programs.

Mario S. Garcia, BS, RPhT, CPhT

Program Director/Clinical Liaison Pharmacy Technician Program
San Jacinto College South Campus in Houston, TX

Since completing his pharmacy technician training at Brooke Army Medical Center, Ft. Sam Houston, Mario has worked in retail, institutional, and long-term care before being hired as a full-time faculty member with San Jacinto College in 2007. He currently serves on the Curriculum Steering Committee, Instructional and Student Services Council for his college and is an active member of the Pharmacy Technician Educators Council. Mario also serves as a guest site surveyor for ASHP/ACPE accredited pharmacy technician programs.

Michael Moné, BS Pharm, JD

Vice President, Associate General Counsel, Regulatory
Cardinal Health

Prior to his transition to the position of vice president, associate general counsel, regulatory, where he serves as regulatory counsel to various Cardinal Health business units, Michael was vice president of anti-diversion and senior regulatory counsel for Cardinal Health. In that position, Michael was responsible for the continuous improvement of the company's anti-diversion initiative to identify and stop supply chain diversion of controlled substances at the customer level. He was also responsible for developing and coordinating company responses to regulatory assessments of the anti-diversion initiative.

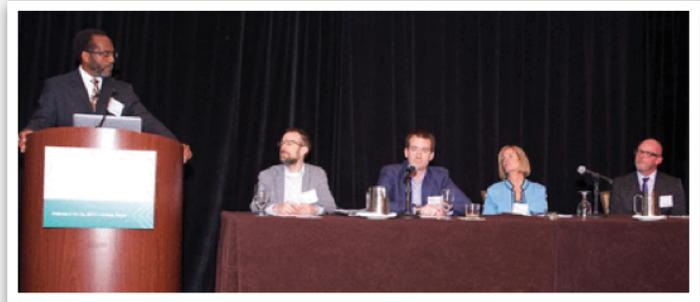
Moné joined Cardinal Health in May 2006 as director of regulatory compliance for Medicine Shoppe International (MSI) where he was responsible for licensing and registration of franchise and company-owned pharmacies, educating MSI pharmacies on state and federal law and regulatory changes, and he also developed a regulatory compliance program that provides an early warning system to potential compliance issues.

As a licensed pharmacist and lawyer, Moné has served in a variety of roles in private and public practice of law and pharmacy prior to joining Cardinal Health. From 1996 to 2004, he led the Kentucky Board of Pharmacy where he developed statewide public health policy and was in charge of all investigative efforts for the agency. He also served as an attorney for the Florida Board of Pharmacy. In addition, Moné has served as an assistant attorney general in Florida as the general counsel for the Boards of Chiropractic, Osteopathic Medicine, Veterinary Medicine and Pilot Commissioners. In private practice, he served as both legal counsel representing clients in federal regulatory matters, as well as a pharmacist in both the hospital and independent retail pharmacy settings. Moné has also published multiple works on the topics of pharmacy and law. He attended the University of Florida where he received both his Juris Doctorate and Bachelor of Science in pharmacy.

Moné has held leadership roles within many industry associations, including the National Association of Boards of Pharmacy, Ohio State Board of Pharmacy, where he currently serves as its President, Accreditation Council for Pharmacy Education, U.S. Pharmacopeia, American Pharmacists Association and Florida Pharmacy Association. He also served on the Kentucky Governor's Task Force on Controlled Substance Abuse and the Attorney General's Task force to develop KASPER, the Kentucky All Schedule Prescription Electronic Reporting System, which tracks controlled substance prescriptions dispensed within the state to stop abuse, misuse, diversion and illegal sale of prescription drugs.

Pharmacy Technician Stakeholders Consensus Conference February 14-16, 2017

In pursuit of a path toward resolving unsettled issues related to pharmacy technicians, the Pharmacy Technician Certification Board (PTCB) sponsored a stakeholder consensus conference on February 14-16, 2017, in Irving, Texas. Planned in collaboration with the Accreditation Council for Pharmacy Education (ACPE) and the



American Society of Health-System Pharmacists (ASHP) and under the guidance of an advisory committee representing all major branches of pharmacy, this invitational event yielded important recommendations concerning the definition, education, entry-level requirements, advanced practice, certification, and regulation of pharmacy technicians.

The 89 invited [participants](#) in the conference included pharmacists and technicians from various types of practice and educational settings, pharmacy association executives, regulators, and representatives of the general public. Approximately 350 individuals participated remotely in the plenary sessions of the conference through a Web link.

