

2018 ASHP Midyear Clinical Meeting and Exhibition Personnel Placement Service Anaheim Convention Center Anaheim, California

Welcome PPS Participant!

There is something **NEW** for PPS exhibitors! This year you can **brand your booth space** with your organization's colors using carpet and/or upgraded or custom furnishings and signage. Stand out from the crowd and brand your space to reflect the right image.

You can order upgraded items using the attached forms and are responsible for any upgrade costs. If you choose not to upgrade, you will be supplied the standard package noted below at no charge.

If you have any questions, please contact our customer service department at (909) 212-7240. We hope you enjoy this new option and we look forward to seeing you in Anaheim!

PPS INFORMATION

PPS Booth Package:

8'W x 6'D Front Area, including:

- (1) 6'x30" Topped Only Table
- (2) Chairs
- (1) 7"x44" Cardstock ID Sign
- Tuxedo Carpet

8'W x 6'D Interview Area, including:

- (1) 4'x30" Topped Only Table
- (3) Chairs
- (1) Wastebasket
- Tuxedo Carpet

PPS SCHEDULE

PPS EMPLOYER SET-UP

Saturday, December 01, 2018 12:00 PM - 5:00 PM

All exhibits must be fully installed by **Saturday, December 01, 2018 at 5:00 p.m.**

PPS SHOW HOURS

Sunday December 02, 2018 7:30 AM - 5:00 PM

Monday December 03, 2018 7:30 AM - 5:00 PM

Tuesday December 04, 2018 7:30 AM - 5:00 PM

Wednesday December 05, 2018 7:30 AM - 5:00 PM

PPS MOVE-OUT

Wednesday December 05, 2018 5:00 PM - 7:00PM

PLEASE NOTE: Overtime charges for labor and material handling will apply Monday through Friday from 4:30 p.m. to midnight and double time charges will apply Saturday/Sunday from 8:00 a.m. – 5:00 p.m. Please refer to the appropriate order form(s) for rate information.

SHIPPING INFORMATION

Warehouse Shipping Address:

Exhibiting Company Name / Booth # _____

2018 ASHP Midyear Clinical Meeting & Exhibition PPS

C/O Shepard Exposition Services
2315 E. Locust Ct.
Ontario, CA 91761

Shepard will accept crated, boxed or skidded materials beginning Monday, November 5, 2018, at the above address. Material arriving after Wednesday, November 21, 2018 will be assessed with an additional late to warehouse charge. Materials are accepted at the warehouse Monday through Friday between the hours of 8:00 AM - 4:30 PM.

The Advance Warehouse will be closed Thursday and Friday, November 22 - 23, 2018 in observance of the Thanksgiving holiday.

Show Site Shipping Address:

Exhibiting Company Name / Booth # _____

2018 ASHP Midyear Clinical Meeting & Exhibition PPS

C/O Shepard Exposition Services
Anaheim Convention Center
1850 West Street
Anaheim, CA 92802

Shepard will receive shipments at the Anaheim Convention Center beginning Friday, November 30, 2018. Shipments arriving before this date may be refused by the facility. Any charges incurred for early freight accepted by the facility are the responsibility of the Exhibitor.

Please note: All items and materials that must be brought into the facility may be subject to Material Handling Charges and are the responsibility of the Exhibitor. This also applies to items not ordered through the Official Show Vendors. Refer to the Material Handling form for charges for this service.

SHEPARD SERVICE CENTER HOURS

A Shepard Service Center will be set up in the PPS Hall during the following hours:

Saturday, December 01, 2018 12:00 PM - 5:00 PM

Sunday, December 02, 2018 7:30 AM - 12:00 PM

Wednesday, December 05, 2018 7:30 AM - 7:00 PM

Staff will be available at the Shepard Service Center in the Exhibit Hall as follows:

Saturday, December 01, 2018 8:00 AM - 5:00 PM

Sunday, December 02, 2018 8:00 AM - 5:00 PM

Monday, December 03, 2018 10:00 AM - 3:00 PM

Tuesday, December 04, 2018 10:00 AM - 3:00 PM

Wednesday, December 05, 2018 10:00 AM - 10:00 PM

DISMANTLE AND MOVE-OUT INFORMATION

Shepard Exposition Services will begin returning empty containers as soon as the aisle carpeting is removed from the exhibit floor. All exhibitor materials must be removed from the exhibit facility by **Wednesday, December 05, 2018 at 7:00 p.m.** Any materials remaining in the facility will be re-routed via the preferred show carrier or returned to warehouse to await disposition at exhibitor's expense. To ensure all exhibitor materials are removed from the exhibit facility by the Exhibitor move-out deadline, please have all carriers check-in by **Wednesday, December 05, 2018 at 6:00 p.m.**

POST SHOW PAPERWORK AND LABELS

Our Customer Service Department will gladly prepare your outbound Material Handling Agreement and Labels in advance. Complete the Outbound Bill of Lading/Shipping Label Request form and your paperwork will be available at show site. Be sure your carrier knows the company name and booth number when making arrangements for pick-up of your exhibit at the close of the show.

SHEPARD ONLINE ORDERING

Our online ordering service is available for your convenience to order all services, view the show schedule, or a submit credit card. Once your show is available online you will receive an email which includes a direct link to the Shepard Online Ordering system as well as your login email and password.

To access the ordering system, you will be required to enter your unique Login ID and Password. The email address supplied to show management must be used to login and order services.

To access the Shepard Online Ordering without using the email link, visit shepardes.com/intro.asp and choose the event name from the chronological listing. If you need assistance with ordering online, please call our Customer Service department at (909) 212-7240.

LABOR INFORMATION

Union Labor may be required for your exhibit installation and dismantle. Please carefully read the UNION RULES AND REGULATIONS to determine your needs. Exhibitors supervising Shepard labor will need to pick up and release their labor at the Labor Desk. Refer to the order form for Booth Labor for straight time and overtime hours.

SHEPARD GENERAL INFORMATION

HELPFUL HINTS

AVOID DELAY

Ship early to avoid delays. Shipments arriving late at show site will cost you money, time and business!

SAFETY TIPS

Use a ladder, not a chair. Standing on chairs, tables and other rental furniture is unsafe and can cause injury to you or to others. These objects are not designed to support your standing weight. Be aware of your surroundings. You are in an active work area with changing conditions during move-in and move-out. Pay attention. Look for obstacles, and machinery and equipment that are in use. Keep your eyes open for scooters and forklifts. The drivers of these vehicles may not be able to see you.

SAFETY TIPS

Stay clear of dock areas, trucks and trailers. These areas can be particularly dangerous. Prevent electrical shocks, falling items and damage to materials. Do not attach items or equipment to the drapes or metal framework provided for your booth. This can cause serious injury or damage to materials.

We discourage children from being in the exhibit hall during installation and dismantle. If children are present during installation and dismantle, they must be supervised by an adult at all times. Shepard does not ship to international destinations or handle Hazardous Materials. If any materials you are shipping to the event are considered hazardous materials, please contact Shepard to be sure that the material will be allowed at the facility and by the association. In addition, if authorized by the facility and the association, you will need to make separate arrangements for the transport and handling of the approved materials, since Shepard will not transport or handle them.

The operation or use of all motorized lifts and motorized material handling equipment for installation or dismantle of exhibits is NOT permitted by exhibitors or by their exhibitor appointed contractors (EACs).

Thank you for your cooperation.

ASSISTANCE

We want you to have a successful show. If we can be of assistance, please call our Customer Service department at 909) 212-7240.

WE APPRECIATE YOUR BUSINESS!



The advance warehouse will be closed on Thursday,
November 22nd and Friday, November 23rd for the
Thanksgiving holiday.



Print at least one label for each box. Include the exhibiting company name and booth number. If you are creating your own labels, make sure the same information below is on your labels.

Shipping Labels

RUSH

ADVANCE WAREHOUSE

TO: _____
(Exhibiting Company Name)

Booth #: _____

c/o **PPS Exhibitor - Hall D**
C/o Shepard Exposition Services
2315 E. Locust Ct.
Ontario, CA 91761

Delivery Hours: M-F, 8-4:30 PM

For:
2018 ASHP Midyear Clinical Meeting & Exhibition

First day freight can arrive w/o a surcharge:
November 5, 2018

Last day freight can arrive w/o a surcharge:
November 21, 2018

RUSH

ADVANCE WAREHOUSE

TO: _____
(Exhibiting Company Name)

Booth #: _____

c/o **PPS Exhibitor - Hall D**
C/o Shepard Exposition Services
2315 E. Locust Ct.
Ontario, CA 91761

Delivery Hours: M-F, 8-4:30 PM

For:
2018 ASHP Midyear Clinical Meeting & Exhibition

First day freight can arrive w/o a surcharge:
November 5, 2018

Last day freight can arrive w/o a surcharge:
November 21, 2018

Advance Shipping Labels

RUSH

DIRECT TO SHOW

TO: _____
(Exhibiting Company Name)

Booth #: _____

c/o **Shepard Exposition Services**
PPS Exhibitor - Hall D
Anaheim Convention Center
1850 West Street
Anaheim, CA 92802

For:
2018 ASHP Midyear Clinical Meeting & Exhibition

MUST NOT BE DELIVERED PRIOR TO:
November 30, 2018 @ 8:00 AM

RUSH

DIRECT TO SHOW

TO: _____
(Exhibiting Company Name)

Booth #: _____

c/o **Shepard Exposition Services**
PPS Exhibitor - Hall D
Anaheim Convention Center
1850 West Street
Anaheim, CA 92802

For:
2018 ASHP Midyear Clinical Meeting & Exhibition

MUST NOT BE DELIVERED PRIOR TO:
November 30, 2018 @ 8:00 AM

Direct Shipping Labels



2018 ASHP Midyear Clinical Meeting & Exhibition

You are entering a contract which limits your possible recovery in case of loss or damage.

The terms and conditions set forth below become a part of the contract between Shepard Exposition Services, and you, the Exhibitor. Exhibitor is deemed to accepted these terms and conditions when any of the following conditions are met:

Exhibitor materials are delivered to the Shepard warehouse or to a show or exposition site for which Shepard is the Official Show Contractor, or an order for labor and/or rental equipment is placed by the exhibitor with Shepard.

Definitions and Shepard Responsibilities: The name "Shepard" shall be construed within the meaning of this contract as Shepard Exposition Services, Inc. and its employees, officers, agents, and assigns including any subcontractors Shepard may appoint. The term "EXHIBITOR" refers to any party who contracts for services with Shepard. Shepard shall be responsible only for those services which it directly provides, and hereby agrees to execute its contracted duties in good faith. Shepard assumes no responsibility for any person, parties, or other contracting firms not under Shepard's direct supervision and control. Shepard shall not be responsible for loss, delay, or damage due to strikes, lockouts, work stoppages, natural elements, vandalism, acts of God, civil disturbances, power failures, acts of terrorism or war, or any other causes beyond Shepard's reasonable control; or for ordinary wear and tear in the handling of materials. Due to the security and liability requirements, Shepard personnel will unload all vendor materials from the loading docks to the booths.

Indemnification: The exhibitor agrees to indemnify, forever hold harmless, and defend Shepard and its employees, officers and agents from and against any and all claims, causes of action, fines, penalties, damages, liabilities, judgments, and expenses on account of personal injury or death, damage to or loss of property or profits arising out of, or contributed to by any of the following: (1) exhibitor's negligent supervision of any labor secured through Shepard or the negligent supervision of such labor by any of the exhibitor's employees, agents, representative, invitees, and/or exhibitor appointed contractor (EAC); (2) exhibitor's negligence, willful misconduct, or deliberate act, or such actions of exhibitor's employees, agents, invitees, representatives, or EACs at the show to which this contract relates, including but not limited to the misuse, improper use, unauthorized alteration, or negligent handling of Shepard equipment; or (3) exhibitor's violation of Federal, State, or Local ordinance; or violation of show regulations and/or rules as published by the Facility and/or Show Management.

Payments are due prior to delivery of services or equipment to EXHIBITOR unless other credit arrangements have been made. All payments shall be in U.S. currency, MasterCard, VISA, or American Express, debit cards, or check, provided there is sufficient customer credit in EXHIBITOR's form of payment to completely satisfy the amount owed by EXHIBITOR to Shepard. Undersigned authorizer acknowledges and agrees that all applicable charges for services rendered to the EXHIBITOR will be applied to the credit card on file in the event other form of payment is not tendered prior to the close of the trade show. In no instance shall any Exhibitor be extended credit beyond 30 days after the close of the Show. If there are any outstanding balances owed by EXHIBITOR to Shepard which have not been paid after 30 days following the close of the Show, then these unpaid balances shall bear interest at the rate of 1-1/2% per month (18% per annum). Exhibitor will be responsible for all charges incurred by Shepard while endeavoring to collect this account.

Show Site Orders: Services ordered at show site will require full payment at the time the order is placed. Purchase orders may not be used in lieu of payment. Regular prices will apply to all show site orders. Floor orders are limited to availability.

Third Party Orders: If you contract your work to a display or exhibit house and require services from Shepard, the payment policy stated above applies. Please pass this information on to them. A Third Party Payment form must be completed and submitted three weeks prior to show opening.

Equipment Audits: EXHIBITOR should be advised that routine audits of Exhibitor booths for service usage are conducted during the Convention. Should the result of such an audit indicate that equipment or services is in fact being used that has not been paid for, the Exhibitor will be charged for the equipment or service at the applicable rate.

Exchanges and Cancellations: Onsite exchanges and cancellations in orders will be assessed a 100% pick-up fee. Custom products: All orders cancelled by the exhibitor within 30 days of first day of exhibitor move in day may be subject to cancellation fees up to 100% of the total order, based upon the status of move-in, work performed and/or Shepard set-up costs or expenses. Standard Furnishings: There are no exchanges or refunds once item has been delivered to your booth. Cancellations must be received in writing within 14 days prior to first exhibitor move in day. Labor: Cancellations must be received in writing before 48 hours of 1st day of exhibitor move in, otherwise a 1 hour per man ordered will apply.

Invoices: Prior to close of show, an invoice will be prepared and emailed to the booth contact on file for your review. Credits will be issued at show site only. If you have any questions or want to pay your invoice by check or cash, please see our customer service representatives at the service desk on site.

Outbound Services: All outbound services will be processed on your credit card. A copy of the receipt and invoice will be mailed within 10 days of the close of the show.

Rental Responsibility: All materials are on a rental basis and shall remain the property of Shepard. The customer shall be held financially responsible for any damage to Shepard equipment used by the customer. Prices quoted are for the duration of the show and include installation, rental, and removal except where indicated. If skirting and carpet colors are not selected, show colors will prevail.

International Customers: International customers must pay for all services in U.S. funds. A \$50 service charge will be added for processing checks or wire transfers drawn on foreign banks.

U.S. Wire Transfers: A \$25 service charge will be added for processing U.S. wire transfers. Please complete the wire transfer portion of the Payment Authorization form. The credit card portion of the form must still be completed before your order will be processed.

Tax Exempt Status: If you are tax exempt in the state where the show is held, a copy of the certificate must accompany your order.

Exhibitor Information: Exhibitor permits all contact information provided to Shepard to be used by Shepard and shared with other entities assisting in the production of the event in question. Facsimiles and email communications may include show information, promotional materials, advertising statements and other commercial notices. Permission may be revoked by the EXHIBITOR in writing.

Cancellation or Event Postponement: In the event the exposition or event is cancelled or postponed, Shepard reserves the right to charge for services rendered in preparation of the event or exposition as well as non-refundable costs incurred by Shepard.

Insurance: It is understood that Shepard is not an insurer. Insurance should be obtained by the EXHIBITOR. It is highly recommended that exhibitors arrange All Risk coverage which usually can be done by endorsements to existing policies. EXHIBITOR's materials should be insured from the time they leave their firm until they are returned after the close of the show. Insurance and liability against theft or property damage to equipment or exhibit material owned or rented by EXHIBITOR, or bodily injury occurring within the confines of EXHIBITOR's booth, remain the sole and complete responsibility of EXHIBITOR. Except where prohibited by law, the EXHIBITOR and its insurers waive all rights of recovery or subrogation against Shepard and their respective directors, officers, employees, and agents.

Claim(s) for Loss and Payment For Services: Exhibitor agrees that any and all claims for loss or damage shall be submitted to Shepard prior to the conclusion of the show when the alleged loss or damage occurred prior to that time, and in all cases within 30 days of the conclusion of the show. For claim reporting purposes, the "conclusion" of the show shall be construed as the end of the day on which exhibitor must vacate the show site. All claims reported after the 30-day period will be rejected. In no event shall a suit or action be brought against Shepard more than one year after the date the loss or damage occurred. Payment for services may not be withheld. In the event of any dispute between Shepard and the exhibitor relative to any loss or damage claim, the exhibitor shall not be entitled to and shall not withhold payment for Shepard services as an offset against the amount of the alleged loss or damage. Any claim against Shepard shall be considered a separate transaction and shall be resolved on its own merit.

Limits of Liability: If found liable for any loss or damage, Shepard's sole and maximum liability for loss or damage to exhibitor's materials will be limited to the repair or replacement with like kind and quantity, subject to a dollar amount not to exceed \$5.00 (five dollars) per pound based on the weight of the articles for which Shepard specifically acknowledges receipt in writing. Shepard shall in no event be liable for collateral, exemplary, indirect costs or damages, or loss of sales resulting from, or related to, a claim for loss of or damage to material.

Inbound and Outbound Shipments: Consistent with trade show industry practices, there may be a lapse of time between the delivery of shipment(s) to the booth and the arrival of the exhibitor or his representative. During such time, the materials will be left unattended. Shepard is not, and cannot be, responsible for loss, damage, theft, or disappearances of exhibitor's materials after same have been delivered to the exhibitor's booth. Similarly, there may be a lapse of time between the completion of packing and the actual pick up of exhibitor's materials from the booth for loading onto a carrier. During such time, the materials will be left unattended. Shepard shall not be responsible for loss, damage, theft, or disappearance of exhibitor's materials before same have been picked up for loading after the show. All materials will be checked at the booth at the time of loading using document(s) submitted by the exhibitor and notations of exceptions to conditions of materials or piece counts will be made on said document. Shepard assumes no responsibility for loss, damage, theft, or disappearance of exhibitor's materials after same have been delivered to exhibitor's appointed carrier or agent for transportation after the show. Shepard loads materials onto the carrier's truck under the supervision of the carrier driver who checks and signs for the materials. Shepard assumes no liability for any materials after the carrier assumes custody of materials. If exhibitor's designated carrier fails to show by the move out deadline after a show, Shepard shall have the authority to route exhibitor's shipment via an alternate carrier, or return shipment to a local warehouse for disposition at exhibitor's expense.

Packaging, Crates, and Empty Containers: Shepard shall not be responsible for surface damage to loose or uncrated materials, pad-wrapped, or shrink-wrapped materials. Shepard shall not be responsible for concealed damage, damage to carpets in bags or poly, or damage to materials improperly packed. Shepard shall not be responsible for crates and packaging unsuitable for handling, partially assembled, or having prior damage. Affixing "Empty" storage labels to containers is the sole responsibility of the exhibitor or his representative. All previous labels should be removed. Shepard assumes no responsibility for removal or misdelivery of containers with old labels or incorrect information on labels or for loss or damage to materials stored in containers labeled "empty."



2018 ASHP Midyear Clinical Meeting & Exhibition

Anaheim Convention Center, Anaheim, CA

December 3 - 5, 2018

Discount Deadline Monday, November 5, 2018

Return this form when a third party (any party other than exhibiting company) should be billed for services.

Step 1: Provide the Exhibiting Company Contact Information and Signature

Event Code: C103791218

Connect With
Us!

email losangeles@shepardes.com
phone (909) 212-7240
fax (909) 218-8986
mail 2315 W E Locust Court,
Ontario, CA 91761

Third Party Payment
Authorization

Exhibiting Company Name _____ Booth # _____

Exhibiting Company Address _____ City _____ State _____ Zip _____

Phone _____ Fax _____ Contact Email Address _____

Please Sign



Exhibiting Company Authorized Signature

Exhibiting Company Authorized Name - Please Print

Step 2: Check Services Below to Invoice to the Third Party

- ☐ Booth Cleaning ☐ Carpet ☐ Exhibit Display Rentals ☐ Installation/Dismantling Labor ☐ Logistics/Transportation
☐ Material Handling ☐ Rental Furniture ☐ Overhead Rigging/Labor ☐ Other (please specify): _____

☐ All Services

Step 3: Provide Third Party Contact Information

3rd Party Name _____ 3rd Contact Name _____

3rd Party Address _____ City _____ State _____ Zip _____

Phone _____ Fax _____ Contact Email Address _____

Step 4: Complete Third Party Credit Card Charge Authorization with Signature

CREDIT CARD INFORMATION (Required for all forms of payment)



Credit Card #: _____

Expiration Date: _____
Month Year Security Code

Billing Address: _____

City, ST, Zip: _____

Name on Card: _____
(Please Print)

Please Sign



Card Holder Signature

Both parties MUST sign this form indicating acceptance; otherwise, request will be denied.

When a third party is handling your display and/or paying for any services on your behalf, we will agree to this third party arrangement if the following payment is agreed upon and all signatures are properly completed.

