FAQs for ASHP Posters

Q. Are poster presenters required to be an ASHP member?
A. No
We encourage poster presenters to become ASHP members if they are not. It is not a requirement.

Q. Where may I locate a PDF copy of the poster guidance documents/submission instructions?
A. Step-by-step instructions can be found on the actual poster abstract submission site. As you navigate through the submission site detailed instructions are available for each task.

Q. Do all poster presenters need to be registered for the meeting?
A. Yes, if they are actually attending the meeting.
B. Poster presenters may submit a poster abstract before registering for the meeting.

Q. Where do I register for the ASHP 2020 Virtual Midyear Clinical Meeting and Exhibition?
A. Visit: https://midyear.ashp.org/Register to register for the Virtual Midyear Meeting.

Q. When does the ASHP 2020 Midyear Clinical Meeting Students, Residents, and Fellows poster submission site open?
A. The poster submission sites open, August 15 and closes October 1.

Q. When is the Student, Resident/Fellows poster abstract submission deadline?
A. October 1, 11:59 p.m. (Pacific)

Q. When is the virtual poster presentation due for Leaders & Preceptors?
A. October 1, 11:59 p.m. (Eastern)

Q. When is the virtual poster presentation due for Midyear Professional poster presenters?
A. Details Coming Soon

Q. Does ASHP accept encore presentations?
A. We only accept abstracts that have NOT been presented or published previously. Exceptions are those presented at a state society meeting or an international meeting held outside the U.S.

Q. Can I present the same poster for the ACCP Conference to ASHP Midyear Clinical Meeting?
A. No, this would be considered an encore presentation and ASHP does not accept encore presentations.

Q. Is there a late-breaker abstract deadline? If so, when is it?
A. No, we do not have a late-breaking deadline.

Q. Can an administrative assistant or co-author submit a poster on the primary author’s behalf?
A. No, the primary author must also be the person submitting the abstract.

Q. Is IRB approval (Institutional Review Board) needed for all poster presentations?
A. Yes, only studies involving humans need to go through IRB approval.

Q. How many authors may I add to my poster abstract submission?
A. Each submission may have up to five (5) authors, the primary author and four (4) additional authors. Additional authors may be added to the actual poster presentation.

Q. Can the primary author add an additional author after the submission site closes?
A. No, the primary author may add additional authors to the poster presentation only.

Q. Can the primary author edit the poster abstract after it has been submitted?
A. Yes, edits can be made prior to the submission deadline. Edits cannot be made after the poster submission deadline.

Q. How can I confirm that my poster submission was received?
A. If you received an email confirmation after submitting your poster abstract, ASHP received your submission.

Q. If a professional poster presenter submits multiple posters; will they be scheduled during the same time and located directly beside each other?
A. It depends, primary authors that submit multiple posters under the same category will be scheduled directly beside each other. Posters submitted under a different category will not.

Q. How can I withdraw my poster abstract after it has been submitted?
A. The primary author must send a withdrawal request to: posters@ashp.org. Please include your full name, presentation title, and submission ID number in all correspondence.

Q. May I retract a poster that has been published in ASHP publications?
A. Abstracts that have been published may only be retracted from the mobile app 2 weeks prior to the meeting.
Q. Is the ASHP logo required for poster presenters?
A. No, the ASHP logo is not required.

Q. Can students and residents submit more than (1) poster abstract for the Midyear Clinical Meeting? A. Students & Residents are only allowed to submit one poster per primary author. However, they may be a co-author on multiple posters.

Q. Can a preceptor or residency director submit a student or resident poster?
A. No, the preceptor or residency director may be the co-author on a student or resident poster.

Q. Can students submit a Research-in-progress poster?
A. No, students must submit completed projects. Preliminary information is permissible.

Q. Can residents and fellows submit a Research-in-Progress poster?
A. Yes

Q. Should I include field names in the body of my abstract?
A. No, please do not include field names in your abstract.