KEY POINTS

- A national consensus conference engaged all sectors of pharmacy in identifying points of agreement regarding entry-level requirements for pharmacy technicians.
- State variability in the regulation of pharmacy technicians poses risks for patients and the profession of pharmacy.
- Conferees were polled on their extent of agreement or disagreement with 59 statements related to unsettled pharmacy technician issues.
- Conferees agreed that a task analysis should be the basis for accredited technician education, technician certification, and state regulation of technicians.
- Conferees recommended the creation of a broad coalition to pursue the recommendations of the conference.

Excerpted from the article authored by William A. Zellmer, Everett B. McAllister, Janet A. Silvester and Peter H. Vlasses and published in the AJHP online. The full article including consensus recommendations can be found [here](#).

Note: Following the conclusion of the Pharmacy Technician Stakeholders Consensus Conference and at the May PTAC meeting, PTAC members voted to recommend a timeline for development, review, and approval of new pharmacy technician accreditation standards by the Boards of Directors of ASHP and ACPE by June 2018. This action was voted on and approved by both the ASHP and ACPE Board of Directors at their June meetings.

Accreditation Survey Analysis: Most Commonly Cited Standards

A recent analysis of survey reports reviewed at the October 2016 and May 2017 PTAC meetings revealed the most commonly cited standards found during accreditation visits. The table below shows standards that were cited greater than 10 times. PTAC recommends that programs utilize the Guidance Document to review information about how the standards are interpreted and how they will be surveyed. The Guidance document can be found [here](#).

Standard		5/2017	10/2016
1.2	Strategic Plan		
1.2.a.	The program has a strategic plan that is reviewed and revised, if appropriate, at least annually.	11	6
1.2.b.	The plan reflects the role of the program within the community.	8	11
1.2.c.	The plan includes long-term program goals; specific measurable objectives; strategies for achieving the goals and objectives; and a schedule for analyzing and evaluating the plan, and progress on the plan.	24	18
1.2.d.	The plan addresses program outcomes.	16	15
1.4	Advisory Committee		
	An advisory committee comprising a broad-based group of pharmacists, faculty, pharmacy technicians, and others as deemed appropriate is established and meets at least twice a year.	17	11
	The advisory committee has specific authority for affirming:		
1.4.a.	the curriculum makes possible the attainment of all educational goals and objectives;	15	17
1.4.b.	criteria for experiential training sites;	14	13
1.4.c.	criteria for admission;	16	17
1.4.d.	criteria for successful completion of the program; and,	15	17
1.4.e.	the training program's strategic plan.	16	7
1.7	Records		
	Records related to the following are maintained and stored for three years or the time period specified in institutional policy:		
1.7.c.	activities performed in the didactic, simulated, and experiential segments of the program; and,	11	8
1.7.d.	annual review of the qualifications of the experiential training sites, experiential training site pharmacy services, and onsite experiential site coordinator.	12	11
2.3	Experiential Site Coordinator		
2.3.c.	If experiential site coordinators have delegated training responsibilities, it is to experienced staff members.	13	17
3.3	Program Length and Composition		
3.3.g.	Simulated		
	(2) The simulated component includes sufficient equipment and supplies to realistically simulate an actual work environment.	20	17
	(4) The simulated component of the program is adequate in scope to prepare trainees for practice in a variety of contemporary pharmacy settings.	20	14

	(7) Equipment and supplies are appropriate and sufficient to enable students to achieve the program's educational goals.	10	8
3.3.h.	Experiential		
	(4) The program director or qualified designee (pharmacy technician or pharmacist) determines annually that the site employs properly qualified staff and provides students with experience in a high-quality pharmacy practice.	12	9
	(6) The program director or designee reviews experiential training sites annually.	10	11
3.6	Education and Training Program Goals		
3.6.b.	Goals		
	Personal/Interpersonal Knowledge and Skills		
	(21) Prepare non-patient-specific medications for distribution (e.g., batch, stock medications).	10	10
	(24) Assist pharmacists in preparing, storing, and distributing medication products requiring special handling and documentation [(e.g., controlled substances, immunizations, chemotherapy, investigational drugs, drugs with mandated Risk Evaluation and Mitigation Strategies (REMS)].	14	7
	(27) Maintain pharmacy facilities and equipment, including automated dispensing equipment.	10	7
	Patient and Medication Safety		
	(37) Verify measurements, preparation, and/or packaging of medications produced by other healthcare professionals (e.g., tech-check-tech).	13	8
	(40) Assist pharmacists in medication reconciliation.	15	10
6.2	Certificate		
6.2.d.	Certificate issued to graduates contain the name of the organization, the program name and location, the student's name, the completion date, and confirmation that the program is ASHP-accredited or in an ASHP application-submitted status.	14	13