By signing this form, both parties agree and understand that the exhibiting firm is responsible for all charges.

In the event that the named third party does not make payment by show close, Shepard will be paid by the exhibiting firm on demand at show site.

The show site invoice may or may not include any outbound services, such as additional material handling, rigging, and/or shipping charges.



Shepard Logistics

Complete Transportation Services

Advantages of Shepard Logistics

- 10% material handling discount for round trip SLS customer shipments
- Volume discounting for larger shipments
- Guaranteed price quotes online with online booking and scheduled pick-up
- Preferred and confirmed target times inbound
- Pre-printed bills and shipping labels correctly formatted inbound or outbound
- Free 30-day pre-event storage charges
- Ship direct to show site and avoid warehouse charges when facility permits
- Automated tracking and delivery status reports via email
- No driver waiting time charges inbound or outbound
- No additional trade show fees
- Priority Empty Return Labels to all inbound Logistics Customers
- Guaranteed pick-up outbound from show, with immediate loading following empty return
- Guaranteed on-time delivery to destination city, facility, or warehouse or it is free



Benefits of Shepard Logistics

- Security; immediate outbound loading reduces risk of pilferage or misloading
- Convenience; less paperwork and less tracking
- Efficiency; scheduling travel, labor reliably, and possibly avoiding weekend overtime charges inbound
- Cost Saving; discounting of material handling charge

To take full advantage of the Shepard Advantage, contact

888.568.8858

logistics@shepardes.com



SHIPPING VERSUS MATERIAL HANDLING

WHAT IS SHIPPING?

Shipping is the process of a carrier picking up your items from your office or place of origin and transporting it to the dock of either the advance warehouse or facility dock of your event. It is separate from Material Handling. Exhibitors may use any carrier they want, including Shepard Logistics.



WHAT IS MATERIAL HANDLING?

Material Handling is the process of receiving your shipment from your carrier and managing it through the event cycle. It is a standard tradeshow process and it is a chargeable fee typically based on the weight of your shipment. Don't forget to add Material Handling to your budget!



ONE EASY WAY TO KEEP YOUR CHARGES LOWER?

**Consolidate, Consolidate,
Consolidate!**

Skid items as much as possible so that they are sure to arrive together. Each shipment that arrives at a separate time is assessed the minimum charge. Whether you ship to the advance warehouse or show site it is in your best interest to consolidate as much as possible.

Material Handling Process:

- Unloading the trade show freight from your carrier once it arrives at the receiving dock.
- Transporting your shipment to your booth space.
- Removing empty shipping containers (boxes, crates, and pallets) from your booth.
- Temporarily storing your empty shipping containers during the show.
- Returning empty shipping containers to your booth once the event is over.
- Transferring the freight back to the loading dock.
- Loading the items into your carrier's delivery vehicle for return shipping.



2018 ASHP Midyear Clinical Meeting & Exhibition

Anaheim Convention Center, Anaheim, CA

December 3 - 5, 2018

Event Code: C103791218

Connect With Us! email logistics@shepardes.com
phone (888) 568-8858
fax (404) 596-5620
mail 2315 W E Locust Court,
Ontario, CA 91761

Shepard Logistics
Services

Step 1: Complete Exhibiting company information:

Exhibiting Company Name	Booth #		
Contact Name	Phone #	State	Zip
Email Address			

Step 2: Tell us the Location of items for pick up:

Company	Street Address	City	State	Zip
<input type="checkbox"/>	Is there a loading dock?	<input type="checkbox"/>	Do we need a lift gate on our truck?	
<input type="checkbox"/>	Is your building in a residential area?	<input type="checkbox"/>	Do we need to go inside your office to pick up your items?	
<input type="checkbox"/>	Any thing else we should know about your building			

Step 3: Tell us When we are picking it up:

Date	Hours of Operation
<input type="checkbox"/> Advance Warehouse	<input type="checkbox"/> Direct to showsite
Friday, November 30, 2018	

Step 4: Tell us Where this is going:

Qty	L	W	H	Weight	Qty	L	W	H	Weight
<input type="checkbox"/> Crates					<input type="checkbox"/> Carpet (color)				
<input type="checkbox"/> Cartons (cardboard)					<input type="checkbox"/> Monitors				
<input type="checkbox"/> Cases/trunks					<input type="checkbox"/> Other				
<input type="checkbox"/> Skids/pallets					<input type="checkbox"/> Total				

Step 5: Tell us What we are shipping:

<input type="checkbox"/> Standard Ground	<input type="checkbox"/> 2nd day Air	<input type="checkbox"/> Next Day Air	<input type="checkbox"/> Other (Truckload, Specialized)
--	--------------------------------------	---------------------------------------	---

Service level may be changed to meet delivery date.
Order must be received within 24 hours of requested pick up date

Step 6: Tell us what Type of Service do you need (how fast do you need it?):

<input type="checkbox"/> YES!	<input type="checkbox"/> No, I will arrange another carrier
-------------------------------	---

Company	Booth #		
Street Address	City	State	Zip

A credit card must be on file to order Shipping Services. Please complete the Payment Authorization form. Shipping services do not include material handling charges at show site. Material handling fees will be charged to the credit card on file.



2018 ASHP Midyear Clinical Meeting & Exhibition

Anaheim Convention Center, Anaheim, CA

December 3 - 5, 2018

All outbound shipments require Shepard Outbound Material Handling Authorization form and shipping labels. Shepard offers complimentary pre-printing of these items. To take advantage of this service, please complete this request and submit to Shepard. Your pre-printed MHA and labels will be delivered to your booth prior to the close of the show.

*Note: All third parties must pick up MHA/labels at the Shepard Service Desk.

Event Code: C103791218

Connect With
Us!

email losangeles@shepardes.com
phone (909) 212-7240
fax (909) 218-8986
mail 2315 W E Locust Court,
Ontario, CA 91761

\$\$ Saving Tip!
Use Shepard Logistics for inbound
and outbound and receive a
discount on your Material Handling
fees!

Outbound Material Handling
Authorization & Shipping Labels

Step 1: Complete Exhibiting Company Information:

Exhibiting Company Name _____ Booth # _____

Contact Name _____ Phone # _____

Email Address _____

Step 2: Tell us Where your items are going:

Company _____

Street Address _____ City _____ State _____ Zip _____

Step 3 How many Pieces are in your shipment?

_____ # of Crate _____ # of Skids _____ # of Cases _____ # of Cartons _____ Approx Total Weight _____

Step 4: How many Labels do you need? _____

Step 5: Who is picking up your shipment?

_____ OFFICIAL SHOW CARRIER: SHEPARD LOGISTICS OTHER _____

If selecting a carrier other than Shepard Logistics, you must schedule the pickup. This includes Fed Ex, UPS, etc.

If using FedEx or UPS you must have and apply their shipping labels.

Step 6: What type of Service do you need? (how fast does it need to get there?) _____ Ground _____ 2nd Day _____ Overnight

Step 7: If your carrier **doesn't** show up, what do we do with your items? _____ Reroute via the show carrier (Shepard Logistics)
_____ Return to warehouse (\$400.00 minimum charge)

In order to process your order, we require payment on file. Please complete the Payment Authorization Form and return to Shepard Exposition Services. If you have already placed an order with Shepard, we will automatically use the credit card on file for your company.



Agility

Fairs & Events

The experts in International Event Logistics

Agility Fairs & Events is the preferred International Freight Forwarder and Customs Broker for Shepard Exposition Services events.

Our complete services include:

- Shipment planning—packaging, documentation, scheduling
- Door pick-up at the overseas origin
- International shipping and Customs clearance at US air/port
- Final delivery to the Shepard advance warehouse or show dock
- Pick-up at the show site dock or Shepard warehouse
- Preparation of export documents
- International shipping and Customs clearance overseas
- Final delivery to the overseas return destination

Single point of contact
for international shipping
from door to door:

Agility Fairs and Events
1100 Tamiami Trail S.
Suite B
Venice, FL 34285
Tel: 714-617-6675
Contact: Kelly O'Neill-Exley
koneill@agility.com
www.agility.com/fairsevents
expousa@agility.com

Get a free quote for international shipping at:
www.agility.com/en/contact-fairs-events



www.aglfairslogistics.com/usaebrochure/



2018 ASHP Midyear Clinical Meeting & Exhibition

Anaheim Convention Center, Anaheim, CA

December 3 - 5, 2018

Labor Hours

ST - Straight time: Monday-Friday, 8:00 AM - 4:30 PM
OT - Overtime: Monday-Friday, 4:30 PM - 8:30 PM
DT - Double-time: All other hours and holidays

Ship Roundtrip with Shepard Logistics and receive a 10% discount on Material Handling*

Discount does not apply to shipments considered small package, local deliveries, "Light Weight" shipments, or shipments over 10,000 lbs. Roundtrip SLS shipping is required to qualify for discount. (35572)

What is Material Handling? Material Handling is the unloading and delivery of exhibit freight to the exhibitor's booth on the show floor, the storage of empty containers, the return to booth for packing, and the loading back onto the exhibitor's outbound carrier. This is an automatic service and is billed based on weight. This service, whether used completely or in part, are billed as a package.

How to Calculate Material Handling Services: The following services whether used completely or in part are offered as a package. When estimating weight, round up to the next 100 lbs. For example: 285 lbs. = 300 lbs./100 lbs. = 3 X RATE = \$ Amount or minimum charge, whichever is greater.

Standard Material Handling Rates: All rates are per 100 pounds with a 200 pound minimum charge. Certified weight tickets are required on all shipments.

Advance Shipments to Warehouse

Weight	Type	ST/ST	ST/OT	OT/OT	Total
	Crated	\$128.75	\$167.50	\$193.25	
	Sp Hand	\$167.50	\$217.75	\$251.25	

Crated 35419-ST/ST 35420 ST/OT 35421 OT/OT

Special Handling 35422 ST/ST 35423 ST/OT 35424 OT/OT

Direct Shipments to Show Site

Weight	Type	ST/ST	ST/OT	OT/OT	Total
	Crated	\$138.00	\$179.50	\$207.00	
	Uncrated	\$207.00	\$269.00	\$310.50	
	Sp Hand	\$179.50	\$233.25	\$269.25	

Crated 35410 ST/ST 35411 ST/OT 35412 OT/OT

Uncrated 35412 ST/ST 35414 ST/OT 35415 OT/OT

Sp Hand 35416 ST/ST 35417 ST/OT 35418 OT/OT

Light Weight (Shipments under 40 pounds)

Under 40	Type	ST/ST	ST/OT	OT/OT	Total
	Per Ship	\$64.50	\$83.75	\$96.75	

Per shipment: 35400 - ST/ST

Overtime 35301 - 30% for each overtime application based on ST rate

Double Time 35302 - 50% fee for each double time application based on ST

Early/Late Shipments to Warehouse: A surcharge will apply to shipments not arriving within the published dates (refer to Show Information page for dates) for advance warehouse or arriving on show site

Reweigh of Shipments: An additional charge per forklift load will be applied to shipments that have to be reweighed at the dock due to the lack of a certified weight ticket, or an incorrect or an understated weight on delivery document.

Disposal Fee: A disposal fee & minimum 1 hour labor will be charged for all booth materials (booth displays, flooring, etc.) left unclaimed after show move-out.

We understand that your calculation is only an estimate. Invoicing will be **calculated from actual certified weight ticket** or reweigh ticket on inbound material handling receiving report. Adjustments will be made accordingly. Any adjustments to charges must be made at show site.

I acknowledge that all Material Handling charges are billable and will be charged to the credit card on file.

Event Code: C103791218

Connect With Us! email losangeles@shepardes.com
phone (909) 212-7240
fax (909) 218-8986
mail 2315 W E Locust Court,
Ontario, CA 91761

Important!
All Material Handling fees will be automatically billed to the credit card on file!

Material Handling Rates

Advance Warehouse Tips

Shipments can arrive to the Advance warehouse up to 30 days prior to move in. Single pieces over 5000 pounds or uncrated machines cannot be accepted at warehouse. Advance freight is typically delivered to your booth before direct shipments.

Direct to Show Site Tips

Freight must arrive only during published move in dates and times. Great for last minute shipments. Large pieces of machinery can be accepted.

"Light Weight" Shipment Tips

Consolidate! Shipments that weigh under 40 pounds total will receive this special pricing. If you have multiple lightweight shipments, bundle them together so that you are charged for 1 40 pound shipment as opposed to multiple charges for shipments that arrive separately and at different days or times. All shipments must have certified weight noted on the package or bill of lading.

Company

Booth #

Please Sign



Card Holder Signature



What is material handling (also referred to as drayage)?

Material handling is the process of unloading your freight from your shipping carrier, either at the warehouse or show site, delivering it to your booth, storing your empty containers (empties) if required, returning of your empties at the close of show, and then reloading your freight back onto your shipping carrier.

What is the definition of "freight"?

Any exhibit materials shipped or delivered to the advance warehouse or show facility via shipping carrier, POV, or delivery truck.

What is the difference between material handling and shipping?

Shipping is the process of carrying your shipment from your location, pick-up area to its destination and also the process of returning your shipment back to your location after the close of the show. Material handling begins at the time your shipment arrives to the docks (please refer to "What is material handling?" for the full definition.) These are 2 different items and are billed differently.

Do I need to order a fork lift to unload or reload my freight?

No, please do not order a forklift for unloading/reloading of your materials.

What does CWT mean?

CWT is an acronym for Century Weight. Your crated shipment is billed per 100 lbs.

What determines how much I'm charged?

Charges are based off the weight from your inbound weight ticket included with your shipment.

How do I calculate material handling charges?

Material handling services whether used completely or in part are offered as a package. When recording weight, round up to the next 100 lbs. EXAMPLE: 285 lbs. = 300 lbs./100 lbs. = 3 X RATE = \$ Amount or minimum charge, whichever is greater.

Will there be any additional charges?

Additional charges may apply. Please review the Material Handling Authorization and Material Handling Additional Services forms included in the manual for all applicable fees

What are Light Weight shipments?

All shipments regardless of carrier that weigh 40 pounds or less. Shipments need to have certified weight tickets or other verifiable weight noted upon delivery. Shipments without certified weight tickets may be subject to special handling or reweigh fees. Packages that arrive separately at different times or days will be billed separately.

All shipments, regardless of carrier, weighing 41 lbs and up will be billed using the standard material handling rates listed in the kit and billed at a 200 lb minimum as usual

How do I calculate my Light Weight shipment?

Charges for Light Weight shipments are total shipment weight, per delivery. Any shipment above 40lbs will not qualify for this rate. Please be advised that your whole shipment may not arrive to its destination at one time. Therefore you may be charged per each delivery.

What are Crated materials?

Materials delivered that are skidded or in a container that can easily be unloaded/reloaded with no special handling required.

What are Uncrated materials?

Materials delivered that are loose, pad-wrapped or unskidded without proper lifting bars and/or hooks.

What is Special Handling?

Shipments delivered that require extra labor for stacking or unstacking containers on a truck, tarping or untarping freight or containers, or rigging pieces for loading or unloading on a truck or from the ground, or other circumstances requiring the rehandling of materials. Cannot be completed solely with one forklift and operator.

What are Advance Shipments?

All shipments that are addressed to the advance warehouse address (please refer to "Advance Warehouse" shipping labels included in this manual)

Shepard will begin accepting your shipments 30 days prior to first show open day (date may vary depending on show schedule)

The warehouse will receive shipments Monday-Friday, 8:00am - 4:00pm, excluding holidays

Shipments must arrive by advance warehouse deadline date to avoid a late surcharge. (Please refer to the "Show Information" page included with this manual for deadline date.

Crates, cartons, skids, fiber cases, and carpets can be accepted at the warehouse, but DO NOT ship crates weighing over 5,000 lbs., loose/uncrated shipments and/or machinery to warehouse. You must ship those items direct to show site.

All shipments must have a bill of lading or delivery slip indicating number of pieces and weight. Certified weight tickets required

All shipments must be prepaid, no collect on delivery shipments will be accepted.

What are Direct Shipments?

All shipments that are addressed directly to the exhibit facility (please refer to "Direct to Show" shipping labels included in this manual).

Shipments must arrive during published exhibitor move-in times only. Do not ship direct to show site in advance. If delivery cannot be guaranteed to arrive during exhibitor move-in, shipment must go to advance warehouse.

All shipments must have a bill of lading or delivery slip indicating number of pieces and weight. Certified weight tickets required.

Crates weighing over 5,000 lbs. or loose/uncrated shipments must be shipped direct to show site to arrive during exhibitor move-in times.

All shipments must be prepaid, no collect on delivery shipments will be accepted.

What is and why would I need liability insurance?

Accidents happen, therefore, most show organizers and facilities require liability insurance. Please refer to your booth contract for exact minimums required.

Please make sure your materials are covered from the moment they leave your company location to the time they return after the close of the show

If applicable, included in your manual is information and an application for liability insurance and booth coverage can also be purchased to protect your valuable exhibit materials

Outbound Shipping

You must complete a Shepard Material Handling Agreement (MHA) for all outbound shipments. A MHA will be distributed at show site if all services have been paid in full, or you can request one at the customer service desk.

Upon completion of packing and labeling of your materials, complete the bill of lading with all required information, and return to customer service. If you have questions on how to complete your bill of lading, please ask a Shepard customer service representative located at the customer service desk.

If you are NOT using the designated shipping carrier, you must call your carrier with pick-up information. If your carrier fails to pick up your shipment, Shepard will either reroute your freight through the carrier of our choice or return to the local warehouse (whichever is indicated on your MHA).



2018 ASHP Midyear Clinical Meeting & Exhibition

Anaheim Convention Center, Anaheim, CA

December 3 - 5, 2018

Discount Deadline

Monday, November 12, 2018

Event Code: C103791218

Connect With
Us!

email losangeles@shepardes.com
phone (909) 212-7240
fax (909) 218-8986
mail 2315 W E Locust Court,
Ontario, CA 91761

Material Handling Info

SPECIAL HANDLING DEFINITIONS Rate as shown on Material Handling Rate Form, approx 30%

Shipments received that are packed in a manner as to require additional handling/labor are deemed special handling. Examples of shipments falling into this category would be constricted space unloading, ground unloading, stacked shipments, designated piece unloading, shipment integrity, mixed shipments, no bill of lading or documentation, carpet/pad only shipments.

•Constricted Space - Freight packed in trailer to full capacity. Shipments are not easily accessible because trailer is loaded by cubic space, or top to bottom and side to side.

•Stacked Shipments - Shipments with multiple pieces stacked on top of one another throughout the majority of the truck or trailer requiring unstacking during the unloading process.

•Mixed Shipments - Mixed shipments are shipments that contain a mixture of uncrated and crated materials, and the uncrated portion is minimal deeming the shipment special handling but not uncrated. But in cases where greater than 50% of the load by volume is uncrated the load will be categorized as uncrated.

•Shipment Integrity - Shipments loaded on a carrier in a manner requiring separating or sorting to reestablish the integrity of each shipment.

•Carpet/Pad Only - Carpet and/or pad only shipments are time and labor intensive, and require additional manpower and tools (e.g. carpet poles, flatbed carts or scooters, dollies).

•No Documentation - Shipments received from small package carriers (including, among others, Fed Ex, UPS, & DHL) that are delivered without documentation or bills of lading that require additional sorting, processing, and tools for delivery.

•Designated Piece Unloading - Shipments loaded in such a manner that require the unloading/loading crew to be directed by driver remove items in a particular order, or unloading and reloading items to reach certain pieces behind others remaining on the trailer.

Padded Van DeliveriesL This applies to van line carriers that transport freight at cubic displacement rates, operate a non-standard dock height equipment, require freight on the truck to be unloaded in a specific order or orientation, or require that freight on the truck be moved to unload the actual delivery.

DISPOSAL FEE Fee: .75 Per Lb Labor Rate \$129.75 Per Hour (OT/DT may apply)

A disposal fee & minimum 1 hr labor will be charged for all booth materials (booth displays, flooring, etc.) that are left unclaimed after show move-out.

OVERTIME/DOUBLE TIME Surcharge: Overtime: 30% Double Time: 50%

Shipments that are moved and/or handled on overtime and/or double time hours will incur a surcharge based on the handling times noted on the receiving/shipping documents. Drivers picking up outbound shipments will be sequenced for loading ONLY after a bill of lading is submitted to the Shepard Service Desk AND the driver has checked in.

WAREHOUSE OVERTIME/DOUBLE TIME Surcharge: Overtime: 30% Double Time: 50%

Advanced shipments may be received during straight time hours at the warehouse location, however an overtime/double time surcharge may be applied to an advanced warehouse shipment due to required delivery schedule based on show move-in and move out hours beyond our control. This would also be true if freight was received after hours at the warehouse trapping facility.

EARLY/LATE SHIPMENTS TO WAREHOUSE Surcharge: 25% Minimum: \$50.00 35003

A surcharge will apply to shipments not arriving within the published dates (refer to Show Information page for dates) for advance warehouse or arriving on show site after show opening. Any shipment arriving to showsite after show open will be charged a surcharge.

UNCRTATED SHIPMENTS Rate as shown on Material Handling Rate Form

An additional charge of 50% (or as stated on Material Handling Authorization page) of the applicable material handling charge at the time of delivery shall be charged for all loose, uncrated, or unprotected shipments received at the show site docks. The charge is a one-time charge that includes both move-in and move-out of the show, and is based on the weight of the shipment handled.