PTCB Updates



Pharmacy Community Applauds Her Contributions to Advocacy and Patient Safety

Guests gather with 2016 honoree Diane Halvorson, RPhTech, CPhT (front row, center), at the fourth annual PTCB CPhT of the Year recognition event. Attendees included PTCB Board of Governors Chair Larry Wagenknecht, RPh; North Dakota State Board of Pharmacy Executive Director Mark Hardy, PharmD; APhA Executive Vice President and CEO Tom Menighan, BSPHarm, MBA, ScD (Hon); and 2016 PTCB CPhT of the Year finalist Nicole Bernabe, CPhT.

PTCB Honors Diane Halvorson, PTCB CPhT of the Year, at Special Event

by Laura Humphrey | Apr 25, 2017

WASHINGTON, DC — The Pharmacy Technician Certification Board (PTCB) honored PTCB Certified Pharmacy Technician (CPhT) of the Year Diane Halvorson, RPhTech, CPhT, of Fargo, ND, at a special luncheon event on March 26. Ms. Halvorson was presented with a trophy and honorarium by PTCB Director of Strategic Alliances Miriam A. Mobley Smith, PharmD, FASHP. The ceremony took place during the American Pharmacists Association (APhA) Annual Meeting & Exposition in San Francisco.

Ms. Halvorson is a 6-year Member of the North Dakota Board of Pharmacy, and served as Board President for two terms. She is former President of and current state board liaison to the Northland Association of Pharmacy Technicians, and was instrumental in achieving required technician registration, accredited education, and PTCB Certification in North Dakota. “Ms. Halvorson puts her whole heart and soul into advancing, promoting, and leading pharmacy technicians. She is a model advocate for patient safety,” said Dr. Mobley Smith.

Read the full article [here](#).

Upcoming Meetings

**PTEC Annual Meeting:
July 13-15, 2017
Las Vegas, Nevada**

The annual meeting of PTEC is almost here! Attendees will have the opportunity to

- Build professional networks
- Collect resources for the classroom
- Learn about ASHP accreditation
- Gain insight from experienced educators
- Connect with publishers and vendors
- Earn ACPE-accredited continuing pharmacy education

Please [click here](#) for meeting information.



**ASHP Midyear Clinical Meeting:
December 3-7, 2017
Orlando, Florida**

Plan to attend this year's Midyear Clinical Meeting and celebrate ASHP's 75th Anniversary! Once again, educational

programming will include a variety of pharmacy technician-specific CE sessions in addition to an annual overview of the pharmacy technician program accreditation process and "do's and don'ts" led by Lisa Lifshin, Director of Pharmacy Technician Accreditation and Residency Services. Ms. Lifshin will also provide updates from PTAC and the recent Pharmacy Technician Stakeholders Consensus Conference held in Dallas, Texas in February 2017.

Please check the [Midyear Clinical Meeting](#) information on the ASHP website often for an announcement of a very special keynote speaker!



Important Dates

PTEC Annual Meeting: July 13-15, 2017 Las Vegas, Nevada

PTAC Meeting: October 25-26, 2017

ASHP Midyear Clinical Meeting: December 3-7, 2017 Orlando, Florida

Resources

Accreditation

[ASHP Pharmacy Technician Practice and Policy](#)

[Accreditation Regulations, Standards, Guidance Document and Model Curriculum](#)

[Starting a Pharmacy Technician Training Program](#)

[Applying for Accreditation](#)

[Preparing for an Accreditation Survey](#)

Governance

[Pharmacy Technician Accreditation Commission \(PTAC\)](#)

[Pharmacy Technician Certification Board \(PTCB\)](#)

[Accreditation Council for Pharmacy Education \(ACPE\)](#)

[American Society of Health-system Pharmacists \(ASHP\)](#)

Education and Workforce Development

[Pharmacy Technician Educators Council \(PTEC\)](#)

[Pharmacy Workforce Center \(PWC\)](#)

Other Resources:

Pharmacy Technician Development: [ASHP Store—Pharmacy Technicians](#)

[PTCB's Practice Tools](#)

Comments and suggestions for upcoming Technician TABLET newsletter articles may be sent to asd@ashp.org