OFF-TARGET DELIVERIES Surcharge: 15% Minimum: \$50.00 35004

For targeted shows (exhibitors who received/requested a Targeted Date/Time), a surcharge will apply if shipment is not delivered (or carrier has not checked in) during assigned target date/time.

MARSHALING YARD Surcharge: \$30 per Shipment 35250

Where Shepard Exposition Services as the show contractor must lease space for marshaling yard operations because no space is provided by the facility, Shepard may charge a one time fee per shipment processed inbound and/or outbound through the marshaling yard.

REWEIGH OF SHIPMENTS Surcharge: \$25.00 per forklift load 35282

An additional charge per forklift load will be applied to shipments that have to be reweighed at the dock due to the lack of a certified weight ticket, or an incorrect or understated weight on a delivery document.

EMPTY CRATE STORAGE Surcharge: \$25.00 per piece, Minimum \$50.00 35105

A charge per crate, carton or skid applies when Shepard handles the storage and return of empties from a shipment not received by Shepard and therefore not subject to material handling charges.

LIGHT WEIGHT SHIPMENTS

Shipments weighing 40lbs or less will qualify for the light weight shipment rate. Shipments exceeding 40lbs will be billed standard Material Handling fees at the prevailing show rates. All shipments must have certified weight tickets. Shipments without certified weight will be subject to special handling or reweigh fees.

ENVELOPE DELIVERIES Surcharge: \$10.50 per envelope 35007

During show hours at the show facility, a charge will apply to receiving and delivering envelope packages to your booth.

MOBILE SPOTTING Fee: \$ 200.00 per round trip 35106

All vehicles must be escorted in and out of building by Shepard personnel.



2018 ASHP Midyear Clinical Meeting & Exhibition

Anaheim Convention Center, Anaheim, CA

December 3 - 5, 2018

Discount Deadline

Monday, November 12, 2018

Order with complete Payment Authorization and graphics must be received before Discount Deadline date to receive discounted pricing.

Event Code: C103791218

Connect With Us!

email losangeles@shepardes.com
phone (909) 212-7240
fax (909) 218-8986
mail 2315 W E Locust Court,
Ontario, CA 91761

Please Note: Floor covering is required for all exhibitors.

Carpet and Padding

Order in just
3 Easy Steps!

Step One: Choose the carpet to fit your budget

Step Two: Check the box of your selected color

Step Three: Determine your booth size (length x width = square footage)

Premium Carpet 28 oz, 100% Ultra cut pile with action back or jute backing

Red (01)	Silver Cloud (18)	Deep Navy (22)	Charcoal (17)	Black (06)	Beige (14)
----------	-------------------	----------------	---------------	------------	------------

Code	Qty	Item	Discount	Regular	Amount
46001		Rental/sqft	\$7.25	\$9.45	
46003		Rental 1000+ sqft	\$9.05	\$11.75	
46002		Purchase sqft	\$17.80	\$23.15	

Rental includes installation and removal of carpet and visqueen. Minimum 100 sq. ft. required.

Minimum 100 sq. ft. is required for purchase carpet. No refunds on cancellations.

Padding & Visqueen Entice attendees to linger in your space with soft, comfortable padding!

Code	Qty	Item	Discount	Regular	Amount
50009		1/2" Padding	\$1.30	\$1.70	
50008		1" Padding	\$2.55	\$3.30	
50010		Visqueen	\$0.40	\$0.50	

Need something extra special? Check out our Signature Flooring Option Page

Expo Carpet 13 oz. 2 Options: Regular and Special Cut!

Red (01)	Blue (05)	Tuxedo (50)	Black (06)	Teal (13)	Burgundy (07)
----------	-----------	-------------	------------	-----------	---------------

Regular Booth Sizes, Great for inline booths!

Code	Qty	Item	Discount	Regular	Amount
50255		10' x 10'	\$254.50	\$330.85	
50256		10' x 20'	\$474.90	\$617.35	
50257		10' x 30'	\$708.30	\$920.80	
50258		10' x 40'	\$941.70	\$1,224.20	

Variation in dye lot may occur when ordering more than one cut of carpet unless ordered as Special Cut Carpet.

Special Cut, Recommended for Island and large area exhibits!

Code	Qty	Item	Discount	Regular	Amount
50580		0 - 399 sq ft*	\$5.80	\$7.55	
50581		400 - 900 sq ft	\$5.30	\$6.90	
50582		900+ sq ft	\$4.90	\$6.35	

Order Special Cut when it is important that dye lots match. Rental includes installation and removal of carpet and visqueen protective covering.

Prices quoted above include installation and taping of front edge only. All rental carpet is delivered clean to your booth space, but during setup, carpet may become dirty. **Please order cleaning service at least once before show opening.**

Signature indicates you read and accept the Payment Policy and Terms & Conditions.

Total Carpet and Padding: \$

There are no exchanges or refunds once item has been delivered to your booth. Cancellations must be received in writing within 14 days prior to first exhibitor move in day. No refunds on "Special Cut" carpet once order is placed.

7.750% Tax*: \$

Amount Due: \$

Rental items found and in use in your booth are subject to "Regular" pricing.

Company Name: _____ Booth # _____

Contact Name

Contact Email Address

Please Sign



Card Holder Signature



2018 ASHP Midyear Clinical Meeting & Exhibition

Anaheim Convention Center, Anaheim, CA

December 3 - 5, 2018

Discount Deadline Monday, November 12, 2018

Order with complete Payment Authorization must be received before Discount
Deadline date to receive discounted pricing.

Regular Skirted Tables



Choose drape color (place color code next to order):

Red (01) White (03) Blue (05) Burgundy (07)
Green (02) Gold (04) Black (06) Grey (10) Teal (13)

Unskirted Regular Tables



Table is delivered with plastic sheeting on top

Stretch Fabric Table Covers



Modernize
your look!

Skirted tables are skirted on 3 sides, you must order 4th side skirt for all sides
to be draped on 6' and 8' tables

Code	Qty.	Color	Size	Discount	Regular	Total
50042			4'L X 30"H X 24" W	\$141.90	\$184.45	
50046			6'L X 30"H X 24"W	\$174.40	\$226.70	
50050			8'L X 30"H X 24"W	\$221.05	\$287.35	
50043			4'L X 42"H X 24"W	\$172.45	\$224.20	
50047			6'L x 42"H x 24"W	\$220.90	\$287.15	
50051			8'L x 42"H X 24" W	\$259.75	\$337.70	
50052			4th Side 30"	\$86.25	\$112.15	
50171			4th Side 42"	\$86.25	\$112.15	

Code	Qty.	Size	Discount	Regular	Total
50040		4'L X 30"H X 24" W	\$101.05	\$131.35	
50044		6'L X 30"H X 24"W	\$120.65	\$156.85	
50048		8'L X 30"H X 24"W	\$142.20	\$184.85	
50041		4'L X 42"H X 24"W	\$113.90	\$148.05	
50045		6'L x 42"H x 24"W	\$142.20	\$184.85	
50049		8'L x 42"H X 24" W	\$158.70	\$206.30	

Code	Qty.	Item	Regular	Total
50700		White - Fabric Table Cover w/ Table	\$258.65	
50700		Red - Fabric Table Cover w/Table	\$258.65	
50700		Blue - Fabric Table Cover w/Table	\$258.65	
50700		Black - Fabric Table Cover w/Table	\$258.65	

Stretch Fabric Table Covers must be ordered 30 days in advance

Total Tables: \$
7.750% Tax*: \$

Amount Due: \$

Signature indicates you read and accept the Payment Policy and Terms & Conditions.

There are no exchanges or refunds once item has been delivered to your booth. Cancellations must be received in writing within 14 days prior to first exhibitor move in day. No refunds or cancellations on Stretch Fabric once order is placed.

Rental items found and in use in your booth are subject to "Regular" pricing.

Company Name: _____ Booth # _____

Contact Name

Contact Email Address

Please Sign



Card Holder Signature

Expo Tables



2018 ASHP Midyear Clinical Meeting & Exhibition

Anaheim Convention Center, Anaheim, CA

December 3 - 5, 2018

Discount Deadline Monday, November 12, 2018

Order with complete Payment Authorization must be received before Discount
Deadline date to receive discounted pricing.

Event Code: C103791218

Connect With
Us!

email losangeles@shepardes.com
phone (909) 212-7240
fax (909) 218-8986
mail 2315 W E Locust Court,
Ontario, CA 91761

Specialty Tables

Natural Feel Pedestal

Maple Top



Code	Qty	Item	Discount	Regular	Total
50707		42"H X 30"R	\$324.90	\$422.35	
50706		30"H X 30" R	\$311.65	\$405.15	

Natural Feel tables also have matching chairs and accessories to complete your look!

Regular Pedestal

Gray fleck top



Code	Qty	Item	Discount	Regular	Total
51089		42"H X 36"R	\$254.75	\$331.20	
50032		30"H X 36" R	\$238.20	\$309.65	

Brand our table
with your custom
Graphic!
See Graphic and
Sign Order for
Details!

Side Tables

18" H X 24"W



Code	Qty	Item	Discount	Regular	Total
50030		Rnd 18"H X 24"R	\$119.90	\$155.85	
50031		Sq 18"H X 24" W	\$119.90	\$155.85	

Total Sp Tables: \$

7.750% Tax*: \$

Amount Due: \$

Signature indicates you read and accept the Payment Policy and Terms & Conditions.

There are no exchanges or refunds once item has been delivered to your booth. Cancellations must be received in writing within 14 days prior to first exhibitor move in day.

Rental items found and in use in your booth are subject to "Regular" pricing.

Company Name: _____ Booth# _____

Contact Name

Contact Email Address

Please Sign



Card Holder Signature



2018 ASHP Midyear Clinical Meeting & Exhibition

Anaheim Convention Center, Anaheim, CA

December 3 - 5, 2018

Discount Deadline Monday, November 12, 2018

Order with complete Payment Authorization must be received before Discount
Deadline date to receive discounted pricing.

Event Code: C103791218

Connect With
Us!

email losangeles@shepardes.com
phone (909) 212-7240
fax (909) 218-8986
mail 2315 W E Locust Court,
Ontario, CA 91761

Chairs and Stools

Safety First! Chairs and Stools are meant for sitting only. Do not use as a ladder or step stool!

Natural Feel



Regular Seating

Code	Qty	Item	Discount	Regular	Total
50705		Natural Feel Stool	\$185.70	\$241.40	
50704		Natural Feel Chair	\$152.50	\$198.25	

Natural Feel chairs and stools also have matching tables and accessories to complete your look!



Specialty Seating



Code	Qty	Item	Discount	Regular	Total
50024		Padded Stool	\$153.15	\$199.10	
50020		Side Chair	\$92.20	\$119.85	
50021		Arm Chair	\$125.70	\$163.40	

Code	Qty	Item	Discount	Regular	Total
51090		Director Stool	\$170.25	\$221.35	
51086		Director Chair	\$95.15	\$123.70	

Signature indicates you read and accept the Payment Policy and Terms & Conditions.

There are no exchanges or refunds once item has been delivered to your booth. Cancellations must be received in writing within 14 days prior to first exhibitor move in day.

Rental items found and in use in your booth are subject to "Regular" pricing.

Total Chairs: \$ _____
7.750% Tax*: \$ _____
Amount Due: \$ _____

Company Name: _____ Booth# _____

Contact Name

Contact Email Address

Please Sign



Card Holder Signature



2018 ASHP Midyear Clinical Meeting & Exhibition

Anaheim Convention Center, Anaheim, CA

December 3 - 5, 2018

Discount Deadline Monday, November 12, 2018

Order with complete Payment Authorization must be received before Discount
Deadline date to receive discounted pricing.

Event Code: C103791218

Connect With
Us!

email losangeles@shepardes.com
phone (909) 212-7240
fax (909) 218-8986
mail 2315 W E Locust Court,
Ontario, CA 91761

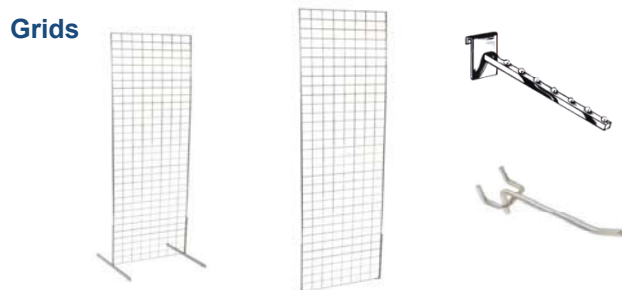
Display Furniture

Standard Display Accessories



Code	Qty.	Item	Discount	Regular	Total
50245		Literature Rack	\$188.30	\$244.80	
50094		Floor Easel	\$51.00	\$66.30	
50095		22x28 Sign Holder	\$116.20	\$151.05	
50175		Bag Rack	\$249.40	\$324.20	
50092		Coat Rack	\$88.50	\$115.05	
50093		Garment Rack	\$249.40	\$324.20	

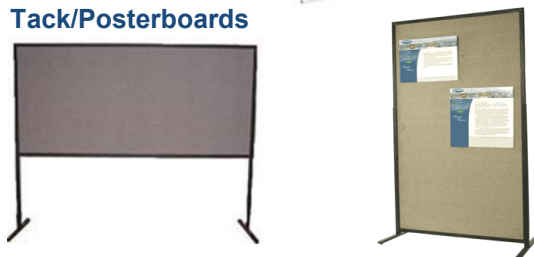
Grids



Code	Qty.	Item	Discount	Regular	Total
50236		2'x8' w/legs, each	\$224.75	\$292.20	
50237		2'x8' w/o legs, each	\$168.40	\$218.90	
50242		7-Ball Waterfall	\$15.45	\$20.10	
50104		6" Hooks (12)	\$49.50	\$64.35	

Other accessories available, please contact customer service for more information.

Tack/Posterboards



Code	Qty.	Item	Discount	Regular	Total
50060		4' x 8' Horiz.	\$304.30	\$395.60	
50061		4' x 8' Vert.	\$304.30	\$395.60	

Signature indicates you read and accept the Payment Policy and Terms & Conditions.

There are no exchanges or refunds once item has been delivered to your booth. Cancellations must be received in writing within 14 days prior to first exhibitor move in day.

Rental items found and in use in your booth are subject to "Standard" pricing.

Total Display Furnishings: \$ _____
 7.750% Tax*: \$ _____
 Amount Due: \$ _____

Company Name: _____ Booth # _____

Contact Name

Contact Email Address

Please Sign



Card Holder Signature



2018 ASHP Midyear Clinical Meeting & Exhibition

Anaheim Convention Center, Anaheim, CA

December 3 - 5, 2018

Discount Deadline Monday, November 12, 2018

Order with complete Payment Authorization must be received before Discount
Deadline date to receive discounted pricing.

Event Code: C103791218

Connect With
Us!

email losangeles@shepardes.com
phone (909) 212-7240
fax (909) 218-8986
mail 2315 W E Locust Court,
Ontario, CA 91761

Showcases & Risers

Safety First! Showcases and Risers are meant for display items only. Do not use as ladders or step stools!

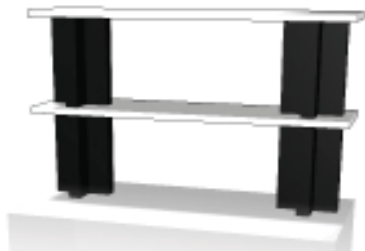
Showcases



Code	Qty	Item	Discount	Regular	Total
50067	4'	Full View	\$939.75	\$1,221.70	
50068	6'	Full View	\$1,036.50	\$1,347.45	
50069	4'	Quarter View	\$939.75	\$1,221.70	
50070	6'	Quarter View	\$1,036.50	\$1,347.45	

Regular showcase color is white, call to inquire about other colors

Stacking Shelves



Don't See what you are looking for?
See our "Exhibit Counters" page for custom counters and create
something just for you!
Contact an ESS Representative to get started!

Code	Qty	Item	Discount	Regular	Total
50296	4'x12"	Display Shelf	\$105.30	\$136.90	
50297	6' x12"	Display Shelf	\$131.05	\$170.35	

Each Shelf comes with (2) black bases. They are stackable up to (4) units
high. All stacking shelves will be delivered to your booth, it is up to your
creativity how you want to stack them.

Wrap your stacking shelves with color
to show off your products!

Skirting of Exhibitor Equipment

Red 01	Gold 04	Burgundy 07
Green 02	Blue 05	Grey 10
White 03	Black 06	Teal 13

Code	Ft	Color	Item	Discount	Regular	Total
50058			Sateen Skirting	19.50	25.35	

Order per linear foot

Signature indicates you read and accept the Payment Policy and Terms & Conditions.

There are no exchanges or refunds once item has been delivered to your booth. Cancellations must be received in
writing within 14 days prior to first exhibitor move in day.

Rental items found and in use in your booth are subject to "Regular" pricing.

Total Showcase & Risers: \$

7.750% Tax*: \$

Amount Due: \$

Company Name: _____ Booth# _____

Contact Name

Contact Email Address

Please Sign



Card Holder Signature



2018 ASHP Midyear Clinical Meeting & Exhibition

Anaheim Convention Center, Anaheim, CA

December 3 - 5, 2018

Discount Deadline Monday, November 12, 2018

Order with complete Payment Authorization must be received before Discount
Deadline date to receive discounted pricing.

Event Code: C103791218

Connect With
Us!

email losangeles@shepardes.com
phone (909) 212-7240
fax (909) 218-8986
mail 2315 W E Locust Court,
Ontario, CA 91761

Drape, Skirting & Misc

Drapes and Bars



Drape is per linear foot, 10' minimum order

Code	Qty	Color	Item	Discount	Regular	Total
50073			8' high drape	\$23.90	\$31.05	
50074			3' high drape	\$17.70	\$23.00	
50088		NA	8' upright with base	\$32.95	\$42.85	
50349		NA	6'-10' cross bar	\$21.95	\$28.55	
50348		NA	7'-12' crossbar	\$21.95	\$28.55	

Red 01	Blue 05	Grey 10
White 03	Black 06	Burgundy 07

Code	Qty	Color	Item	Discount	Regular	Total
50058			Sateen Skirting	\$19.50	\$25.35	

Order per linear foot

Skirting of Exhibitor Equipment

Red 01	Gold 04	Burgundy 07
Green 02	Blue 05	Grey 10
White 03	Black 06	Teal 13

Accessories



Natural Feel accessories also have
matching chairs and tables to complete
your look!



Code	Qty	Item	Discount	Regular	Total
50709		Natural Feel Flr Lamp	\$165.75	\$215.50	
50710		Natural Feel Tab Lamp	\$119.40	\$155.20	
50708		Natural Feel Recept	\$72.95	\$94.85	
50091		Wastebasket	\$25.15	\$32.70	
50185		Drawing Bowl	\$46.80	\$60.85	
50427		Tensa Stanchion, each	\$105.20	\$136.75	

Signature indicates you read and accept the Payment Policy and Terms & Conditions.

There are no exchanges or refunds once item has been delivered to your booth. Cancellations must be received in writing within 14 days prior to first exhibitor move in day.

Rental items found and in use in your booth are subject to "Regular" pricing.

Total Drape and Accessories: \$

7.750% Tax*: \$

Amount Due: \$

Company Name: _____ Booth# _____

Contact Name

Contact Email Address

Please Sign



Card Holder Signature

Power Up In Style.

Denotes Powered Products



ROMA



CHRPWR Chair, Powered
(white vinyl) 37"L 31"D 33"H



ROMA



SFAPWR Sofa, Powered
(white vinyl) 78"L 31"D 33"H



Powered Seating

Empower attendees at your next show with functional charging furniture and make searching for wall outlets history. From soft seating and tables to pedestals and lamps, our complete charging collection lets you Power Up the Possibilities. Charging adapters are available to rent for all powered products.



POWERED
DETAIL

Powered Seating

Please Note: Client is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.



A) NPLCHP
Naples Chair, Powered
(black vinyl)
36"L 30"D 33.25"H

B) NPLSOP
Naples Sofa, Powered
(black vinyl)
87"L 30"D 33.25"H

C) NPLLOP
Naples Loveseat, Powered
(black vinyl)
62"L 30"D 33.25"H

Powered Tables



Ventura Powered Tables

A) VNTWHT Bar
(white top)
72.25"L 26.25"D 42"H

B) VNTBLK Bar
(black top)
72.25"L 26.25"D 42"H

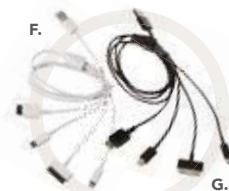
G30 Powered Tables

(white top)
C) G30DWP Café
72"L 26"D 30"H

Sydney Powered Cocktail Tables

D) C1WP
(white, brushed steel)
48"L 26"D 18"H

E) C1YP
(black, brushed steel)
48"L 26"D 18"H

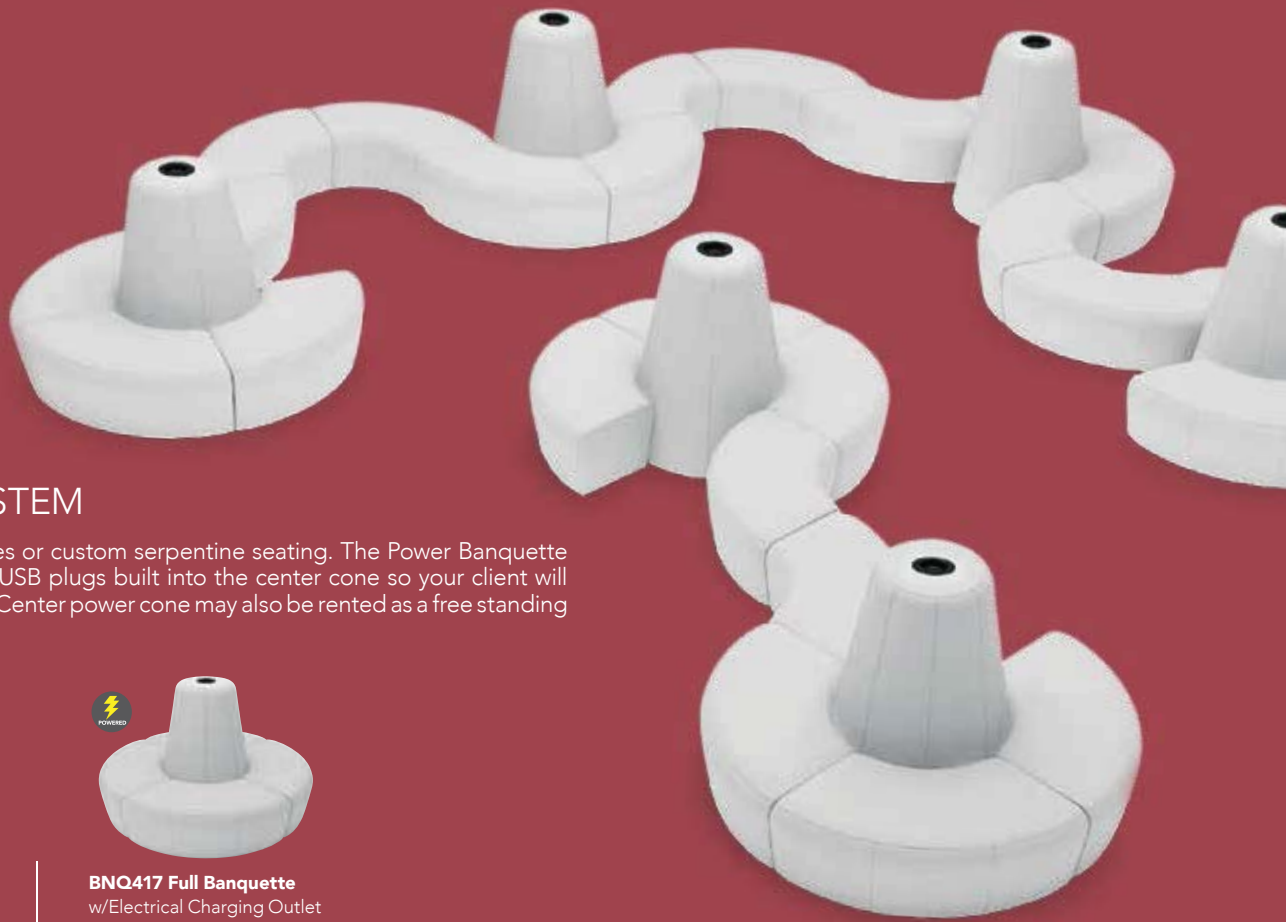


Charging adapters are available to rent for all powered products.

Charging Adapters
F) ADAPTW (white)
G) ADAPTB (black)

Powered Banquettes.

Denotes Powered Products



MODULAR SYSTEM

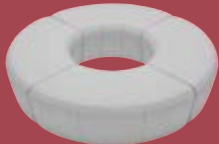
Create round banquettes or custom serpentine seating. The Power Banquette system has 3 AC and 2 USB plugs built into the center cone so your client will never be left powerless. Center power cone may also be rented as a free standing charging station.



BNQTL7 Center Cone
w/Electrical Charging Outlet
(white vinyl)
38" RND 51"H



BNQ417 Full Banquette
w/Electrical Charging Outlet
(white vinyl)
72" RND 51"H



BNQR17 Ottoman Ring
(4 ottoman seats)
(white vinyl)
72" RND 18"H



BNQ7 Quarter Curve Ottoman
(white vinyl)
53"L 22"D 18"H



WHT12 Half Bench Ottoman
(white vinyl)
39"L 22"D 18"H



Detail of Electrical
Charging Outlet

Soft Seating

Create Engaging Booth Environments

HOPI

(gray linen)

HOPCH, Chair

21"L 25"D 34"H

HOPLV, Loveseat

48"L 25"D 34"H

PEDESTAL

PDL42W

Powered Locking

(white)

24"L 24"D 42"H

CAFÉ TABLE

30WHHC

Hydraulic Chrome Base

(laminated white top)

30" Round 29"H

REGIS

REGOTT End Table

(brushed metal)

16"L 15.5"D 16.5"H

MARCHE

MAR010 Swivel Ottoman

(blue fabric)

17" RND 18"H



Soft Seating Collections

Available in Power 

A.



B.



BAJA

A) BCHWHT Chair
(white vinyl)
36"L 30.5"D 28"H

B) BLVWHT Loveseat
(white vinyl)
61"L 30.5"D 28"H

A.



B.



FAIRFAX

A) FAIRSW Sofa
(white vinyl, brushed metal)
62"L 26"D 30"H

B) FAIRCW Chair
(white vinyl, brushed metal)
27"L 26"D 30"H

A.



B.



C.



NAPLES

A) NPLCHR Chair
(black vinyl)
36"L 30"D 33.25"H
NPLCHP (Powered)

B) NPLSOF Sofa
(black vinyl)
87"L 30"D 33.25"H
NPLSOP (Powered)

C) NPLLOV Loveseat
(black vinyl)
62"L 30"D 33.25"H
NPLLOP (Powered)

Munich Collection

Modular Seating to Design Custom Exhibits



MUNICH

MNCHSC Sectional 3pc.

(gray fabric)
93.5" L 27" D 28.5" H

SILVERADO

C1E Cocktail Table

(glass, chrome)
36" Round 17" H



MNCHCH Munich Armless Chair

(gray fabric)
22.5" L 27" D 28.5" H



MNCHCC Munich Corner Chair

(gray fabric)
26" L 27" D 28.5" H



MNCHLV Munich Armless Loveseat

(gray fabric)
45" L 27" D 28.5" H

Soft Seating Collections



A.



B.

ALLEGRO

A) CHR002 Chair

(blue fabric)
36"L 34.5"D 30"H

B) SFA002 Sofa

(blue fabric)
73"L 34.5"D 30"H



A.



B.



C.

TANGIERS

A) TANSOF Sofa

(beige textured)
78"L 37"D 36"H

B) TANCHR Chair

(beige textured)
34"L 37"D 36"H

C) TANLOV Loveseat

(beige textured)
57.5"L 37"D 37"H



A.



B.



C.

KEY LARGO

A) KEYCHR Chair

(black fabric)
35"L 35"D 34"H

B) KEYLOV Loveseat

(black fabric)
57"L 35"D 34"H

C) KEYSOF Sofa

(black fabric)
79"L 35"D 34"H



A.

B.

C.

SOUTH BEACH

A) SO1 Sofa

(platinum suede)
69"L 29"D 33"H

B) OTS Ottoman

(platinum suede)
25"L 31"D 18"H

C) SO2

Sofa Sectional 3pc.

(platinum suede)
152"L 40"D 33"H

Accent Chairs

KEY WEST

OCB Chair
(black)
31"L 31"D 31"H



MADDEN

MADGRY Arm Chair
(light gray vinyl)
27"L 32"D 33"H



SWANSON

SWAN Swivel Chair
(white vinyl)
28"L 25"D 30"H



Accent Chairs



A.



B.



C.

**A) BCW
Madrid Chair**
(white vinyl)
30"L 30"D 31"H

**B) OCH
Madrid Chair**
(black vinyl)
30"L 30"D 31"H

C) FAIRCW Chair
(white vinyl, brushed metal)
27"L 26"D 30"H

**D) LABREA
La Brea Swivel Chair**
(charcoal gray, fabric)
35"L 27"D 40"H

**E) MNCHCH
Munich Armless Chair**
(gray fabric)
22.5"L 27"D 28.5"H

F) HOPCH, Chair
(gray linen)
21"L 25"D 34"H



D.



E.



F.

Meeting & Stage Chairs



A.



B.



C.

Meeting Chair
25.5"L 23.5"D 34"H
A) OCMESP (espresso vinyl)
B) OCMTAU (taupe fabric)
C) OCMWHT (white vinyl)

ZENITH

A) ZENCHR Chair
(white, chrome)
18.25"L 22"D 32"H

**B) 30MAHC
Madison Hydraulic
Café Table**
(chrome base, gray
acajou top)
30"RND 29"H



LAGUNA

C) LMCHR Chair
(maple, chrome)
18"L 19"D 34"H

**D) 30WHHC
Round Café Table**
(white laminate top,
chrome hydraulic base)
30" Round 29"H



**MALBA
MALGRY Chair**
(gray)
20"L 20"D 32"H



**MALBA
MALGRN Chair**
(green)
20"L 20"D 32"H



Group Seating

Styles & Shapes



Berlin Chair

18"L 22"D 32"H

A) CS8 (black, white)

B) CS9 (red, white)

C) CS4

Syntax Chair

(black, chrome)

23"L 19"D 32.25"H

D) XCHR

Christopher Chair

(white vinyl, chrome)

17"L 19"D 35"H

E) CH002

Wendy Chair

(clear acrylic)

15"L 20"D 36"H

F) SC10

Razor Armless Chair

(white)

15.38"L 15.5"D 30.5"H

G) SC3

Brewer Chair

(onyx, black)

20"L 20"D 32"H

H) XC6

Altura Guest Chair

(black crepe)

25"L 20"D 34"H

Mix & Match

Create the ultimate seating configuration. Choose from a variety of shapes and sizes to design the perfect look.

I) RSTDIN Rustique Chair w/arms (gunmetal) 20"L 18"D 31"H

J) DUET Duet Chair (black, chrome) 21"L 23"D 33"H





Ottomans

VIBE CUBE

18"L 18"D 18"H

- A) VIB09 (white vinyl)
- B) VIB10 (black vinyl)
- C) VIB11 (steel blue vinyl)
- D) VIB13 (purple vinyl)
- E) VIB12 (silver vinyl)
- F) VIB07 (beige vinyl)
- G) VIB04 (red vinyl)
- H) VIB06 (gold/bronze vinyl)
- I) VIB01 (green vinyl)
- J) VIB03 (pink vinyl)
- K) VIB05 (yellow vinyl)
- L) VIB02 (blue vinyl)
- M) VIB08 (orange vinyl)

Styles & Shapes



C.



F.



I.



L.



O.



A.



D.



G.



J.



M.



P.



B.



E.



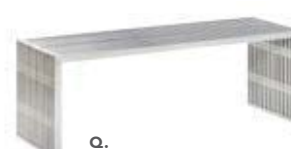
H.



K.



N.



Q.

Beverly Bench

60"L 20"D 18"H

A) BVLYWH (white vinyl)

B) BVLYBK (black vinyl)

C) BVLYGR (gray fabric)

D) BVLYRD (red fabric)

E) BVLYOB (ocean blue fabric)

F) BVLYLN (linen fabric)

G) BVLYBN (brown fabric)

H) WHT12 Half Bench

(white vinyl)

39"L 22"D 18"H

ENDLESS Square

34"L 34"D 15"H

I) END02B (black)

J) END02W (white)

ENDLESS Curved

60.5"L 37.5"D 15"H

K) END01B (black)

L) END01W (white)

M) BNQ7 Quarter Curve

(white vinyl)

53"L 22"D 18"H

N) BNQR17 Ring

(4 ottoman seats)

(white vinyl)

72"RND 18"H

O) SAL Sally Stool

(white)

12" Round 17"H

P) CUBL20 Edge

LED Cube

(white plastic)

20"L 20"D 20"H

A/C power only

Q) REGBEN

Regis Bench

(brushed metal)

47"L 15.5"D 16"H

Marche Swivel



A.



B.



C.



D.



E.



F.



G.



H.



I.



J.

Marche Swivel Ottomans

17"RND 18"H

A) MAR001 (white vinyl)

B) MAR005 (red fabric)

C) MAR009

(pear yellow fabric)

D) MAR007 (plum fabric)

E) MAR010 (blue fabric)

F) MAR002 (gray fabric)

G) MAR006

(rose quartz fabric)

H) MAR003 (linen fabric)

I) MAR004

(raspberry fabric)

J) MAR008

(meadow green fabric)

Accent Tables

ALONDRA

Cocktail Table

47"L 24"D 16"H

A) ALC100 (glass, chrome)

B) ALC200 (wood, chrome)



C.



D.



ALONDRA

End Table

20"L 20"D 20"H

C) ALE100 (glass, chrome)

D) ALE200 (wood, chrome)

GEO

Cocktail Table

50"L 22"D 16"H

A) C1C (glass, chrome)

B) C1FWB (wood, black)



C.



D.



GEO

End Table

26"L 26"D 20"H

C) E1C (glass, chrome)

D) E1FWB (wood, black)

Styles & Shapes

Available in Power 



SYDNEY

(brushed steel)

Cocktail Tables

48"L 26"D 18"H

A) C1W (white)

C1WP (Powered)

B) C1Y (black)

C1YP (Powered)

End Tables

27"L 23"D 22"H

C) E1W (white)

D) E1Y (black)

REGIS

(brushed metal)

E) REGBEN Bench Table

47"L 15.5"D 16"H

F) REGOTT End Table

16"L 15.5"D 16.5"H

SILVERADO

(glass, chrome)

G) E1E End Table

24" Round 22"H

H) C1E Cocktail Table

36" Round 17"H

OLIVER

(walnut finish)

I) EOLI End Table

22" Round 22"H

J) COLI Cocktail Table

47"L 27"D 19"H

RUSTIC

(wood)

K) ETBL E-Table

21"L 15.5"D 27.5"H

L) TMBTBL Timber Table

16" Round 17"H

M) AURA

Aura Round Table

(white metal)

15" Round 22"H

N) CUBTBL Edge LED Cube Table

(plexi top, white plastic)

20"L 20"D 20"H

A/C power only

Conference Tables



PWRUSB

Powered Conference Table Module
(black) 5"L 2.25"D 2"H

Includes 2 AC and 2 USB outlets. Available for all conference tables except the Geo, Merlin, Atomic and Work Tables.



A.

B.

C.

42" Round Conference Table

42"RND 29"H

A) CONF42 (white laminate)

B) CB1 (graphite nebula)

C) CB8 (Madison/gray acajou)

E.

D.

F.

MADISON

(Madison/gray acajou)

D) MADC05 5' Table

60"L 48"D 29"H

E) MADC08 8' Table

96"L 60"D 29"H

F) MADC10 10' Table

120"L 48"D 29"H

Styles & Shapes

A.



C.



D.



E.



F.



G.



H.



I.



J.



K. | L.



M.



Atomic Round Tables

(glass, chrome)

A) 42ATO 42"RND 30"H
(not shown)

36ATO 36"RND 30"H

Geo Rounded Square Tables

42"L 42"D 29"H

C) CE1 (glass, chrome)

D) CF1 (glass, black)

Geo Rectangular Tables

60"L 36"D 29"H

E) CF2 (glass, black)

D) CE2 (glass, chrome)

G) MERLIN Merlin Multi Use Table

(gray laminate, black)

46"L 29"D 30"H

H) WD3 Work Table

(white laminate, white)

48"L 24"D 30"H

Conference Tables

(graphite nebula)

I) CB3 8'

96"L 48"D 29"H

J) CB2 6'

72"L 42"D 29"H

Conference Tables

(granite)

K) C508GR 8'

96"L 44"D 29"H

L) CT10GR 10'

120"L 46"D 29"H

M) CT06GR 6'

72"L 36"D 29"H

Mix & Match

N) PROEXB Pro Executive High Back Chair (black vinyl) 25"L 24"D 48"H Adjustable.

O) PROMID Pro Executive Mid Back Chair (white vinyl) 24"L 22"D 40"H Adjustable.

N.



O.



Executive Seating

A.



Pro Executive High Back Chair

25"L 24"D 48"H Adjustable.
A) PROEXE (white classic vinyl)
B) PROEXB (black vinyl)

B.



PROMDB Pro Executive Mid Back Chair
(black vinyl)
24"L 22"D 40"H Adjustable



PROMID Pro Executive Mid White Chair
(white vinyl)
24"L 22"D 40"H Adjustable



PROGB Pro Executive Guest Chair
(black vinyl)
24"L 22"D 36"H



SY1 Altura Steno Chair
(black crepe)
25"L 26"D 21"H

Café Tables



A) 30MAHC Madison Hydraulic Café Table

(chrome base, gray acajou top)
30" RND 29"H

B) MALGRN Malba Chair

(green)
20"L 20"D 32"H



30" Round Café Tables

Standard Black Base

30" Round 29"H

A) ZTH (liquid steel blue top)

B) ZTB (red top)

Hydraulic Chrome Base

30" Round 29"H

C) 30WHHC (white laminate top)

D) 30STHC (silver textured)

E) CS4 Syntax Chair

(black, chrome)
23"L 19"D 32.25"H

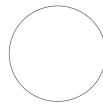


Customize And Create

Choose your base, black or chrome, then pick a color that suits your design.



MAPLE



WHITE LAMINATE



SILVER TEXTURED



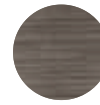
GRAPHITE NEBULA



LIQUID STEEL BLUE



RED



MADISON/GRAY ACAJOU



A.



B. | G.



C. | H.



D. | F.



E.



I.



J. | N.



K. | O.



L.



M.

Café Tables

Standard Black Base

30" Round 29"H

A) ZTG (silver textured)

B) ZTJ (graphite nebula)

C) ZTK (maple)

D) 30WH29 (white laminate)

E) ZTA (Madison/
gray acajou)

36" Round 29"H

F) ZTQ (white laminate)

G) ZTN (graphite nebula)

H) ZTP (maple)

Café Tables

Hydraulic Chrome Base

30" Round 29"H

I) 30SBHC (liquid steel blue)

J) 30GRHC (graphite nebula)

K) 30MTHC (maple)

L) 30BRHC (red)

36" Round 29"H

M) 36WTHC (white laminate)

N) 36GRHC (graphite nebula)

O) 36MTHC (maple)

Mix & Match

Create the ultimate look. Choose from a wide variety of colorful Group Seating for the perfect style.

A) ZENCHR Zenith Chair (white, chrome) 18.25"L 22"D 32"H

B) DUET Duet Chair (black, chrome) 21"L 23"D 33"H



Communal and Powered Tables

Denotes AC and USB
charging outlets



(ADAPTIV)

Charging adapters
are available to rent
for all Powered
Table Products.

Ventura BAR TABLES

Choose from Powered, Solid or Grommet Hole Table Tops.



Ventura Powered Bar Tables

(silver frame)
72.25"L 26.25"D 42"H

A) VNTBLK (black top)
VNTWHT (white top)

Ventura Communal Bar Tables

(silver frame)
72.25"L 26.25"D 42"H

Maple Top
B) VNTMNP (solid)
VNTBMW (grommets)

White Top
C) VNTBWW (grommets)
VNTWNP (solid)

Black Top
VNTBNP (solid)

Table Top Options

Colors not available in all table options.
Please check options listed to the right.



BLACK



WHITE



MAPLE

G30 CAFÉ TABLES



G30 Powered Café Tables

72"L 26"D 30"H.

A) G30DWP
(silver frame, white top)

G30 Communal Café Tables

(silver frame)
72"L 26"D 30"

Maple Top
B) G30DMS (solid)
C) G30DMW (grommets)

White Top
D) G30DWS (solid)
E) G30DWW (grommets)

Bar Tables



A) 30WHHB
30" Round Bar Table
 (white laminate top, chrome hydraulic base)
 30" RND 45"H
B) APS12
Apex Barstools
 (blue ultra suede)
 21"L 21"D 33"H

C) 30SBHB
30" Round Bar Table
 (liquid steel blue top, chrome hydraulic base)
 30" RND 45"H

D) LMBAR
Laguna Barstool (maple, chrome)
 18"L 20"D 47"H



E) RSTSQT
Rustique Square Metal Bar Table
 (gunmetal)
 23.75"L 23.75"D 41.25"H

F) RSTSTL
Rustique Barstool
 (gunmetal)
 13"L 13"D 30"H



Customize And Create

Choose your base, black or chrome, then pick a color that suits your design.



Bar Tables

Standard Black Base
30" Round 42"H
A) VTJ (graphite nebula)
B) VTK (maple)
C) VTG (silver textured)
D) VTB (red)
E) 30WH42 (white laminate)
F) VTH (liquid steel blue)
G) VTA (Madison/gray acajou)

36" Round 42"H
H) VTW (white laminate)
I) VTN (graphite nebula)
J) VTP (maple)

Bar Tables

Hydraulic Chrome Base
30" Round 45"H
K) 30GRHB (graphite nebula)
L) 30MTHB (maple)
M) 30STHB (silver textured)
N) 30BRHB (red)

36" Round 45"H
O) 36WTHB (white laminate)
P) 36GRHB (graphite nebula)
Q) 36MTHB (maple)



Style & Design

Create the right look. Choose from a wide variety of Bar Table heights and colors for the perfect look.

R) 30MAHB 30" Round Bar Table w/Hydraulic Chrome Base (Madison/gray acajou) 30" RND 45"H

S) ZENBAR Zenith Barstool (white, chrome) 19"L 20"D 44"H



Barstools



LIFT BARSTOOLS

15" Round 23–33.5" H

A) ROLLWH (white vinyl)

B) ROLLRD (red vinyl)

C) ROLLBL (black vinyl)

D) ROLLGY (gray vinyl)

Styles & Shapes



A.



B.



C.



D.

Apex Barstools

21"L 21"D 33"H

A) APS08 (black vinyl)

B) APS59 (red vinyl)

C) APS75 (white vinyl)

D) APS12 (blue ultra suede)

Zoey Barstools

15"L 16"D 30-34.75"H

E) BS002 (white, chrome)

F) BS003 (black, chrome)



E.



F.



G.



H.

Banana Barstools

21"L 22"D 41.75

G) BSS (black, chrome)

H) BST (white, chrome)

Oslo Barstools

17"L 20"D 45"H

I) BSD (blue)

J) BSC (white)



I.



J.



K.



L.

K) XBAR Christopher Barstool

(white vinyl, chrome)

19"L 15"D 41"H

L) BS001 Shark Barstool

(white, chrome)

22"L 19"D 34-44"H

M) BSR Syntax Barstool

(black, chrome)

23"L 19"D 43.25"H



M.



N.

N) RSTSTL Rustique Barstool

(gunmetal)

13"L 13"D 30"H

Mix & Match

Create the ultimate look. Choose from a wide variety of select Bar Seating for the perfect style.

O) ZENBAR Zenith Barstool (white, chrome) 19"L 20"D 44"H

P) LMBAR Laguna Barstool (maple, chrome) 18"L 20"D 47"H



O.



P.

Office Essentials

MADISON

A) JD8 Madison Executive Desk

(gray acajou) 60"L 30"D 29"H

B) CR8 Madison Credenza

(gray acajou) 60"L 20"D 29"H

C) PROMDB Pro Executive Mid Back Chair

(black vinyl)

24"L 22"D 40"H Adjustable

D) PROEXE Pro Executive High Back Chair

(white classic vinyl)

25"L 24"D 48"H Adjustable

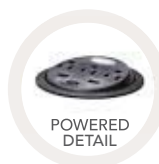


TECH COLLECTION



Denotes AC and USB charging outlets

A. 



A) TECH3B Tech Desk, Powered, w/3 Drawer File Cabinet

(black metal, laminate)
60"L 30"D 30"H

B) TECH Tech Desk, Powered

(black metal, laminate)
60"L 30"D 30"H

C) TECH3 3 Drawer File Cabinet on Castors

(black metal, laminate)
16"L 20"D 28"H

B. 



C.

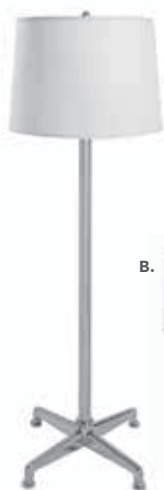


Charging Adapters
D) ADAPT B (black)

Charging adapters are available to rent for all powered products.

LIGHTING & PRODUCT DISPLAY

A.



B.



C.



D.



ACCENT LAMPS

MASON LAMPS

(brushed silver)

A) LA15 Floor Lamp

18" Round 55"H

B) LA14 Table Lamp

16" Round 26"H

SHELVING

C) PSHCCS

Posh Shelving

(Chrome, Acrylic)

36"L 18"D 72"H

D) BC8

Madison Bookcase

(gray acajou)

36"L 12"D 72"H

Powered Pedestals



Denotes AC and USB charging outlets

Please Note: Client is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.



A. | B.



C. | D.

(The flip top electrical units rotate 180 degrees, allowing devices to be charged from inside the locked cabinet or on the surface)

Powered Locking Pedestal

A) PDL36W (white)

24"L 24"D 36"H

B) PDL42W (white)

24"L 24"D 42"H

C) PDL36B (black)

24"L 24"D 36"H

D) PDL42B (black)

24"L 24"D 42"H

Charging Adapters

E) ADAPTW (white)

F) ADAPT B (black)

Charging adapters are available to rent for all powered products.



Powered Tech Desk



Denotes AC and USB charging outlets



A.



B.



C.

A) TECH3B Tech Desk, Powered w/3 Drawer File Cabinet

(black metal, laminate)

60"L 30"D 30"H

B) TECH Tech Desk, Powered

(black metal, laminate)

60"L 30"D 30"H

C) TECH3 3 Drawer File Cabinet on Casters

(black metal, laminate)

16"L 20"D 28"H

Charging Adapter

D) ADAPT B (black)

Charging adapters are available to rent for all powered products.



Show Essentials



MARTINI BAR

A) BRC Martini Bar Circle

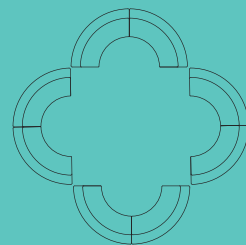
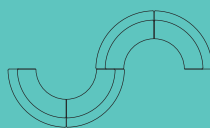
Comprised of three BR1 Martini Bars
100"L 100"D 45"H

B) BR1 Martini Bar

(gray metal, frosted glass top)
67"L 22"D 45"H



Suggested Uses of Martini Bar



REFRIGERATORS



C) R1R Large
(White, 14.0 cubic feet)
28"L 28"D 64"H

D) R1Q Small
(White, 4.0 cubic feet)
20"L 22"D 33"H



LIGHTED PRODUCTS

LED light available in white, red, green, blue and rolling color.



A.



B.

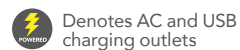
A) CUBL20 Edge LED Cube Ottoman

(white plastic)
20"L 20"D 20"H
A/C power only

B) CUBTBL Edge LED Cube Table

(plexi top, white plastic)
20"L 20"D 20"H
A/C power only

MOBILE TABLET STANDS & ACCESSORIES



Denotes AC and USB charging outlets



(BACK VIEW)

Mobile Tablet Stands
Include 3 AC and 2 USB
Charging Outlets



TABLET STANDS

A) TBSTND (black)
14"L 13"D 44.5"H

B) TBSTDW (white)
14"L 13"D 44.5"H

ACCESSORIES

C) TBBCHR
Brochure Holder
(black)
8.625"L 1.1"D 11.325"H

D) TBSHLF
Charging Shelf
(black)
14.85"L 7.17"D 1"H

E) TBPNTR
Wireless Printer Holder
(black)
3.3"L 1.9"D 5.28"H



2018 ASHP Midyear Clinical Meeting & Exhibition

Anaheim Convention Center, Anaheim, CA

December 3 - 5, 2018

Discount Deadline **Monday, November 12, 2018**

Order with complete Payment Authorization must be received before Discount

Deadline date to receive discounted pricing.

Event Code: C103791218

Connect With
Us!

email losangeles@shepardes.com
phone (909) 212-7240
fax (909) 218-8986
mail 2315 W E Locust Court,
Ontario, CA 91761

Cocktail &
Occasional Tables

Cocktail Tables

Qty.	Item	Discount	Regular	Amount
	C1E-Silverado	\$365.00	\$474.50	
	ALC100-Alondra, Glass/Chrome	\$440.00	\$572.00	
	ALC200-Alondra, Wood/Chrome	\$440.00	\$572.00	
	C1FWB-Geo, Wood/Black	\$385.00	\$500.50	
	C1C-Geo Rect., Glass/Chrome	\$330.00	\$429.00	
	COLI - Oliver Cocktail Table	\$315.00	\$409.50	
	C1W-Sydney, White	\$370.00	\$481.00	
	C1WP-Sydney White, Powered!	\$470.00	\$611.00	
	C1Y-Sydney, Black	\$370.00	\$481.00	
	C1YP-Sydney Black, Powered!	\$470.00	\$611.00	
	REGBEN-Regis Bench Table	\$377.50	\$490.75	

Don't forget device adapters/
chargers for your powered
tables!

Adapters/Chargers

Qty.	Item	Discount	Regular	Amount
	ADAPTB-Charging Adapter, black	\$32.50	\$42.25	
	ADAPTW-Charging Adapter, white	\$32.50	\$42.25	

Occasional End Tables

Qty.	Item	Discount	Regular	Amount
	E1E-Silverado	\$347.50	\$451.75	
	ALE100-Alondra, Glass/Chrome	\$317.50	\$412.75	
	ALE200-Alondra, Wood/Chrome	\$317.50	\$412.75	
	E1FWB-Geo, Wood/Black	\$335.00	\$435.50	
	E1C-Geo, Glass/Chrome	\$325.00	\$422.50	
	EOLI-Oliver End Table	\$280.00	\$364.00	
	E1W-Sydney, White	\$335.00	\$435.50	
	E1Y-Sydney, Black	\$335.00	\$435.50	
	CUBTBL-Edge LED Cube	\$260.00	\$338.00	
	AURA End Table	\$190.00	\$247.00	
	ETBL-E Table, Wood	\$235.00	\$305.50	
	TMBTBL Timber Table, Wood	\$225.00	\$292.50	
	REGOTT-Regis End Table	\$277.50	\$360.75	

Signature indicates you read and accept the Payment Policy and Terms & Conditions.

There are no exchanges or refunds once item has been delivered to your booth. Cancellations must be received in writing within 14 days prior to first exhibitor move in day.

Rental items found and in use in your booth are subject to "Regular" pricing.

Total Exec Tables Furnishings: \$

7.750% Tax*: \$

Amount Due: \$

Company Name: _____ Booth# _____

Contact Name

Contact Email Address

Please Sign



Card Holder Signature



2018 ASHP Midyear Clinical Meeting & Exhibition

Anaheim Convention Center, Anaheim, CA

December 3 - 5, 2018

Discount Deadline **Monday, November 12, 2018**

Order with complete Payment Authorization must be received before Discount
Deadline date to receive discounted pricing.

Event Code: C103791218

Connect With email losangeles@shepardes.com

Us! phone (909) 212-7240

fax (909) 218-8986

mail 2315 W E Locust Court,
Ontario, CA 91761

Ottomans

Styles and Shapes

Qty.	Item	Discount	Regular	Amount
	END02B-Square, Black Leather	\$345.00	\$448.50	
	END02W-Square, White Leather	\$345.00	\$448.50	
	END01B-Curved, Black Leather	\$550.00	\$715.00	
	END01W-Curved, White Leather	\$550.00	\$715.00	
	SAL Sally Stool	\$120.00	\$156.00	
	CUBL20-Edge Lighted Cube	\$260.00	\$338.00	
	WHT12-Half Bench, White Vinyl	\$495.00	\$643.50	
	BNQ7-Quarter Curve, White Vinyl	\$647.50	\$841.75	
	BNQR17-Ottoman Ring, White Vinyl	\$2,320.00	\$3,016.00	
	REGBEN Regis Bench, Brushed Metal	\$377.50	\$490.75	

Beverly Bench

Qty.	Item	Discount	Regular	Amount
	BVLYBK Bev Bench Black Vinyl	\$530.00	\$689.00	
	BVLYBN Bev Bench Brown Fabric	\$530.00	\$689.00	
	BVLYGR Bev Bench Grey Fabric	\$530.00	\$689.00	
	BVLYLN Bev Bench Linen Fabric	\$530.00	\$689.00	
	BVLYOB Bev Bench Ocean Fabric	\$530.00	\$689.00	
	BVLYRD Bev Bench Red Fabric	\$530.00	\$689.00	
	BVLYWH Bev Bench White Vinyl	\$530.00	\$689.00	

Vibes

Qty.	Item	Discount	Regular	Amount
	VIB01-Vibe Cube, Green	\$185.00	\$240.50	
	VIB02-Vibe Cube, Blue	\$185.00	\$240.50	
	VIB03-Vibe Cube, Pink	\$185.00	\$240.50	
	VIB04-Vibe Cube, Red	\$185.00	\$240.50	
	VIB05-Vibe Cube, Yellow	\$185.00	\$240.50	
	VIB06-Vibe Cube, Gold/Bronze	\$185.00	\$240.50	
	VIB07-Vibe Cube, Champagne	\$185.00	\$240.50	
	VIB08-Vibe Cube, Orange	\$185.00	\$240.50	
	VIB09-Vibe Cube, White Wtrproof	\$185.00	\$240.50	
	VIB10-Vibe Cube, Black Wtrproof	\$185.00	\$240.50	
	VIB11 Vibe Cube, Steel Blue Vinyl	\$185.00	\$240.50	
	VIB12 Vibe Cube, Silver Vinyl	\$185.00	\$240.50	
	Vibe13-Vibe Cube, Purple Vinyl	\$185.00	\$240.50	

Marche Swivel

Qty.	Item	Discount	Regular	Amount
	MAR010-Marche Swivel, Blue	\$245.00	\$318.50	
	MAR002-Marche Swivel, Grey	\$245.00	\$318.50	
	MAR003-Marche Swivel, Linen	\$245.00	\$318.50	
	MAR008-Marche Swivel, Mdw Grn	\$245.00	\$318.50	
	MAR009, Marche Swivel, Pear	\$245.00	\$318.50	
	MAR007-Marche Swivel, Plum	\$245.00	\$318.50	
	MAR004-Marche Swivel, Raspberry	\$245.00	\$318.50	
	MAR005-Marche Swivel, Red	\$245.00	\$318.50	
	MAR006-Marche Swivel, Rose Qtz	\$245.00	\$318.50	
	MAR001-Marche Swivel, White	\$245.00	\$318.50	

Signature indicates you read and accept the Payment Policy and Terms & Conditions.

There are no exchanges or refunds once item has been delivered to your booth. Cancellations must be received in writing within 14 days prior to first exhibitor move in day.

Rental items found and in use in your booth are subject to "Regular" pricing.

Total Ottomans: \$

7.750% Tax*: \$

Amount Due: \$

Company Name: _____ Booth# _____

Contact Name

Contact Email Address

Please Sign



Card Holder Signature



2018 ASHP Midyear Clinical Meeting & Exhibition

Anaheim Convention Center, Anaheim, CA

December 3 - 5, 2018

Discount Deadline **Monday, November 12, 2018**

Order with complete Payment Authorization must be received before Discount Deadline date to receive discounted pricing.

Event Code: C103791218

Connect With
Us!

email losangeles@shepardes.com
phone (909) 212-7240
fax (909) 218-8986
mail 2315 W E Locust Court,
Ontario, CA 91761

Soft Seating

Sofas and Sectionals

Qty.	Item	Discount	Regular	Amount
	MNCHSC Munich Sectional, 3 pc	\$2,442.50	\$3,175.25	
	SFA002- Allegro Sofa	\$920.00	\$1,196.00	
	NPLSOF-Naples Sofa, Black Vinyl	\$1,100.00	\$1,430.00	
	SO2-3pc. South Beach, P. Suede	\$2,097.50	\$2,726.75	
	TANSOF-Tangiers Sofa, Beige	\$872.50	\$1,134.25	
	KEYSOF-Key Largo Sofa	\$622.50	\$809.25	
	FAIRSW-Fairfax Sofa	\$627.50	\$815.75	
	S01- South Beach Sofa, P.Suede	\$872.50	\$1,134.25	

Loveseats

Qty.	Item	Discount	Regular	Amount
	KEYLOV-Key Largo Loveseat	\$482.50	\$627.25	
	HOPLV-Hopi Loveseat, Grey Linen	\$490.00	\$637.00	
	TANLOV Tangiers Loveseat	\$910.00	\$1,183.00	
	BLVWHT Baja Loveseat White Vinyl	\$1,047.50	\$1,361.75	
	MNCHLV- Munich Armless Loveseat	\$1,087.50	\$1,413.75	
	NPLLOV- Naples Loveseat, Blk Vinyl	\$925.00	\$1,202.50	

Club Chairs

Qty.	Item	Discount	Regular	Amount
	BCHWHT Baja Chair, White Vinyl	\$715.00	\$929.50	
	NPLCHR-Naples Chair, Black Vinyl	\$767.50	\$997.75	
	TANCHR-Tangiers Chair, Beige	\$567.50	\$737.75	
	CHR002-Allegro Chair	\$645.00	\$838.50	
	KEYCHR-Key Largo Chair	\$412.50	\$536.25	
	FAIRCW-Fairfax Chair	\$452.50	\$588.25	

Powered Seating

Qty.	Item	Discount	Regular	Amount
	CHRPWR- Roma Chair, powered	\$832.50	\$1,082.25	
	SFAPWR-Roma Sofa, powered	\$1,340.00	\$1,742.00	
	NPLCHP-Naples Chair, powered	\$832.50	\$1,082.25	
	NPLSOP-Naples Sofa, powered	\$1,340.00	\$1,742.00	
	NPLLOP-Naples Loveseat, powered	\$1,152.50	\$1,498.25	

Accent Chairs

Qty.	Item	Discount	Regular	Amount
	SWAN-Swanson Swivel, White Vinyl	\$470.00	\$611.00	
	OCB-Key West Tub, Black	\$522.50	\$679.25	
	MADGRY-Madden Arm Chair, Grey	\$557.50	\$724.75	
	BCW-Madrid Chair, White	\$982.50	\$1,277.25	
	LABREA-La Brea Swivel Chair	\$540.00	\$702.00	
	HOPCH-Hopi Chair, Grey Linen	\$315.00	\$409.50	
	MNCHCC Munich Corner Chair	\$612.50	\$796.25	
	MNCHCH Munich Armless Chair	\$742.50	\$965.25	
	OCH Madrid Chair, Black	\$982.50	\$1,277.25	

Meeting Chairs

Qty.	Item	Discount	Regular	Amount
	OCMTAU-Meeting Chair, Taupe	\$360.00	\$468.00	
	OCMWHT-Meeting Chair, White	\$330.00	\$429.00	
	OCMESP-Meeting Chair, Espresso	\$365.00	\$474.50	

Modular System

Qty.	Item	Discount	Regular	Amount
	BNQ417-Full Banquette-Powered!	\$3,017.50	\$3,922.75	
	BNQR17-Ottoman Ring, White Vinyl	\$2,320.00	\$3,016.00	
	BNQ7-Quarter Curve, White Vinyl	\$647.50	\$841.75	
	BNQTL7- Center Cone, White Vinyl	\$952.50	\$1,238.25	
	WHT12-Half Bench, White Vinyl	\$495.00	\$643.50	
	OTS-South Beach Wedge	\$417.50	\$542.75	

Get some extra time
with your customers
as they sit, relax, and
charge their mobile
devices in your
booth!

Signature indicates you read and accept the Payment Policy and Terms & Conditions.

There are no exchanges or refunds once item has been delivered to your booth. Cancellations must be received in writing within 14 days prior to first exhibitor move in day.

Rental items found and in use in your booth are subject to "Regular" pricing.

Total Soft Seating: \$

7.750% Tax*: \$

Amount Due: \$

Company Name: _____

Booth# _____

Contact Name

Contact Email Address

Please Sign



Card Holder Signature



2018 ASHP Midyear Clinical Meeting & Exhibition

Anaheim Convention Center, Anaheim, CA

December 3 - 5, 2018

Discount Deadline **Monday, November 12, 2018**

Order with complete Payment Authorization must be received before Discount
Deadline date to receive discounted pricing.

Event Code: C103791218

Connect With
Us!

email losangeles@shepardes.com
phone (909) 212-7240
fax (909) 218-8986
mail 2315 W E Locust Court,
Ontario, CA 91761

Conference Tables &
Group Seating

Conference Tables

Qty.	Item	Discount	Regular	Amount
	CF2-Geo Table, Black	\$592.50	\$770.25	
	CE1-Geo Table, Sq. Chrome	\$417.50	\$542.75	
	CF1-Geo Table, Sq. Black	\$417.50	\$542.75	
	CE2-Geo Table, Chrome	\$592.50	\$770.25	
	CB2-6' Graphite Table	\$622.50	\$809.25	
	CB3-8' Graphite Table	\$732.50	\$952.25	
	CB1-42" Round, Graphite Nebula	\$505.00	\$656.50	
	C508GR-8', Granite	\$732.50	\$952.25	
	CT10GR-10', Granite	\$1,100.00	\$1,430.00	
	CT06GR-6', Granite	\$622.50	\$809.25	
	PWRUSB-Powered Table Module	\$100.00	\$130.00	
	CB8-42" Round Madison, Grey	\$227.50	\$295.75	
	MADC10-10' Madison, Grey	\$1,262.50	\$1,641.25	
	MADC05-5' Madison, Grey	\$632.50	\$822.25	
	MADC08-8' Madison, Grey	\$1,262.50	\$1,641.25	
	CONF42-42" Round, White lam	\$505.00	\$656.50	
	36ATO Atomic 36" Round, Glass	\$417.50	\$542.75	
	42ATO Atomic 42" Round, Glass	\$417.50	\$542.75	

Group & Guest Seating

Qty.	Item	Discount	Regular	Amount
	Duet-Black, Chrome	\$85.00	\$110.50	
	RSTDIN-Rustique w/ arms, Gunmetal	\$172.50	\$224.25	
	CS8-Berlin Chair, Black	\$167.50	\$217.75	
	CS9-Berlin Chair, Red	\$167.50	\$217.75	
	XCHR-Christopher Chr, White Vinyl	\$137.50	\$178.75	
	CH002-Wendy Chair, Acrylic	\$155.00	\$201.50	
	SC10 Razor Chair	\$102.50	\$133.25	
	SC3-Brewer Chair, Onyx	\$230.00	\$299.00	
	XC6-Altura Guest Chair	\$405.00	\$526.50	
	LMCHR-Laguna Chair, Maple/Chrome	\$195.00	\$253.50	
	MALGRY-Malba Chair, Grey	\$150.00	\$195.00	
	MALGRN-Malba Chair, Green	\$150.00	\$195.00	
	CS4-Syntax Chair, Black/Chrome	\$272.50	\$354.25	
	ZENCHR-Zenith Chair-White/Chrome	\$220.00	\$286.00	
	SY1-Altura Task Chair	\$260.00	\$338.00	

Executive Seating

Qty.	Item	Discount	Regular	Amount
	PROEXE-Pro Executive Chair	487.50	633.75	
	PROEXB-Executive Chair High Back	487.50	633.75	
	PROGB-Guest Executive Chair	342.50	445.25	
	PROMDB-Exec Mid-Back, Black	310.00	403.00	
	PROMID-Executive Chair Mid Back	320.00	416.00	

Signature indicates you read and accept the Payment Policy and Terms & Conditions.

There are no exchanges or refunds once item has been delivered to your booth. Cancellations must be received in writing within 14 days prior to first exhibitor move in day.

Rental items found and in use in your booth are subject to "Regular" pricing.

Total Conference: \$

7.750% Tax*: \$

Amount Due: \$

Company Name: _____ Booth# _____

Contact Name

Contact Email Address

Please Sign



Card Holder Signature



2018 ASHP Midyear Clinical Meeting & Exhibition

Anaheim Convention Center, Anaheim, CA

December 3 - 5, 2018

Discount Deadline **Monday, November 12, 2018**

Order with complete Payment Authorization must be received before Discount
Deadline date to receive discounted pricing.

Event Code: C103791218

Connect With
Us!

email losangeles@shepardes.com
phone (909) 212-7240
fax (909) 218-8986
mail 2315 W E Locust Court,
Ontario, CA 91761

Café and Communal
Tables

Café Tables

Café Tables- Black Base

Qty.	Item	Discount	Regular	Amount
	ZTK-30" Maple Top/Black Base	\$295.00	\$383.50	
	ZTP-36" Maple Top/Black Base	\$322.50	\$419.25	
	ZTJ-30" Graphite Top/Black Base	\$295.00	\$383.50	
	ZTN-36" Graphite Top/Black Base	\$322.50	\$419.25	
	ZTG-30" Silver Textured Top	\$295.00	\$383.50	
	ZTQ-36" White Laminate Top	\$322.50	\$419.25	
	ZTB-30" Red Top/Black Base	\$295.00	\$383.50	
	ZTH-30" Steel Blue Top/Black Base	\$305.00	\$396.50	
	ZTA-30" Grey Top/Black Base	\$305.00	\$396.50	
	30WH29 -30" White Laminate	\$312.50	\$406.25	

Café Tables - Chrome Base 30", Hydraulic

Qty.	Item	Discount	Regular	Amount
	30MTHC-Maple Top, Chrome	\$395.00	\$513.50	
	30GRHC-Graphite Nebula, Chrome	\$395.00	\$513.50	
	30STHC-Silver Textured, Chrome	\$395.00	\$513.50	
	30BRHC-Brushed Red Top, Chrome	\$395.00	\$513.50	
	30SBHC-Steel Blue Top, Chrome	\$435.00	\$565.50	
	30MAHC-Grey Top, Chrome	\$395.00	\$513.50	
	30WHHC-White Laminate	\$427.50	\$555.75	
Café Tables - Chrome Base 36", Hydraulic				
	36MTHC-Maple Top, Chrome	\$430.00	\$559.00	
	36GRHC-Graphite Nebula, Chrome	\$430.00	\$559.00	
	36WTHC-White Top, Chrome	\$430.00	\$559.00	

G30 and Ventura Communal Tables

30" High Tables

Qty.	Item	Discount	Regular	Amount
	G30DMS-Café, Maple Top	\$697.50	\$906.75	
	G30DMW-Café w/ Grmt, Maple	\$697.50	\$906.75	
	G30DWS-Café, White Top	\$697.50	\$906.75	
	G30DWW-Café w/ Grmt, White	\$697.50	\$906.75	
	G30DWP-Café Table- Powered!	\$802.50	\$1,043.25	

Don't forget
device adapters/
chargers for your
powered tables!

Adapters/Chargers

Qty.	Item	Discount	Regular	Amount
	ADAPTBC-Charging Adapter, black	\$32.50	\$42.25	
	ADAPTWC-Charging Adapter, white	\$32.50	\$42.25	

42" High Tables

	VNTBNP Communal Table Black Top	\$872.50	\$1,134.25	
	VNTMNP Communal Table Maple Top	\$872.50	\$1,134.25	
	VNTWNP Communal Table White Top	\$872.50	\$1,134.25	
	VNTBMW Comm Table Maple Top w/ Grom	\$872.50	\$1,134.25	
	VNTBWW Comm Table White w/ Grom	\$872.50	\$1,134.25	

Powered! 42" High Tables

	VNTBLK Communal Table Black Top	\$1,030.00	\$1,339.00	
	VNTWHT Communal Table White Top	\$1,030.00	\$1,339.00	

Signature indicates you read and accept the Payment Policy and Terms & Conditions.

There are no exchanges or refunds once item has been delivered to your booth. Cancellations must be received in writing within 14 days prior to first exhibitor move in day.

Rental items found and in use in your booth are subject to "Regular" pricing.

Total Café: \$

7.750% Tax*: \$

Amount Due: \$

Company Name: _____

Booth# _____

Contact Name

Contact Email Address

Please Sign



Card Holder Signature



2018 ASHP Midyear Clinical Meeting & Exhibition

Anaheim Convention Center, Anaheim, CA

December 3 - 5, 2018

Discount Deadline **Monday, November 12, 2018**

Order with complete Payment Authorization must be received before Discount
Deadline date to receive discounted pricing.

Event Code: C103791218

Connect With
Us!

email losangeles@shepardes.com
phone (909) 212-7240
fax (909) 218-8986
mail 2315 W E Locust Court,
Ontario, CA 91761

Bar Tables, Barstools &
Bars

Bar Tables - All Black Base

Qty.	Item	Discount	Regular	Amount
	VTK-30" Maple Top/Black Base	\$325.00	\$422.50	
	VTP-36" Maple Top/Black Base	\$347.50	\$451.75	
	VTJ-30" Graphite Top/Black Base	\$325.00	\$422.50	
	VTN-36" Graphite Top/Black Base	\$347.50	\$451.75	
	VTG-30" Silver Textured Top	\$325.00	\$422.50	
	VTW-36" White Laminate Top	\$347.50	\$451.75	
	VTB-30" Red Top/Black Base	\$325.00	\$422.50	
	VTH-30" Steel Blue/Black Base	\$335.00	\$435.50	
	30WH42 30" White Laminate,	\$342.50	\$445.25	
	VTA-30" Grey Top/Black Base	\$325.00	\$422.50	
	RSTSQT Rustique Square Metal Bar Table	\$360.00	\$468.00	

Bar Tables - Chrome Base 30", Hydraulic

Qty.	Item	Discount	Regular	Amount
	30GRHB-Graphite Nebula, Chrome	\$395.00	\$513.50	
	30MTHB-Maple Top, Chrome	\$395.00	\$513.50	
	30STHB-Silver Texture, Chrome	\$395.00	\$513.50	
	30BRHB-Brushed Red, Chrome	\$395.00	\$513.50	
	30SBHB-Steel Blue Top, Chrome	\$395.00	\$513.50	
	30WHHB White Laminate, Chrome	\$427.50	\$555.75	
	30MAHB-Grey Top, Chrome	\$395.00	\$513.50	

Bar Tables - Chrome Base 36", Hydraulic

	36GRHB-Graphite Nebula, Chrome	\$430.00	\$559.00	
	36MTHB, Maple Top, Chrome	\$430.00	\$559.00	
	36WTHB-White Top, Chrome	\$430.00	\$559.00	

Barstools

Qty.	Item	Discount	Regular	Amount
	BST-Banana, White/Chrome	\$327.50	\$425.75	
	BSS-Banana, Black/Chrome	\$327.50	\$425.75	
	BS001-Shark, Swivel White	\$417.50	\$542.75	
	BS002-Zoey, Swivel White	\$382.50	\$497.25	
	BS003-Zoey, Swivel Black	\$382.50	\$497.25	
	RSTSTL-Rustique Barstool, Gunmetal	\$190.00	\$247.00	
	APS08-Apex Black Vinyl	\$295.00	\$383.50	
	APS59-Apex Red Vinyl	\$295.00	\$383.50	
	APS75-Apex White Vinyl	\$295.00	\$383.50	
	APS12-Apex Blue Ultra Suede	\$295.00	\$383.50	
	XBAR-Christopher White Vinyl	\$237.50	\$308.75	
	LMBAR-Laguna, Maple/Chrome	\$245.00	\$318.50	
	BSR-Syntax, Black/Chrome	\$297.50	\$386.75	
	ZENBAR-Zenith, White/Chrome	\$220.00	\$286.00	
	BSD-Oslo, Blue	\$345.00	\$448.50	
	BSC-Oslo, White	\$345.00	\$448.50	
	ROLLBL-Lift Barstool, Black Vinyl	\$277.50	\$360.75	
	ROLLGY-Lift Barstool, Grey Vinyl	\$277.50	\$360.75	
	ROLLRD-Lift Barstool, Red Vinyl	\$277.50	\$360.75	
	ROLLWH-Lift Barstool, White Vinyl	\$277.50	\$360.75	

Bars

	BRC-Circle Martini Bar	\$5,095.00	\$6,623.50	
	BR1-Martini Bar	\$1,770.00	\$2,301.00	

Signature indicates you read and accept the Payment Policy and Terms & Conditions.

There are no exchanges or refunds once item has been delivered to your booth. Cancellations must be received in writing within 14 days prior to first exhibitor move in day.

Rental items found and in use in your booth are subject to "Regular" pricing.

Total Bar: \$

7.750% Tax*: \$

Amount Due: \$

Company Name: _____ Booth# _____

Contact Name

Contact Email Address

Please Sign



Card Holder Signature



2018 ASHP Midyear Clinical Meeting & Exhibition

Anaheim Convention Center, Anaheim, CA

December 3 - 5, 2018

Discount Deadline **Monday, November 12, 2018**

Order with complete Payment Authorization must be received before Discount
Deadline date to receive discounted pricing.

Event Code: C103791218

Connect With
Us!

email losangeles@shepardes.com
phone (909) 212-7240
fax (909) 218-8986
mail 2315 W E Locust Court,
Ontario, CA 91761

Executive Accessories

Desks, Credenzas, Files, Bookcases

Qty.	Item	Discount	Regular	Amount
	CR8-Madison Credenza, Grey	\$675.00	\$877.50	
	JD8-Madison Executive Desk, Grey	\$797.50	\$1,036.75	
	BC8-Madison Bookcase, Grey	\$577.50	\$750.75	
	TECH3B-Tech Desk w/drawers- Powered!	\$732.50	\$952.25	
	TECH-Tech Desk- Powered	\$592.50	\$770.25	
	TECH3-3-drawer File Cbnt w/Casto	\$195.00	\$253.50	

Product Display- Pedestals

	PDL36B-Ped, Locking- Powered!	\$662.50	\$861.25	
	PDL42B-Ped, Locking- Powered!	\$785.00	\$1,020.50	
	PDL36W-Ped, Locking- Powered!	\$662.50	\$861.25	
	PDL42W-Ped, Locking- Powered!	\$785.00	\$1,020.50	

Product Display- Shelving

	PSHCCS-Posh Shelving	\$677.50	\$880.75	
--	----------------------	----------	----------	--

Refrigerators

	R1R-White 14 Cubic Feet	\$1,140.00	\$1,482.00	
	R1Q-White 4 Cubic Feet	\$400.00	\$520.00	

Lamps

	LA15-Mason Silver Floor Lamp	\$290.00	\$377.00	
	LA14-Mason Silver Table Lamp	\$190.00	\$247.00	

Mobile Tablet Stands

	TBSTDW-Mobile Tablet Stand, Black	\$185.00	\$240.50	
	TBSTND-Mobile Tablet Stand, White	\$185.00	\$240.50	

Mobile Tablet Accessories*

	TBBCHR-Tablet, brochure holder	\$85.00	\$110.50	
	TBSHLF-Tablet, charging shelf	\$85.00	\$110.50	
	TBPNTTR-Tablet, print stand	\$85.00	\$110.50	

Have a **Powered** product? Order
the Adapter to make charging
easy!

Chargers and Adapters

Qty.	Item	Discount	Regular	Amount
	ADAPTB-Charging Adapter, black	\$32.50	\$42.25	
	ADAPTW-Charging Adapter, white	\$32.50	\$42.25	

Work & Multi-Use Tables

	MERLIN-Multi Use Table	\$452.50	\$588.25	
	WD3-Work Table	\$435.00	\$565.50	

Ordering Tablet Accessories?

Don't forget to also order the Tablet Stand!

Signature indicates you read and accept the Payment Policy and Terms & Conditions.

There are no exchanges or refunds once item has been delivered to your booth. Cancellations must be received in writing within 14 days prior to first exhibitor move in day.

Rental items found and in use in your booth are subject to "Regular" pricing.

Total Exec Accessories: \$

7.750% Tax*: \$

Amount Due: \$

Company Name: _____ Booth# _____

Contact Name

Contact Email Address

Please Sign



Card Holder Signature



2018 ASHP Midyear Clinical Meeting & Exhibition

Anaheim Convention Center, Anaheim, CA

December 3 - 5, 2018

Discount Deadline **Friday, November 2, 2018**

Order with complete Payment Authorization must be received before Discount
Deadline date to receive discounted pricing.

Event Code: C103791218

Connect With
Us!

email losangeles@shepardes.com
phone (909) 212-7240
fax (909) 218-8986
mail 2315 W E Locust Court,
Ontario, CA 91761

Graphics and Signs

Sign prices are based on customer supplying print-ready graphics in the requested format.

Foam Core Signs, Single sided

Qty.	Code	Item	Discount	Regular	Amount
	70009	Vertical, 22" x 28"	\$190.30	\$247.40	
	70010	Horz., 22" x 28"	\$190.30	\$247.40	
	70011	Vertical, 28" x 44"	\$289.95	\$376.95	
	70012	Horz., 28" x 44"	\$289.95	\$376.95	
	70025	Meterboard, 39" x 90.75"	\$586.80	\$762.85	

Vinyl Banners with Digital Printing

Qty.	Code	Item	Discount	Regular	Amount
	70065	Grommets, per sq. ft. - Vertical	\$24.15	\$31.40	
	70071	Grommets, per sq. ft. - Horizontal	\$24.15	\$31.40	
	70066	Pockets, per sq. ft. - Vertical	\$25.95	\$33.75	
	70072	Pockets, per sq. ft. - Horizontal	\$25.95	\$33.75	

Accessories

Qty.	Code	Item	Discount	Regular	Amount
	70017	Blank Foamcore, 4' x 8'	\$51.70	\$67.20	
	70021	Velcro, per ft, min. 5 ft.	\$3.40	\$4.40	
	70004	7" x 44" ID Sign	\$56.95	\$74.05	
	50094	Floor Easel	\$51.00	\$66.30	
	50095	22x28 Sign Holder	\$116.20	\$151.05	

Table Clings Table clings are made to fit our Pedestal table tops!

Qty.	Code	Item	Discount	Regular	Amount
	70034	36"x36" Rnd Table Cling	\$202.50	\$263.25	

Please see our **Graphic Guidelines** page for specific file and artwork information.

See our **Graphic Upload** page for a step by step guide on uploading your artwork.

Signature indicates you read and accept the Payment Policy and Terms & Conditions.

Due to the custom nature of this product, no refunds or cancellations are available.

Total Graphics: \$ _____

7.750% Tax*: \$ _____

Amount Due: \$ _____

Company Name: _____

BOOTH: _____

Contact Name

Contact Email Address

Please Sign



Card Holder Signature



LABOR JURISDICTIONS ANAHEIM, CA

LABOR

California is NOT a "right-to-work" state. The installation and dismantling of prefabricated displays comes under the jurisdiction of the Painters decorators union. Union Labor is available to assist in the installation and dismantling of exhibit booths. Exhibit labor, freight and rigging labor, electricians and plumbers can be arranged for at established rates, using the enclosed order forms.

EXHIBIT LABOR JURISDICTION

Painter's decorator union exhibit labor claims jurisdiction for the installation, dismantling, and first cleaning of prefabricated exhibits and displays. However, one (1) full-time exhibiting company employee may work without tools for thirty (30) minutes on the installation (move in) and (30) thirty minutes on the dismantle (move out), without union labor on booths that are smaller than 10x10. All booths over 10x10 or exceeding 10 linear feet require union labor.

Exhibitors are not permitted to use tools of any type (screwdrivers, hammers, electric drills, power saws, etc) on booths of any size. Exhibitors may handle and set out the products they manufacture; however all background materials-display boards, back drops, stands-anything products are displayed upon, attached to, or made part of and laying of floor tile and carpets must be installed by union labor. If union labor is needed, exhibitor personnel may work alongside of the union on a one to one basis.

MATERIAL/FREIGHT HANDLING JURISDICTION

The Teamsters have jurisdiction over all unloading and reloading of materials. The union also has jurisdiction over the operation of all material handling equipment – this includes all dollies and hand trucks. Exhibitors may carry only what 1 person can manage in one trip, using no equipment. No hand carried items may come through the loading dock. Current union jurisdiction precludes hotel personnel from delivering material to exhibit booths.

Vehicles must not be left unattended at the loading areas. Any unattended vehicles will be towed at the owner's expense.

GRATUITIES /BREAKS

Tipping is expressly prohibited. This includes such practices as giving money, merchandise, or other special consideration for services rendered. Do not give coffee breaks other than mid-morning and mid-afternoon, when the union has a 15 minute paid break. Meal breaks are one half hour. Any attempt to solicit a gratuity by an employee for any service should be reported immediately to Shepard Exposition Services.

IN GENERAL

Exhibitors do not have to respond to grievances or complaints from union and trade personnel with respect to work jurisdictions. Please refer all such disputes and/or questions to Shepard management personnel immediately.

SAFETY

Safety of everyone working in the hall is of our utmost concern at all times. Standing on chairs, tables and other rental furniture is prohibited. This furniture is not engineered to support your standing weight. Shepard Exposition Services cannot be held responsible for injuries or falls caused by the improper use of this furniture. If assistance is required in assembling your booth, please order labor on the Labor Order Form included in this manual and the necessary ladders and tools will be provided.



2018 ASHP Midyear Clinical Meeting & Exhibition

Anaheim Convention Center, Anaheim, CA

December 3 - 5, 2018

Discount Deadline **Monday, November 12, 2018**

Order with complete Payment Authorization must be received before Discount
Deadline date to receive discounted pricing.

Labor Hours

ST - Straight time: Monday-Friday, 8:00 AM - 4:30 PM

OT - Overtime: Monday-Friday, 4:30 PM - 8:30 PM

DT - Double-time: All other hours and holidays

Shepard Blue Supervised Labor **Pricing includes Supervisory fee of 30% over standard labor.

Code	Discount	Regular
68066 ST	\$168.68	\$219.30
68067 OT	\$174.98	\$227.45
68068 DT	\$311.68	\$405.20

(68070/68071/68072)

Spend a Little, Save a Lot

Shepard will supervise* the labor, set up your exhibit according to your instructions, dismantle it, pack it, and ship it out per your information!

Event Code: C103791218

Connect With
Us!

email losangeles@shepardes.com
phone (909) 212-7240
fax (909) 218-8986
mail 2315 W E Locust Court,
Ontario, CA 91761

Shepard Blue
Supervised Labor

Choose Shepard Blue for
your labor needs and leave
your worries behind!

Step One:

Choose Your **Service**

Installation # _____
Dismantling # _____
Both # _____

Step Two:

How Many **People**?

Step Three:

How Many **Hours**?

Step Four:

When Should the Build be **Complete**?

Date: _____ Time: _____
Date: _____ Time: _____
Date: _____ Time: _____

Step Five: Tell Us About Your **Exhibit!**

(this portion **must be completed** before Shepard can begin any work on your exhibit)

Inbound Freight

Carrier Name _____ Tracking or Pro # _____ Estimated Weight _____
of Pieces _____ Advance Warehouse or Direct to Show site? _____ Estimated Arrival Date _____

Set Up Information:

Company Contact Name: _____ Email _____ Cell Phone # _____
Contact Arrival Date _____ Time Build Should be Complete _____
Booth Size: _____ X _____ Carpet: ☐ Ordered from Shepard ☐ Exhibitor Owned Carpet ☐ Carpet Padding

Drawings/Photos/Instructions:

Attached ☐ Emailed to Shepard ☐ With the Exhibit ☐ In crate # _____

Electrical Placement

(exhibitor is responsible to order)

☐ Emailed to Shepard ☐ Drawing Attached ☐ Drawing with Exhibit

Does Electrical go UNDER carpet? ☐ Yes ☐ No

Graphics:

☐ With Exhibit ☐ Shipped Separately

Other Services Ordered:

☐ Overhead Rigging ☐ Cleaning ☐ AV

Outbound Shipping:

of Crates _____ # of Cartons _____ # of Fiber Cases _____ # of Pallets _____

Ship To: _____

Phone # _____

Must Arrive at Destination By: _____

Name of Carrier _____

Date Carrier is Scheduled to Pick Up Freight _____

Method: ☐ Common ☐ Air ☐ Van ☐ Other

If Your Carrier doesn't show? ☐ Reroute with SLS

*Allow time for empty return when scheduling your pick up

☐ Send to warehouse for pick up (\$400 minimum charge)

Hours are based on estimates, you will be invoiced for actual time incurred. Minimum one hour per person ordered.

Cancellations must be received in writing within 48 hours of 1st day of exhibitor move in, otherwise a 1 hour per man ordered will apply.

Estimated **SES Blue Labor**: \$ _____

NA Tax*: \$ _____

Amount Due: \$ _____

Company Name: _____

Booth # _____

Contact Name

Contact Email Address

Please Sign



Card Holder Signature



2018 ASHP Midyear Clinical Meeting & Exhibition

Anaheim Convention Center, Anaheim, CA

December 3 - 5, 2018

Discount Deadline **Monday, November 12, 2018**

Order with complete Payment Authorization must be received before Discount
Deadline date to receive discounted pricing.

Labor Hours

ST - Straight time: Monday-Friday, 8:00 AM - 4:30 PM

OT - Overtime: Monday-Friday, 4:30 PM - 8:30 PM

DT - Double-time: All other hours and holidays

Exhibitor Supervised Labor

Code	Discount	Regular	Estimate
68060 ST	\$129.75	\$168.70	
68061 OT	\$134.60	\$175.00	
68062 DT	\$239.75	\$311.70	

(68063/68064/68065)

Step One:

Choose your **service**

☐ Installation

☐ Dismantling

☐ Both

Step Two:

How many **people**?

#

#

#

Helpful Hints!

Send your booth to the Advance Warehouse so it will be onsite when you arrive.

Send a detailed drawing and instructions to us prior to the event.

When ordering dismantle labor, factor in the time it takes to remove aisle carpet and return empty containers.

Step Three:

How many **hours**?

#

#

#

Step Four:

Any other **details**?

Any special tools needed? Ladders? Lifts?

Details:

Step Five: Schedule

Date	Start Time	End Time
Installation Request	<input type="text"/>	<input type="text"/>
Dismantle Request	<input type="text"/>	<input type="text"/>

Requested times are not guaranteed and are based on availability.

Step Six: Onsite Contact Info

Name

Cell: Email:

Exhibitor Owned Carpet Installation/Removal

Use if you are shipping carpet to the event and require Shepard to install it for you.

To determine square footage amount, multiply the width of your booth space by the length of your booth space.

Carpet and flooring must be shipped to the advance warehouse.

Code	SQ FT	Description	Discount	Regular	Amount
68080		Flooring Only	1.00	1.30	
68083		Padding + Flooring	1.50	1.95	
68079		MINIMUM	337.35	438.55	

Flooring Type:

☐ Carpet Rolls

☐ Carpet Squares

☐ Padding

☐ Other

Is electrical to be installed under your carpet? ☐ Yes ☐ No

(Please forward Shepard a diagram of your electrical layout.)

In a Hurry or Have a Plane to Catch?

Choose **Shepard Blue** for your labor needs and leave the work to us!

Hours are based on estimates, you will be invoiced for actual time incurred. Minimum one hour per person ordered.

Cancellations must be received in writing within 48 hours of 1st day of exhibitor move in, otherwise a 1 hour per man ordered will apply.

Labor Estimate \$

NA Tax*: \$

Amount Due: \$

Company Name:

Booth #

Contact Name

Contact Email Address

Please Sign



Card Holder Signature

Exhibitor
Supervised Labor

ORDER INSTRUCTIONS



ELECTRICAL EXHIBITION SERVICES
715 Hundley Way, Placentia, CA 92870
Phone: (714) 985-1480 Fax: (714) 985-1481
Anaheim@edlen.com

Advance Payment Deadline Date: 11/12/18

EXHIBITOR:		BTH #	
EVENT:	ASHP 2018 Midyear Clinical Meeting		
FACILITY:	Anaheim Convention Center		
DATES:	December 2-4, 2018	EVENT #128002LA	

FOR YOUR CONVENIENCE PLACE YOUR ORDER ONLINE AT WWW.EDLEN.COM

COMPLETE THE STEPS BELOW TO PLACE UTILITY ORDERS

Step 1 Complete the Method of Payment

This form must be completed and returned with the order forms below.

Step 2 Complete Utility Order Forms as Required

- A. Electrical Order
- B. Plumbing Order
- C. Lighting Order

Step 3 Review Electrical Labor Instructions

This form will help you determine if you require electrical labor in your booth.

- A. What electrical work in your booth space needs to be performed by Edlen Electricians.
- B. How power is delivered to your booth in the facility (from the floor or ceiling).
- C. What other forms are required in order to schedule and pre-pay your estimated labor cost.

Step 4 Complete Additional Labor Forms as Required

Forms include the following:

A. Electrical Distribution

This form is used for the distribution of power on the floor in your booth space. The form should be completed by all island booths. Inline and peninsula booths need to provide this information only if power is required at any location other than the rear of the booth space.

B. Plumbing Distribution

This form is used for the distribution of air/water & drain services in your booth space. The form should be completed by all island booths. Inline and peninsula booths need to provide this information only if plumbing is required at any location other than the rear of the booth space.

Step 5 Complete the Electrical & Plumbing Layout Forms (if applicable)

All island booths must return an electrical layout and plumbing layout (if applicable) indicating a main distribution point as well as any other locations requiring power or plumbing services. Inline and peninsula booths need to return an electrical layout only if power is needed at any other location than the rear of the booth.

METHOD OF PAYMENT

The Power People

ELECTRICAL EXHIBITION SERVICES

715 Hundley Way, Placentia, CA 92870
 Phone: (714) 985-1480 Fax: (714) 985-1481
 Anaheim@edlen.com

Advance Payment Deadline Date: 11/12/18

EXHIBITOR:		BTH #	
EVENT:	ASHP 2018 Midyear Clinical Meeting		
FACILITY:	Anaheim Convention Center		
DATES:	December 2-4, 2018	EVENT #128002LA	

FINANCIALLY RESPONSIBLE COMPANY

COMPANY NAME:		PHONE:	
ADDRESS:		FAX:	
CITY:	ST:	ZIP:	
COUNTRY:	CELL #:		
EMAIL:			

METHOD OF PAYMENT

All transactions require a credit card on file with proper authorization. In addition to checks, Edlen also accepts American Express, Mastercard, Visa, Discover, ACH and Wire Transfers. Indicate form of payment below.

☐ **ACH ELECTRONIC PAYMENT TRANSFER**

Wells Fargo ABA# 121000248 Acct: 4122636046
 3800 Howard Hughes Parkway, Las Vegas, NV 89169
 Phone: 800.289.3557

Please note the financial institution **MUST** be based in the US. In order to avoid a transfer fee, you must notify the financial institution that you wish to make an ACH electronic payment transfer.

☐ **BANK WIRE TRANSFER INFORMATION ***

Bank transfer to Wells Fargo
Wire Transfer:
 ABA#: 121000248 Acct: 4122636046
International Wire Transfer:
 Swift Code: WFBUS6S Acct: 4122636046

* Please reference the
 Event # listed above
 and your Booth # on all
 electronic payments.

*** \$50 processing fee MUST be included with transfer.**

☐ **CREDIT CARD**

For your convenience, we will use this authorization to charge any remaining balances on your account prior to event closing. A copy of final charges will be sent to the email address provided in the payment information section.

☐ VISA ☐ MASTERCARD ☐ AMEX ☐ DISCOVER

☐ **COMPANY CHECK**

Make check payable to: Edlen Electrical. All foreign checks must be drawn on U.S. Banks only. Check must be received before the deadline date and you must include a credit card as a guarantee. Please reference the Event # listed above on your remittance.

CHECK AND CREDIT CARD INFORMATION

COMPANY NAME:	
CHECK #:	
CREDIT CARD NUMBER:	EXP DATE:
CARD HOLDER SIGN:	PRINT NAME:
EMAIL:	
THIRD PARTY PAYMENT? YES or NO	

CREDIT CARD ADDRESS INFORMATION IF DIFFERENT THAN INFORMATION ABOVE

ADDRESS:	CITY:	ST:	ZIP:
-----------------	--------------	------------	-------------

SERVICE TOTALS

1. BANK WIRE TRANSFER PROCESSING FEE	
2. ELECTRICAL ORDER	
3. ESTIMATED LABOR	
4. LIGHTING ORDER	
5. PLUMBING ORDER	
TOTAL DUE	

AUTHORIZATION

AUTHORIZED SIGNATURE ABOVE	
PRINT NAME ABOVE	TODAY'S DATE ABOVE

By signing and placing this order, I accept all payment policies and the terms and conditions outlined on all completed service order forms.

ELECTRICAL ORDER

The Power People

ELECTRICAL EXHIBITION SERVICES

715 Hundley Way, Placentia, CA 92870
 Phone: (714) 985-1480 Fax: (714) 985-1481
 Anaheim@edlen.com

E ☐ M ☐**Advance Payment Deadline Date: 11/12/18**

EXHIBITOR:		BTH #	
EVENT:	ASHP 2018 Midyear Clinical Meeting		
FACILITY:	Anaheim Convention Center		
DATES:	December 2-4, 2018	EVENT #128002LA	

FOR YOUR CONVENIENCE PLACE YOUR ORDER ONLINE AT WWW.EDLEN.COM

ORDER INSTRUCTIONS
INLINE AND PENINSULA DELIVERY The cost of 120-Volt outlets includes delivery to one location at the rear of inline or peninsula booths. If you require the outlet(s) to be distributed to any other location(s), material and labor charges apply. There is a minimum charge of (1) hour for installation and (1/2) hour for removal. Complete and return the Electrical Distribution Form along with a floor plan layout of your booth space indicating outlet location(s).
ISLAND BOOTH DELIVERY ONE LOCATION Island booths that only need power delivered to one location incur (1) hour labor charge for installation & removal. Return a floor plan layout of your booth space indicating the outlet location with measurements and orientation.
ISLAND BOOTH DELIVERY MULTIPLE LOCATIONS Island booths that require power to be delivered to multiple locations within their booth space incur a minimum (1) hour labor charge for installation. The removal of this work will be charged a minimum (1/2) hour or (1/2) the total time of installation. Material charges will apply. Return a floor plan layout of your booth space indicating a main distribution point and all outlet locations with measurements and orientation. If a main distribution point is not provided, Edlen will deliver to the most convenient location.
208/480V POWER DELIVERY AND CONNECTIONS Edlen electricians must make all high voltage connections and disconnections on a time and material basis. Complete the Electrical Booth Work Form to schedule your estimated connection time and labor. Return form with your order.
24 HOUR SERVICES Electricity will be turned on within 30 minutes of show opening and off within 30 minutes of show closing, show days only. If you require power at any other time order 24 hour power at double the outlet rate.
CANCELLATIONS Credits will not be issued for services delivered and not used. See #13, 19 & 20 on back of form for additional details.
TERMS & CONDITIONS I agree in placing this order that I have accepted Edlen's payment policy and the terms and conditions of the contract.

ELECTRICAL OUTLETS Approximately 120V/208V A.C. 60 Cycle - Prices are for Entire Event

	QTY Show Hours Only	QTY 24hrs/day Double rate	ADVANCE PAYMENT PRICE	REGULAR PAYMENT PRICE	TOTAL COST
120 VOLT					
500 WATTS (5 AMPS)			130.00	195.00	
1000 WATTS (10 AMPS)			239.00	359.00	
1500 WATTS (15 AMPS)			264.00	396.00	
2000 WATTS (20 AMPS)			290.00	435.00	
208 VOLT SINGLE PHASE					
20 AMPS			560.00	840.00	
30 AMPS			675.00	1013.00	
60 AMPS			905.00	1358.00	
208 VOLT THREE PHASE					
20 AMPS			772.00	1158.00	
30 AMPS			916.00	1374.00	
60 AMPS			1168.00	1752.00	
100 AMPS			1577.00	2366.00	
200 AMPS			1798.00	2697.00	
400 AMPS			2598.00	3897.00	

TRANSFORMER(S) Boost 208 Volt to 230 Volt

Transformer (20 amp minimum charge)

Total Amps: _____ x 5.00 = _____

Please call for information on any services you require that are not listed here.**480V CONNECTIONS** Approximately 480V A.C. 60 Cycle - Prices are for Entire Event**480 VOLT THREE PHASE**

20 AMPS		1544.00	2316.00	
30 AMPS		1832.00	2748.00	
60 AMPS		2226.00	3339.00	
100 AMPS		3154.00	4731.00	

120V RENTAL MATERIAL (Must Pick up Items at Onsite Exhibitor Service Center)

15' EXTENSION CORD		26.00	
POWER STRIP		26.00	

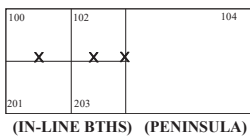
TRANSFER TOTAL TO BOX #2 ON METHOD OF PAYMENT FORM	TOTAL	
PRINT NAME:		
EMAIL:	PHONE:	

TERMS & CONDITIONS

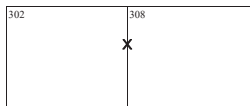
- Order with payment & floor plan (for island booths or any booth requiring distribution of electrical services) must be received no later than the deadline date on the front of this form for advance payment rates to apply. Orders faxed or mailed without payment and required floor plan will not be guaranteed advance rates. Orders received after the deadline date will be charged at the regular rate. A purchase order or photocopy of a check are not considered valid forms of payment for securing advanced rate.
- In the event order totals are calculated incorrectly, Edlen reserves the right to make the necessary corrections and charge the corrected amount. Exhibitors will be notified by email or fax of any such corrections.
- Outlet rates listed include bringing services to one location at the rear of inline and peninsula booths.
- Outlet rates listed **do not** include the connection of any equipment, special wiring, or distribution of the outlets, to other than the standard locations within the booth space. Distribution to all other locations *regardless of booth type* require labor and is performed on a time and material basis. Exhibitors are invited to contact the local Edlen office to discuss any additional costs that may be incurred.
- A separate outlet must be ordered for each location where an electrical service is required. 5 amps or 500 watts is the minimum amount of power that can be ordered for any one location. Power must be ordered according to peak amperage ratings.
- Island Booths - Booths that require power to be delivered to multiple locations within their booth space incur a minimum (1) hour labor charge for installation. The removal of this work will be charged a minimum (1/2) hour or (1/2) the total time of installation. Material charges will apply. Return a floor plan layout of your booth space indicating a main distribution point and all outlet locations with measurements and orientation. If a main distribution point is not provided, Edlen will deliver to the most convenient location.
- There is a total (1) hour or (1/2) hour installation and (1/2) hour removal charge for Island Booths that require delivery to one location.
- Labor rates are based on current wage scales and are subject to change in the event of a wage increase after rates have been published. A minimum charge of (1/2) hour labor will apply for all installation work. The removal of this work will be charged a minimum of 1/2 hour or 1/2 the total time of installation, plus material.
- For a dedicated outlet, order a 20 amp outlet.
- In the event 1000 watt overhead quartz lights cannot be mounted to existing catwalks in the convention hall, lift and labor charges will apply. Please contact our local office to discuss any additional charges.
- Edlen employees are authorized to cut floor coverings when essential for installation of services unless otherwise directed.
- Edlen is the exclusive provider of all material and equipment used in the distribution of temporary electrical services throughout the exhibit hall including the exhibitor booth space. This material is provided on a rental basis ONLY and remains the property of Edlen. It shall be removed only by Edlen employees.
- Any extension cords or power strips ordered on the front of this form should be picked up at the Exhibitor Service Center. Credit will not be issued for unused items.
- Standard wall and other permanent building utility outlets or sockets are not part of a booth space and may not be used by exhibitors unless electrical services have been ordered through Edlen.
- All equipment regardless of source of power, must comply with federal, state and local codes. Edlen reserves the right to inspect all electrical devices and connections to ensure compliance with all codes, for which labor charges can be incurred. Edlen is required to refuse connections where the Exhibitor wiring or equipment is not in accordance with electrical codes.
- All electrical equipment must be properly tagged and wired with complete information as to the type of current, voltage, phase, cycle, horsepower, etc., required for operation.
- All Exhibitors' cords must be a minimum of 14 gauge, 3 wire and grounded. Two (2) wire extension cords are not allowed. All exposed, non-current carrying metal parts of fixed equipment which are liable to be energized, shall be grounded.
- Payment in full must be rendered during the event. Exhibitors ARE NOT billed for services provided. Services may be interrupted if payment is not received.
- Credit will not be given for services installed and not used. All orders are subject to a 25% cancellation fee if cancelled in writing & received by Edlen within 14 calendar days prior to show opening. Except sales tax, Edlen will not refund overpayment in amounts less than \$50.00 unless specifically requested in writing.
- Claims will not be considered or adjustments made unless filed in writing by Exhibitor prior to the close of the event.
- Exhibitor holds Edlen harmless for any and all losses of power beyond Edlen's control, including, but not limited to, losses due to utility company failure, permanent power distribution failure, power failure caused by vandalism, faulty Exhibitor equipment or overloads caused by Exhibitor.
- It is agreed that in the event it becomes necessary to turn this matter over to an attorney for collection, or to file a lien, or foreclosure, or otherwise, Exhibitor will pay Edlen its attorney fees or applicable agency fees.
- A service charge of 1.5% per month on any unpaid balances will be assessed starting 10 days after date of invoice. A \$25.00 service charge will be assessed for all returned checks and credit cards. Exhibitor agrees to reimburse Edlen for all applicable rental taxes.
- By signing this and/or the Method of Payment form, exhibitor hereby agrees to all terms and conditions on this order form.

COMMONLY ASKED QUESTIONS - WHERE WILL MY OUTLET BE LOCATED?

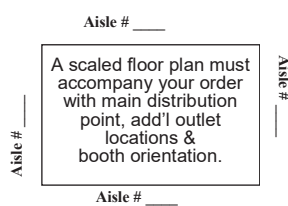
Outlets are located as depicted below for inline & peninsula booths. All other locations require labor on a time & material basis. Exhibitors with hard wall booths must make arrangements with Edlen to bring power inside the booth on a time and material basis.



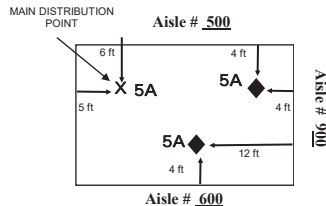
(IN-LINE BTHS) (PENINSULA)



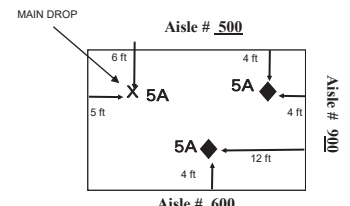
(BACK TO BACK PENINSULAS)



ISLAND BOOTHS



EXAMPLE-FLOOR POWER



EXAMPLE-CEILING POWER

FOR OTHER COMMONLY ASKED QUESTIONS VISIT OUR WEBSITE @ WWW.EDLEN.COM
OR CALL THE NUMBER ON THE FRONT OF THIS FORM

ELECTRICAL LABOR INSTRUCTIONS

Advance Payment Deadline Date: 11/12/18



ELECTRICAL EXHIBITION SERVICES
715 Hundley Way, Placentia, CA 92870
Phone: (714) 985-1480 Fax: (714) 985-1481
Anaheim@edlen.com

EXHIBITOR:		BTH #	
EVENT:	ASHP 2018 Midyear Clinical Meeting		
FACILITY:	Anaheim Convention Center		
DATES:	December 2-4, 2018	EVENT #128002LA	

LABOR ORDERING INSTRUCTIONS

Step 1 Review Jurisdiction Information Below

The work outlined under Electrical Jurisdiction below must be performed by Edlen Electricians and cannot be performed by any other union or I&D House. Determine the type of work required in your booth space and complete the corresponding labor forms. The Power Delivery section indicates if power typically comes from the ceiling or the floor which may impact your booth layout.

Step 2 Complete the Appropriate Form

There is a different form utilized to schedule labor in your booth space. This allows exhibitors to pre-pay the estimated labor cost. This is only an estimate. Final labor and/or lift cost may be greater or less depending on time required and minimum labor charges.

A. Electrical Distribution

This form is used for the distribution of power on the floor in your booth space. This form should be completed for all island booths. Inline and peninsula booths need to provide this information only if power is required at any other location than the rear of the booth space.

Step 3 Return the following forms to Edlen

Electrical Order, Method of Payment, applicable Labor Forms and Electrical Layout.

ELECTRICAL JURISDICTION

WORK REQUIRING EDLEN ELECTRICIANS

1. Delivery of main power line to Island Booths only
2. Electrical distribution under carpet or overhead
3. Connection of all high voltage services
4. Hardwiring of any electrical apparatus
5. Installation of lighting hung from ceiling
6. Assembly & installation of lighting hung from truss

POWER DELIVERY

Power is delivered from the ceiling in this facility and is brought to one main distribution point. From this point it is distributed to all other locations in the booth space. Depending on the total power requirements an electrical panel may be placed at the main distribution point. Electrical panels utilize a minimum of 1'x1'6" floor space. Please call if you have any concerns.

ELECTRICAL DISTRIBUTION**Advance Payment Deadline Date: 11/12/18**

The Power People

ELECTRICAL EXHIBITION SERVICES

715 Hundley Way, Placentia, CA 92870
 Phone: (714) 985-1480 Fax: (714) 985-1481
 Anaheim@edlen.com

EXHIBITOR:		BTH #	
EVENT:	ASHP 2018 Midyear Clinical Meeting		
FACILITY:	Anaheim Convention Center		
DATES:	December 2-4, 2018	EVENT #128002LA	

ELECTRICAL DISTRIBUTION UNDER CARPET

ALL Island booths MUST provide the information below. Inline and peninsula booths need to provide this information ONLY if power is required at any location other than the rear of the booth space. This information allows Edlen the opportunity to expedite move-in by having your power distribution complete prior to your scheduled move-in time. Complete all of the fields below including the "Labor Estimate" Section. Edlen will make every attempt to complete the work prior to your arrival, but it can not be guaranteed.

1. Provide an Electrical Layout Form:

- The electrical layout must indicate each power outlet and its location with exact measurements.
- The electrical layout must reflect booth orientation. Use surrounding booth or aisle numbers.
- Identify a main distribution point. Power is delivered to that point and then distributed to other locations. Inline or peninsula booths do not need to provide a main distribution point. Power will be located at the rear of the booth.
- If power is only required in one location in Island booths, indicate that location with measurements on your electrical layout.

2. What date will you begin building your booth?

A. Date: _____ Time: _____

3. Will you be utilizing any specialty floor covering other than carpet, such as vinyl or wood?

A. Describe flooring: _____

B. Estimated date and time flooring installation will begin. Date: _____ Time: _____

4. Show site supervisor:

Name _____ Cell # _____

Email _____ Company _____

5. The exhibitor acknowledges there is a minimum 1 hour labor charge for the distribution of services and 1/2 hour for the removal of services. Island booths that only require power delivered to one location incur a 1 hour installation and removal charge.**6. In the event a lift is required to deliver power from the ceiling, or if the exhibitor requests power be delivered from above when it's available on the floor, lift charges will apply for installation and removal. There is a minimum 1 hour installation and 1 hour removal cost for both lift and labor. For safety reasons lifts require a 2 man crew.**

LABOR RATES AND HOURS		DISTRIBUTION LABOR ESTIMATE		
Labor Minimums	Enter a minimum of 1 hour for installation and 1/2 hour for removal. For installation labor greater than 1 hour, dismantle is 1/2 the total installation time.	MAN HRS	RATE	TOTAL
		ST	\$125.00	
		OT	\$250.00	
Straight Time	Monday - Friday, 8:00 AM - 4:30 PM, except Holidays.	LIFT RENTAL		
Overtime	Monday - Friday 4:30 PM - 8:00 AM, all day Saturday, Sunday & Holidays.	HOURS	RATE	TOTAL
			\$150.00	
TRANSFER ESTIMATED TOTAL TO BOX #3 ON METHOD OF PAYMENT FORM		ESTIMATED TOTAL		

AUTHORIZATION

PRINT NAME:

DATE:

ELECTRICAL BOOTH WORK**Advance Payment Deadline Date: 11/12/18**

The Power People

ELECTRICAL EXHIBITION SERVICES
 715 Hundley Way, Placentia, CA 92870
 Phone: (714) 985-1480 Fax: (714) 985-1481
 Anaheim@edlen.com

EXHIBITOR:		BTH #	
EVENT:	ASHP 2018 Midyear Clinical Meeting		
FACILITY:	Anaheim Convention Center		
DATES:	December 2-4, 2018	EVENT #128002LA	

BOOTH LABOR REQUIREMENTS

The date and times completed below assist Edlen in scheduling electrical manpower. These times and number of men are not guaranteed. Otherwise, all requests are performed on a first come first serve basis. A representative must come to Edlen's service desk prior to each individual labor request time in order to confirm the booth is ready for labor. If labor is dispatched at the requested time and no "exhibitor supervision" is available, a minimum 1/2 hour labor charge per electrician applies.

Hardwiring of any Device or Apparatus (Any electrical device that does not come with a plug attached)

Day _____ Date _____ Time _____ # Elec _____ Hrs. Each _____ Total _____

Connection of High Voltage Services (208V - 480V)

Day _____ Date _____ Time _____ # Elec _____ Hrs. Each _____ Total _____

Installation of Booth Lighting

Day _____ Date _____ Time _____ # Elec _____ Hrs. Each _____ Total _____

OVERHEAD LIGHTING / LIGHTING REQUIREMENTS**Assembly & Installation of Lighting Hung from Ceiling or in Booth** (Complete Lighting Order Form)**LIFT RENTAL**

In the event a lift is required lift charges will apply for installation and removal. There is a minimum 1 hour installation and 1 hour removal cost for both lift and labor. For safety reasons lifts require a 2 man crew.

LABOR RATES AND HOURS

Labor Minimums	Enter a minimum of 1 hour for installation and 1/2 hour for removal. For installation labor greater than 1 hour, dismantle is 1/2 the total installation time.
-----------------------	--

Straight Time	Monday - Friday, 8:00 AM - 4:30 PM, except Holidays.
----------------------	--

Overtime	Monday - Friday 4:30 PM - 8:00 AM, all day Saturday, Sunday & Holidays.
-----------------	---

BOOTH LABOR ESTIMATE

MAN HRS	RATE	TOTAL
ST	\$125.00	
OT	\$250.00	

LIFT RENTAL

HOURS	RATE	TOTAL
	\$150.00	

TRANSFER ESTIMATED TOTAL TO BOX #3 ON THE METHOD OF PAYMENT FORM
ESTIMATED TOTAL**AUTHORIZATION**

PRINT NAME:

DATE:

Booth Catering Menu



TAP.ORDER.ENJOY

Utilize our express online ordering site in your exhibit booth to have your services delivered to you with no need to pre-order or for on-site replenishments

Visit:

ACCEATS.com

Early Riser

Rise and Shine

Assorted Danish, muffins, bagels
 Cream cheese, fruit preserves, Seasonal whole fruit
 Fair Trade Certified coffee and decaf
 Herbal tea
 \$18 per person

Einstein's Bagel Bar

Assortment of fresh bagels
 Whipped butter, peanut butter, honey
 fruit preserves, cream cheese
 Assorted bottled juices
 Fair Trade Certified coffee and decaf
 Herbal tea
 \$18 per person

Bacon and Eggs

Scrambled eggs*, seasonal fruit salad
 Tri-color country potatoes, bacon, buttermilk biscuits
 Assorted bottled juices
 Fair Trade Certified coffee and decaf
 Herbal tea
 \$25.75 per person



Breakfast Burrito

Hearst Ranch steak*, flour tortilla, cage free scrambled eggs*
 Cheese, peppers and onions, Weiser Farms Potatoes
 Anaheim chili salsa
 \$6 each

From the Bakery

Sliced Breakfast Breads
 Assorted Muffins
 Bagel Assortment, cream cheese
 Danish, Pastries, Mini Croissants
 Coffee Cake Squares
 Artisan Scones
 Cinnamon Buns
 Donut Assortment
 \$42.50 per dozen

Whole Fresh Fruit	\$2.50	each
Sliced Fresh Fruit	\$8	per person
Individual Yogurts	\$3.50	each
Coconut Chia Pudding Parfait	\$6	each
Greek Yogurt and Fruit Parfait	\$6	each
Protein Box	\$10	each (6 minimum)

Cage-free hard boiled egg, whole wheat crackers, raw almonds, grapes, babybel cheese



*consuming raw or undercooked meats, poultry, seafood, shellfish or eggs may increase your risk of food borne illness

Booth Catering Menu



Beverages

Hot Beverages

Fair Trade Certified Coffee, Decaf

Herbal Tea

Includes half and half, Soy milk, 2% milk,

Sugar in the Raw, Truvia and Equal, honey and lemon

\$65 per gallon

Cold Beverages

Assorted Soft Drinks \$4.00 each

Tropicana Bottled Juice \$4.00 each

orange, apple, cranberry

Anaheim Bottled Water \$4.00 each

Sparkling Water \$5.00 each

Chameleon Cold Brew

(min 6) \$6.00 each

Fresh Squeezed Lemonade \$40 per gallon

Lemon, strawberry or cherry

Brewed Iced Tea \$40 per gallon

Infused Iced Tea \$50 per gallon

Aqua Fresca \$50 per gallon

Watermelon, pineapple or cantaloupe

Flavored SPA Water \$50 per gallon

cucumber and lime, Strawberry with fresh basil, Orange

Water Cooler \$50 per day

(115 volt 5 amp electrical required)

Arrowhead Water 5 GA \$75 each

Keurig Kit

Make it yourself Keurig single brew machine

Contains four packages of 25K cups,

Each with choice of: Starbucks regular and/or decaf coffee

Earl Grey and Green teas

Ten gallons water, appropriate condiments

(requires 120volt. 15.3 amp electrical)

\$350 each (100 cups)-replenishments, \$75.00 per box

Hosted Bar

Bartender \$150 (four hour minimum, required)

Mixed Drinks, Premium \$10.00

Mixed Drinks, Call \$9.00

House Wine, Trinity Oaks \$8.00

Kendall Jackson \$11.50

Imported/Craft Beer \$8.00

Domestic Beer \$7.00

Soft Drinks & Bottled Water \$4.00

Keg Beer

Domestic \$550.00

Imported \$700.00

Local Craft \$750.00

Specialty cocktail selections available, Inquire with your sales professional

*Specialty Wine and Local Craft Beer menu listed on page five



Booth Catering Menu



Lunch minimum 15pl

The Premium Sandwich Event

Includes choice of our Premium signature sandwiches, tossed green salad, two dressings, pasta salad, chips, fresh baked cookie

(minimum of 5 per selection)

- Grilled Chicken Caprese, tomato, red onion, mozzarella
- Cold Rueben, corned beef, Russian dressing, sauerkraut slaw, Swiss cheese
- Hearst Ranch Beef, heirloom tomato jam, arugula, crispy fried onion, muenster cheese
- Smoked Pork Loin, Havarti cheese, watercress, green apple, red onion marmalade, spicy mustard
- Veggie Tofu Stack, grilled tofu, tomato, cucumber, red onion, alfalfa sprouts, vegan balsamic spread, butter lettuce

\$42 per person

The Classic Sandwich Collection

Includes choice of our Classic sandwiches, tossed green salad, two dressings, pasta salad, chips, fresh baked cookie

(minimum of 5 per selection)

- Tuna Salad
- Ham and Cheese
- Italian Wrap in Herb Tortilla
- Roast Beef
- Turkey
- Chicken Salad
- Chicken Caesar
- Vegetarian

\$39 per person



Bistro Designer Box Lunch

Selection from our Premium Signatures Sandwiches

(minimum 5 per selection)

Includes pasta salad, chips, whole fresh fruit, fresh baked cookie

\$29 per person

Classic Sandwich Box Lunch

Selection from our Classic Sandwiches

(minimum 5 per selection)

Includes pasta salad, chips, whole fresh fruit, fresh baked cookie

\$25 per person

Bistro Designer Salad Box Lunch

(minimum 5 per selection)

Includes chips, whole fresh fruit, fresh baked cookie

- Baby Kale and Quinoa, golden raisin, toasted almond, cherry tomato, balsamic dressing
- Grilled Chicken and Strawberry, baby spinach, roasted yellow cherry tomato, feta cheese, candied walnuts, tarragon dressing
- Roasted Beet, heirloom beets, arugula, watercress, smoked goat cheese, mustard vinaigrette

\$27 per person

Booth Catering Menu



Crowd Pleasers and After Hours

Sweet

Justin's Peanut Butter Cups/2 per pk	\$65.00 per box/10
Hershey's Miniatures	\$30 per pound
Assorted Full Size Candy Bars	\$3.50 each
Cracker Jacks, Rice Crispy Treats	\$4.00 each
Jumbo Baked Cookies	\$40 per dozen
Dessert Bars	\$40 per dozen
Brownies	\$40 per dozen
Cupcakes	\$55 per dozen

Savory

Chex Mix	\$3.25 each
Mini Pretzels, Peanuts	\$3.25 each
"Pops" Gourmet Popcorn	\$5.00 each
Kettle Potato Chips	\$3.25 each
Trail Mix, Cashews	\$4.00 each

Healthy

Cheese Sticks, Mozzarella or	
Tillamook Cheddar Cheese	\$2.00 each
KIND Bars	\$6.00 each
Think Thin Energy Bars	\$6.00 each
Peeled Snacks, apple or mango	\$6.00 each
Field Trip Turkey Jerky	\$5.00 each
Toasted Coconut Chips	\$5.00 each

Chilled

Novelty Ice Cream Bars	\$5.00 each
Frozen Juice Bars	\$3.75 each
Haagan Dazs Gourmet Bars	\$9.00 each

Cold Hors D'oeuvres/\$600.00 per 100

Tomato Caprese Skewers
Ham Wrapped Asparagus
Vietnamese Spring Roll
Hearst Ranch Tenderloin, horseradish crème
Bruschetta Duet;
Roma tomato and basil tapenade, crème fraiche
Smoked Chicken Canape
cream cheese, papaya salsa on Multi-grain baguette
Smoked Salmon Nori Pinwheel Canape

Hot Hors D'oeuvres/\$600.00 per 100

Vegetable Egg Rolls, hoisin sauce
Chicken Pot Stickers
Spinach Spanakopita
Stuffed Breaded Mushroom Cap, boursin cheese
Adobo Chicken Quesadilla, cilantro dip
Braised Beef Empanada, chipotle aioli
Laguna Beach Crab Cake, chipotle aioli

Savory Snacks/15 person minimum order

House-made Kettle Chips, ranch and onion dip	\$4.50pp
Tortilla Chips and Salsa	\$4.50pp
Fresh Guacamole	\$3.50pp
Pita Chips, hummus and spinach dip	\$6.50pp
Mexican Seven Layer Dip, tortilla chips	\$6.50pp
Mixed Cocktail Nuts	\$6.75pp
Farmstead and California Cheeses, crackers, crostini	\$8.00pp
Farm Fresh Season Crudit�, watercress and ranch dips	\$8.00pp
Bruschetta and Tapenades,	
tomato basil, olive and caper, mushroom and chive	\$9.00pp

Booth Catering Menu



Specialty Items

Antique Brass Espresso Machine

Hot fresh cappuccino, latte or mocha

(900 servings) \$3,150 per day

Additional cups \$3.50 each

One barista attendant included for up to 6 hours per day

- Requires dedicated 220 volt, 30 amp electrical and one eight-foot skirted table

Additional barista hours \$37.50 per hour

Frozen Beverage Service

500 (5oz) servings \$1,850 per day

Additional frozen beverage \$3.75 each

One attendant included for 6 hours

- Requires 110 volt, 20 amp, 24 hour electrical

Additional attendant hours \$37.50 per hour

Flavor Burst Ice Cream

550 cones \$1,925 per day

Additional cones \$3.50 each

One attendant included for 6 hours

- Requires 220 volt, 30 amp, 3 phase, 24 hour electrical

Additional attendant hours \$37.50 per hour

Otis Spunkmeyer Cookies

Choice of: chocolate chip, oatmeal raisin, peanut butter, white chocolate chip, macadamia nut

Includes 240 cookies \$220 per case

Oven Rental \$120 per day

9"H x 20"D

- Requires 110 volt, 20 amp electrical

Attendant required (4 hour minimum) \$150 each

Additional hour \$37.50 per hour

Antique Popcorn Machine Rental

Machine \$225 per day

Popcorn Packs (300 servings) \$450 per case

Includes bags

67H x 34W x 25D

- Requires 110 volt, 20 amp electrical

Booth Catering Menu



Wine and Local Craft Beer Menu

White Wine, House

CHARDONNAY, Trinity Oaks/Napa	\$38 per bottle
PINOT GRIS, Trinity Oaks/Napa	\$38 per bottle

White Wine, Premium

One Case/12 bottle minimum

VIOGNIER, Freemark Abbey	\$57 per bottle
PINOT GRIS, Cloudline/Oregon	\$43 per bottle
SAUVIGNON BLANC, Matanzas Creek/Sonoma County	\$48 per bottle
MOSCATO, Mirassou/California	\$30 per bottle
CHARDONNAY, Kendall Jackson Vintner's Reserve/California	\$41 per bottle
CHARDONNAY, Raymond Reserve/Napa	\$44 per bottle
CHARDONNAY, La Crema/Sonoma Coast	\$52 per bottle
CHARDONNAY, Sonoma Cutrer/Sonoma Coast	\$57 per bottle

Red Wine, House

CABERNET SAUVIGNON, Trinity Oaks/Napa	\$38 per bottle
PINOT NOIR, Trinity Oaks/Napa	\$38 per bottle

Red Wine, Premium

One Case/12 bottle minimum

PINOT NOIR, Carmel Road/Monterey	\$42 per bottle
PINOT NOIR, McMurray Ranch/Sonoma County	\$52 per bottle
PINOT NOIR, La Crema/Sonoma Coast	\$58 per bottle
CABERNET, Louis Martini/Sonoma County	\$39 per bottle

Red Wine, Premium (con't)

CABERNET, Kendall Jackson Vintner's Reserve/California	\$48 per bottle
CABERNET, Franciscan "Oakville Estate"/Carneros, Napa	\$63 per bottle
TEMPERNILLO GARNASHA, Palacios Remondo La Montesa/Rioja, Spain	\$60 per bottle
MALBEC, Tamari Reserva/Uco Valley, Argentina	\$45 per bottle
ZINFANDEL, Gnarly Head Old Vine/Lodi, California	\$33 per bottle

Sparkling Wine, House

Paul Clement BRUT, France	\$36 per bottle
---------------------------	-----------------

Sparkling Wine, Premium

Zonin PROSECCO BRUT	\$38 per bottle
Scharfenberger BRUT NV, Mendocino	\$32 per bottle
Domaine Chandon BRUT/California	\$56 per bottle

Craft Beer

Anaheim officially named "Brew City" in 2014, currently features twelve local breweries located within 7 miles of the Anaheim Convention Center.

We proudly feature the following partners, please inquire with your sales professional our seasonal options available.

*Anaheim Brewery	*Karl Strauss	*Backstreet
*Bottle Logic	*Legends	*Unsung
*Golden Road	*Noble Ale Works	*Phantom Ale



Booth Catering Menu



Show Name _____
 Company _____
 Order Contact _____ On Site Contact _____
 Address _____ City _____ State _____ Zip _____
 Email _____ Tel: _____ Cell: _____
 Hall Name _____ Booth No _____ No Guests _____

Ordering Guidelines

Go **online** to ACCeats.com to place your order or fax the form below for a confirmation

Aramark is the exclusive caterer for the Anaheim Convention Center. Outside food of any kind will not be permitted.

Deadline: All orders must be received 21 DAYS prior to first show day or a 10% late fee will be applied. Changes and/or cancellations must be received 3 BUSINESS DAYS in advance of service. Cancellations may not be made after that time without applicable fees.

Payment Policy: All estimated catered services must be paid in full prior to the start of your service.

Delivery Charge: A \$25.00 delivery fee will apply to all orders less than \$100.00.

Taxes and Administrative Charges All food and beverage items are subject to a 17% Administrative Charge and applicable California Sales Tax, currently at 7.75%. Please note that Administrative Charges are taxable in the state of California. Labor fees are subject to applicable California Sales Tax.

This (Administrative/delivery) charge is not intended to be a tip, gratuity, or service charge for the benefit of employees; however please note that 14.45% of the Administrative charge is distributed to certain employees as additional wages.

Tables & Electrical Requirements: All tables and electricity required for catering services must be provided by the show decorator.

Once we receive your order, a sales professional will complete and send you a confirmation. Your order is not confirmed until you have approved and signed your final order with payment applied.

Day/Date	Start/End Times	Qty	Item Description	Item price	Extended price

Payment Information-Must Accompany Your Order

____ Visa ____ MasterCard ____ American Express ____ Discover

Card Number _____ Exp _____ CVC _____

Cardholder's Name _____

I hereby authorize Aramark Sports & Entertainment Services
 to apply all charges for services rendered for the above company to my
 credit card.

Subtotal

10 % Late Fee _____

17% Administrative _____

7.75% Sales Tax _____

Total Amount Due _____

800 W Katella Ave

Anaheim, CA 92802

Catering Sales Office

Tel: (714) 765-8800 Fax: (714) 765-8808

